

**CALL FOR APPLICATIONS FOR THE ADMISSION OF EU AND EQUIPARATED STUDENTS TO THE HEALTH PROFESSIONS DEGREE COURSES AT THE SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) FOR THE ACADEMIC YEAR 2019/2020**

**Article 1 – Slots available and admission requirements**

Saint Camillus International University of Health Sciences, hereunder referred to as UniCamillus, has published for the academic year 2019/2020 the public call for applications for the admission to the First Year of the Health Professions Degree Courses taught in Italian.

The following slots are available to EU and equiparated applicants (Art. 26 of Italian Law 30<sup>th</sup> July 2002, no. 189 and subsequent modifications and additions):

- 35 slots for the Degree Course in Midwifery;
- 35 slots for the Degree Course in Biomedical Laboratory Techniques.

The number of available slots may change following what will be established by the Decree of the Italian Ministry of Education, University and Research (M.I.U.R.), in compliance with Italian Law of 2<sup>nd</sup> August 1999, n. 264. The M.I.U.R. Decree may confirm, increase or decrease the number of slots specified in this call.

Citizens from Norway, Iceland, Liechtenstein, Switzerland and the Republic of San Marino are treated as EU candidates.

Candidates who, at the date of the admission test, are already in possession of a high school diploma and those who are enrolled in the last year of secondary school can take part in the selection process.

For the candidates who already have a foreign secondary school diploma or are enrolled in the last year of a secondary school pertaining to a foreign education system, the qualifications are deemed valid if obtained after at least 12 years of schooling; these qualifications must be accompanied by the Declaration of Value issued by the Italian diplomatic authorities.

In case the local education system provides for 11 or 10 years of schooling, the qualification is valid if it is integrated with one or two years of University studies, provided that all the exams scheduled for those academic years have been passed.

Candidates who do not possess or do not submit the necessary qualification within the deadlines indicated below, according to current legislation, will lose the benefit to enrol or forfeit their enrolment if already admitted, and will have no right to the refund of the amount paid.

With reference to the recognition of foreign qualifications, the University will take into account the indications provided by the Ministry of Education, University and Research "Procedures for entry,

stay and enrolment of foreign / international students to courses of higher education in Italy for the academic year 2019-2020” (<http://www.studiare-in-italia.it/studentistranieri>).

## **Article 2 – Application submission**

Registration for the admission test will be possible from June 3<sup>rd</sup> 2019 to 1<sup>st</sup> October 2019 at 5 p.m..

In order to complete the registration for the admission test, each candidate needs to connect to the web portal <http://www.unicamillus.org/admission-test>, register and follow the instructions.

At this stage, the candidates will be asked to select the Degree Course which they intend to apply for. In addition to the one selected as his/her first choice, the candidate can also indicate in order of preference also the second Degree Course which he/she intends to apply for in case he/she is not able to be part of the list of candidates admitted for the Degree course indicated as his/her first choice.

The candidate is responsible for the information given when filling in the registration form. The presence of false, incorrect or omitted information even in only one part leads to the immediate exclusion from the test or, if already passed, the cancellation from the lists of those admitted.

Upon submission of the form for the registration to the test the candidate authorises UniCamillus to carry out checks at institutions and authorities that have issued or validated the academic qualifications attached to the application.

In case of difficulty in the registration procedure, candidates can send an e-mail to [admission@unicamillus.org](mailto:admission@unicamillus.org) for assistance.

For all candidates, the participation fee of € 110.00 (one hundred and ten) is not refundable for any reason.

The payment of the fee for access to the admission test does not complete the registration procedure. The registration process must be completed in its entirety under penalty of exclusion.

## **Article 3 – Support for candidates with disabilities or specific disorders**

Candidates with disabilities or with specific learning disabilities (SLD), in relation to the specific difficulties attested by medical certification, can make explicit request for aids and/or additional time compared to those established for the general candidates, as well as further measures to guarantee equal opportunities in carrying out the entry test. “Candidates with disabilities” shall mean: blind candidates, suffering from absolute blindness or with a visual residual not exceeding one tenth in both eyes; deaf candidates, suffering from deafness from birth or before learning the spoken language; candidates with a civil disability percentage equal to or greater than 66%; candidates in possession of the handicap certification as from Italian Law 104/92 as amended by Italian Law 17/99. These conditions must result from an appropriate medical certification – original or in certified copy - issued by a health authority with territorial jurisdiction, attesting the disability type and degree.

“Candidates with SLD” shall mean: candidates with a diagnosis of dyslexia, dysgraphia, dyscalculia, dysorthography, resulting from appropriate clinical certification, issued by no more than three years by the National Health Service, or by specialists or structures accredited by the regional health service. The additional time allocated to candidates with SLD will be 30% more than the time set for admission tests, in accordance with Italian Ministerial Decree 5669/2011.

These requests must be specified when registering on the web portal [www.unicamillus.org](http://www.unicamillus.org). The medical certification must be sent via registered post with proof of delivery to the Registrars’ Office – UniCamillus University – Via di Sant’Alessandro 8 – 0013 Roma, to be received by and no later than August 30<sup>th</sup> 2019.

#### **Article 4 – Examination topics and admission criteria**

UniCamillus admission test consists of a written test in Italian, composed of sixty (60) multiple choice questions of logical reasoning (25), general knowledge (5), biology (10), chemistry (10), and physics and mathematics (10), which have five response options, among which the candidate must identify only one, discarding the wrong, arbitrary or less likely conclusions. The test will last 70 minutes.

For the evaluation of the test a maximum score of 70 (sixty) points is attributed according to the following criteria:

- 1 point for each correct answer;
- minus 0.25 points for each wrong answer;
- 0 points for each answer not given or for multiple markings or, in any case, for all non-single answers.

#### **Article 5 – UniCamillus testing procedure**

The written test will take place on October 5<sup>th</sup>, 2019 at the location that will be published on [www.unicamillus.org](http://www.unicamillus.org), where time and procedures will be detailed.

On the day of the written test candidates must show a valid identification document according to art. 35 of the D.P.R. December 28<sup>th</sup> 2000 n. 445.

During the tests it is absolutely forbidden the use of mobile phones, calculators, tablets, web-connecting devices and the consultation of printed books and / or manuscripts and notes.

The use of pens or other unauthorized writing instruments is forbidden.

#### **Article 6 – Final ranking for admission**

Following the completion of the test, a single ranking list based on the score achieved by each candidate in the admission test will be drawn up.

Starting from 9<sup>th</sup> October 2019 UniCamillus will publish on the website [www.unicamillus.org](http://www.unicamillus.org) the single ranking of merit ensuring the anonymity of the candidates.

In case of a tie, the score obtained by the candidate in the solution, respectively, of the questions pertaining to the sections of "Logical Reasoning," "Making Decisions," "General knowledge," and "Scientific knowledge" prevails in descending order. In case of further parity, the youngest candidate will prevail.

#### **Article 7 – Assignment Degree Course**

If the candidate is not eligible for the degree course indicated as the first choice, his / her ranking will be verified in the degree course indicated in the order as second option.

The candidate who has not entered the ranking to be admitted to the Degree Program indicated by him as the first choice, at the time of enrollment in the Degree Course in which he/she was admitted, may request the transition to the Degree Course indicated as first choice, by submitting the application to be filled in on the appropriate form available on the website [www.unicamillus.org](http://www.unicamillus.org) on his own reserved page or at the Registrars' Office. This request entails, in the event that slots are open, the candidate's transfer to the course for which he has submitted the related application. Notice of transfers will be given on the dates scheduled for the re-ordering of the ranking. No transfer to degree courses other than those indicated in the application to the competition can be requested. Failure to submit the application for transfer in the terms and in the manner indicated will result in the final enrolment to the Degree Course other than the first choice.

The candidate admitted for enrolment in a Degree Course of first and second choice who, for whatever reason, does not enroll according to the terms and procedures set forth in the following art. 8 of this call, will lose any benefit deriving from its position in the ranking for the purposes of enrolment, for all options expressed and this regardless of any justifications.

#### **Article 8 – Enrolment and re-ordering procedure**

From the date of publication of the ranking list and until October 16<sup>th</sup>, 2019, the candidates admitted must submit the following documentation:

- Signed enrolment application addressed to the Rector, and acceptance of the UniCamillus Code of Ethics;
- Student's Contract, available online;
- two passport-sized photographs (please indicate name and surname on the back);
- photocopy of an identity document and photocopy of the fiscal code (foreigners legally residing in Italy must submit a valid residence permit and fiscal code);
- Certification of the High School Diploma or authenticated copy of the High School Diploma or, provisionally, self-certification;
- Proof of payment of the Regional Tax (to be paid directly to Lazio Region);
- Proof of payment of the first instalment of the tuition fees for an amount of € 1.500,00.

In the case of qualifications obtained in a higher education institution abroad, students must send to the Registrars' Office, by October 25<sup>th</sup> 2019, an official legalized translation in Italian of their

Diploma accompanied by a Declaration of Value issued by the Italian Embassy or Italian General Consulate competent for the territory in the country where the qualification was produced. Failure to do so will result in the withdrawal of the student's admission.

It is also mandatory to deliver, before the beginning of the 2019/2020 academic year, the following health certifications:

- tuberculin test performed according to the Mantoux technique, according to the Agreement of February 7, 2013 of the State-Regions Conference on "Prevention of tuberculosis in health care workers and subjects similar to them", and by the D.P.R. n. 465 of 7.11.2001, Regulation establishing the conditions under which vaccination against tuberculosis is mandatory, in accordance with article 93, paragraph 2, of the law of 23rd December 2000, no. 388; said test must be performed at a S.S.N. structure;
- certificate of vaccination against viral hepatitis B, according to Law n. 165 of 27.5.1991.

All enrolled students are registered with reserve. For the final enrolment, students must submit at the teaching facilities of the Degree Courses, before the beginning of the academic year, a "Certificate of suitability specific to their professional profile", issued by the medical examiner of the Local Health Authority or by the occupational physician. It is specified that the certificate of suitability for specific professional functions, which the candidate applies for is mandatory for the attendance of the theoretical teaching activity and to carry out the compulsory professionalizing activity for the purposes of qualification in the professional profile. The eligibility issued must attest the compatibility of the student to the performance of all the specific professional activities required by the relevant professional profiles for which the admission is required. Any psychophysical inability or failure to submit the Certificate by the deadlines indicated will determine the impossibility of final enrolment in the degree course and the loss for all purposes of the right to enroll.

The University will provide useful information to fulfil these requirements.

The candidate who renounces or who does not complete the enrolment procedure in the deadlines indicated in this call, will not be reimbursed, under any circumstances, the amount paid.

Any vacant places in each Degree Course will be assigned to the candidates included in the single merit ranking, taking into account the progressive order occupied in the ranking itself and the options expressed and will be managed according to the following re-ordering procedure:

- communication to interested parties of available places for missed registrations or cancellations (reopening of the ranking);
- those admitted for "re-ordering" of the ranking must proceed with the enrolment online and with the payment of the first installment by 6 p.m. of the second day following the reopening of the ranking;
- the "re-ordering" procedure will be repeated until the available slots are filled.

Candidates not complying with the deadlines indicated above will be considered renouncing candidates and will lose the right to enrol.

**Article 9 – Withdrawal process following enrolment**

Students who, after completing their enrolment, wish to withdraw, will have to submit their request and send it via R/R registered mail to: UniCamillus University - Via di Sant'Alessandro 8 - 00133 Rome or by certified email PEC to unicamillus@pec.it.

**Article 10 – Summary table of deadlines and warnings**

Registration period for application	From June 3 <sup>rd</sup> 2019 to October 1 <sup>st</sup> 2019 at 5 p.m.
Deadline for submitting documentation for candidates with disabilities and/or with diagnosis of learning disabilities.	30 <sup>th</sup> August 2019
Written Examination	5 <sup>th</sup> October 2019
Publication of list of admitted students	9 <sup>th</sup> October 2019
Enrolment (acceptance of placement and payment of first instalment of tuition fees)	Until October 16 <sup>th</sup> 2019
Beginning of allocation procedures for vacancies (takeovers)	17 <sup>th</sup> October 2019

The University reserves the right, at each stage of the procedure, to ascertain the truthfulness of the declarations made by the candidate, in accordance with the current legislation. The candidate must therefore provide all necessary elements to allow for appropriate checks. In the event that the documentation submitted by the candidate contains false declarations, without prejudice to the penalties provided for by the penal code and by the special laws on the matter and the declarer's exposure to the action for damages by the other parties, the enrolment will be cancelled, any benefits will be recovered and the tuition fees paid will be retained.

In case of cancellation, at any stage, the amount paid for the payment of the first instalment of the university tuition is not refundable for any reason.

The University reserves the right to change dates, times, testing location and publication dates of results, clinical practice locations, both in and out of the Region, and teaching methods, if it is deemed necessary for organizational reasons. The participation in the call for application implies the full and unquestionable acceptance of the provisions contained therein.

For juridical and interpretative purposes, the Italian call for application approved with Rector's Decree n. 30 of 20<sup>th</sup> may 2019, filed at the Academic Office shall prevail.

**Article 11 – Supervisory Commission for the regularity of the competition**

A committee will be appointed with a specific decision to ensure the regular and proper performance of the operative procedures of the competition.

Vittorino Testa, director of Student services - UniCamillus University, is responsible for the procedure