

EUROPEAN FORMAT  
FOR CURRICULUM  
VITAE



PERSONAL INFORMATION

The undersigned, Manuela Cavalletti dn 23/11/1969 aware that those who make false declarations are punished under the penal code and special laws on the subject, pursuant to and for the purposes of art. 46 D.P.R. n. 445/2000 declares the following:

Name **MANUELA CAVALLETTI**  
Fax  
Email [manuela.cavalletti@policlinicogemelli.it](mailto:manuela.cavalletti@policlinicogemelli.it)

Nationality Italian  
Date of birth 23/11/1969

WORK EXPERIENCE

- Dates (from – to)
  - June 2022 to January 2023 Director Sitra Department of Diagnostic Imaging, Radiation Oncology and Hematology and Operating Blocks
  - From January 2023 Director Sitra Cardio Vascular Department and Operating Blocks
- Name and address of employer Fondazione Policlinico universitario "A.Gemelli" Roma L.go A. Gemelli, 8
- Type of company or sector Health
- Type of use Nursing Director SITRA
- Dates (from – to)
  - 2008-2017 Nursing coordinator UOC thoracic surgery, pulmonology, plastic surgery, departmental abdominal surgery of the "A.Gemelli" University Polyclinic Foundation
  - December 2017 – June 2022 Departmental SITRA Coordinator
- Name and address of employer Fondazione Policlinico Universitario "A.Gemelli" Roma L.go A. Gemelli,8
- Type of company or sector Health
- Type of use Nursing Coordinator
- Dates (from – to)
  - 2003-2008 nurse at the urology department of the University Hospital "A. Gemelli"
  - 1990-2003 nurse at the abdominal surgery department of the University Hospital "A. Gemelli"
- Name and address of employer University Hospital "A.Gemelli" Rome L.go A.Gemelli,8

## EDUCATION AND TRAINING

- Dates (from – to)
  - 2023 Ongoing Master's degree in Management functions and management of health services at Alma Mater Studiorum University of Bologna
  - 2021 Advanced Course in Strategic Personnel Management at ALTEMS
  - 2017 Master's degree in Nursing and Midwifery Sciences at the University of L'Aquila with vote (110 laude/110)
  - 2012 Advanced Course in Risk Management at Università Cattolica del Sacro Cuore in Rome
  - 1994 Diploma Qualification for Management Functions at the Santo Spirito Hospital in Rome
  - 1992 High school diploma Assistant for children's communities with a score (48/60)
  - 1990 Nursing Diploma at Università Cattolica Sacro Cuore

## PERSONAL SKILLS AND COMPETENCES

- Theoretical lessons and practical exercises carried out as part of the training course for Social Health Operator at the A. Gemelli Polyclinic in Rome
- Collaborated as a pilot department for the insertion of the document PAI company  
Promoter and trainer for the introduction of the Primary Nursing care model in FPG.

## MOTHER TONGUE

**ITALIAN**

## OTHER LANGUAGES

**ENGLISH**

- Reading skills GOOD B2
- Writing skills GOOD B2
- Oral expression skills GOOD B2

## TECHNICAL SKILLS AND COMPETENCES

- Good command of Microsoft Office tools (Word, Excel, PowerPoint)

## FURTHER INFORMATION

Professional Order Registration: OPI REGISTRATION N13203

### PUBLICATIONS:

"Educational interventions alone and combined with port protector for the management of venous central line catheter: a way to zero central line-associated bloodstream infections in respiratory semi-intensive care unit." Authors: Riccardo Inchingolo, M.D., Ph.D.; Giuliana Pasciuto, M.D., Ph.D.; Daniele Magnini, M.D.; Giuliano Montemurro, M.D.; Andrea Smargiassi, M.D., Ph.D.; Manuela Cavalletti, Past Head of nurses of RICU; Riccardo Torelli, Ph.D.; Maurizio Sanguinetti, Prof.; Teresa Spanu, Prof.; Giuseppe Maria Corbo, Prof.; Luca Richeldi, Prof. JHI-D-16-00223.

Cocchieri A, Magon G, Cavalletti M, Cristofori E, Zega M. Exploring hospital compliance with the primary nursing care model: validating an inventory using the Delphi method. BMC Nurs. 2021 Oct 4;20(1):188. doi: 10.1186/s12912-021-00712-1. PMID: 34607579; PMCID: PMC8491371.

2015/2016 Lecturer at the first level university master in palliative care: "Management of Thoracic Drainage and The patient with Respiratory Failure"

2019/2020 Lecturer at the first level university master in care management: "Primary Nursing"

2019/2022 Classroom tutor for the first level university master in coordination at UCSC

2020/2022 Adjunct Professor of General, Clinical and Pediatric Nursing Sciences at UCSC degree course physiotherapy, orthoptics, speech therapy

2021/2023 Teacher at OSS courses

2022/2023 Professor "Professional organization and quality care evaluation" in the integrated course of professional health organization and research methodology at the faculty of medicine and surgery "A.Gemelli" in the three-year degree course in nursing (qualifying for the health profession of nurse) at the Rome branch of the Catholic University of the Sacred Heart.

2022/2023 Professor "Business organization in the integrated course of health management sciences" at the faculty of medicine and surgery "A.Gemelli" in the master's degree course in rehabilitation sciences of health professions at the Rome branch of the Catholic University of the Sacred Sisters

I authorize the processing of my personal data in the CV pursuant to Legislative Decree 30 June 2003, n. 196 and the GDPR (EU Regulation 2016/679).

Fulfilled annual CME obligations.

ROME 16/09/2023

In faith

Manuela Cavalletti