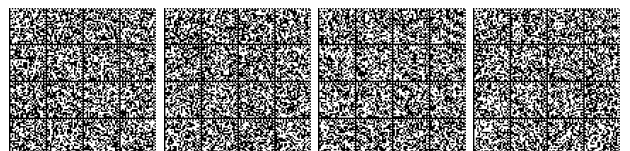


**UNIVERSITY DIDACTIC
REGULATIONS**

**SAINT CAMILLUS
INTERNATIONAL UNIVERSITY
OF HEALTH SCIENCE**



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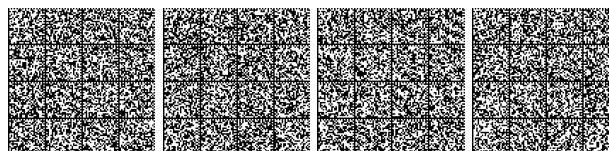
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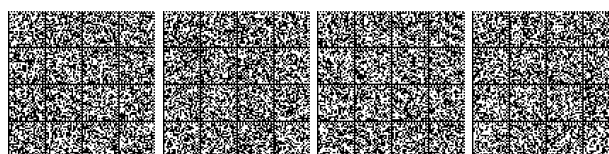
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Art. 1 – Definitions

1. For the purposes of this present Regulation the terms below are intended as follows:

- a) Degree courses: Bachelor's degree, Master's degree, specialization and University Master courses, as referred to in art. 3 of MD n. 270 of October 22nd, 2004, regarding "the amendments to the regulation which contains provisions on the didactic autonomy of universities, approved with Decree of the Minister for Universities and Scientific and Technological Research no. 509, dated 3rd November 1999;"
- b) Qualifications: Bachelor's degree, Master's degree, PhD and post-graduate specialization diploma, issued at the end of the related degree courses;
- c) Ministerial decrees: decrees issued for the purposes and according to the procedures referred to in art. 17, paragraph 95, of Law n. 127 of May 15th, 1997 and amendments;
- d) Degree courses Class: the set of degree courses, however denominated, having the same qualifying educational objectives and the consequent indispensable training activities, grouped in accordance with art. 4 of Ministerial Decree 270/04;
- e) Disciplinary sectors: the groupings of disciplines referred to in MD of October 4th, 2000 published in the ordinary supplement to the Official Journal no. 249 of October 24th, 2000 and subsequent amendments;
- f) Subject area: a set of culturally and professionally related disciplinary sectors, defined by ministerial decrees;
- g) Credits: the volume of learning workload, including individual study, required of a student having an adequate initial preparation for gaining knowledge and abilities in the training activities set in the didactic rules of the degree courses;
- h) Educational objectives: the set of knowledge, abilities and competences in terms of expected learning outcomes, which characterize the cultural and professional profile of a degree course and to the achievement of which the same degree course aims to;
- i) Degree course's didactic rules: the set of the rules which regulate the degree course's curricula, as referred to in art.11 of MD 270/04 and subsequent amendments;
- l) Training activity: any activity organized or planned by the University in order to ensure the cultural and professional training of students, with reference, inter alia, to didactic courses, seminars, practical or laboratory exercises, didactic activities for small groups, tutoring, orientation, traineeships, projects, theses, individual study and self-study activities;
- m) Curriculum: the set of university and non-university training activities specified in the didactic regulations of the degree course and aimed at achieving the relevant qualification;
- n) Didactic regulations of the degree courses: the regulations on the organizational aspects of the degree courses, including specific educational objectives, curricula offered, teaching courses, training activities and methods of verification of learning as set in art. 12 of MD 270 of October 22nd, 2004;
- o) Degree course Council: The Council competent for a degree course;
- p) University: Saint Camillus International University of Health Sciences;
- q) Statute: The Statute of the Saint Camillus International University of Health Sciences.



Art. 2 – Purposes

This present Regulation, in accordance with current legislation, ministerial decrees and statutory directives, makes provision for:

- the didactic rules and the operating criteria of the Bachelor's degree courses, Master's degree courses, specialization courses and university masters that can be activated at the Saint Camillus International University of Health Sciences;
- the organizational aspects of the didactic activity common to the degree courses.

**PART I
QUALIFICATIONS AND DEGREE COURSES****Art. 3 – Qualifications**

1. The University issues the qualifications referred to in art. 3 of MD n. 270 of October 22nd 2004, namely:

- Bachelor's Degree
- Master's Degree
- Specialization Diploma
- PhD.

2. Furthermore, the University issues first and second level University Masters at the end of post-graduate medical professional courses and life-long high specialization courses, in accordance with current legislation.

3. The qualifications provided for in this present article can be issued also jointly with other Italian or foreign universities. The achievement of joint degrees is governed by the agreements entered into with the universities concerned.

4. For the purposes of art. 11, paragraph 8, of MD n. 270 of October 22nd 2004 and in the manner indicated in MD of April 30th 2004, prot. 9/2004 and subsequent additions, the University issues, as a supplement to each qualification, a certificate which reports, also in English and according to models conforming to those adopted by European countries, the main indications relating to the specific curriculum followed by each student to achieve the qualification.

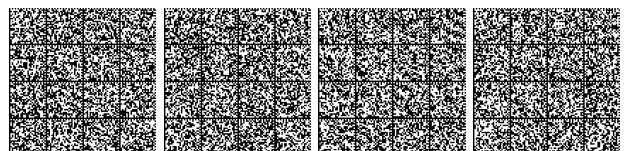
5. The degree courses admission requirements, their duration and the achievement of qualifications are governed by current legislation and the related didactic regulations.

6. The Council of the Faculty, at least every three years, on the opinion of the Evaluation Team, ensures the revision of the list of activated degree courses and the verification of the achievement of the qualifying objectives and takes the necessary initiatives to adapt the educational offer

7. The Council of the Faculty annually examines the proposals for the activation of new courses which must be approved by the Board of Directors.

8. The degree courses must have names in Italian and English, and can also have names in other foreign languages. In official documents, the University may choose to use the name in a foreign language and provide that the related training activities take place in the same language. Curricula with a foreign name and training activities in the same language can be activated within the degree courses.

9. The list of the degree courses established and the related didactic rules are attached to this regulation and form an integral part of it.

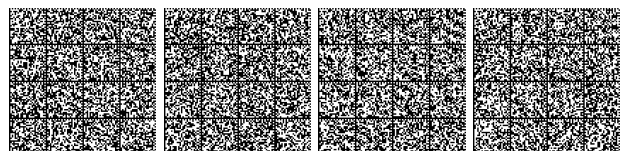


Art. 4 – Bachelor’s degree courses

1. The qualification is issued at the end of a Bachelor’s degree course. Those who graduate have the Italian academic qualification of *dottore* (doctor).
2. The Bachelor’s degree course aims at providing the student with an adequate mastery of general scientific methods and contents, as well as the acquisition of specific professional knowledge.
3. The acquisition of professional knowledge and skills is preordained to the inclusion of graduates in the job market also for the purpose of exercising regulated professional activities in compliance with national and European Union provisions.
4. In order to be admitted to a Bachelor’s degree course, candidates must have a secondary school diploma or another qualification obtained abroad, recognized as suitable in accordance with current legislation. Other educational and cultural requirements for the access may be requested by the Rules and Regulation of the degree courses.
5. In order to obtain the qualification, the student must have acquired 180 credits. The normal duration of the degree course is three years. The final test is foreseen for the achievement of the qualification, the modalities of which are established in the didactic regulations of the degree course.
6. Degree courses with the same qualifying educational objectives and the consequent indispensable training activities are established in the same class. All qualifications issued at the end of these courses have the same legal value.
7. The courses established in the same class, or those belonging to groups defined by specific didactic rules on the basis of criteria of affinity, share basic training and common characterizing activities for a minimum of 60 credits before the possible distinction of the teaching courses in the curricula. Common training activities are those which have the same denomination, or denominations declared equivalent, and which belong to the same disciplinary sector for an equal number of credits.
8. The different degree courses belonging to the same class must be distinguished by at least 40 credits. The distinction is calculated as the sum of the absolute values of the credit differences for each disciplinary sector. In the event that the degree courses are divided into curricula, the aforementioned distinction must be guaranteed between each curriculum of a degree course and all the curricula of the other.
9. The University can establish a degree course in two different classes, if the relevant rules meets the requirements of both classes.
10. In the case of inter-class teaching courses, students indicate upon enrolment the class in which they intend to achieve the qualification, it being understood that they can change their choices, provided that they become definitive at the time of enrolment in the third year.
11. On the basis of specific agreements, the University can also issue qualifications jointly with other Italian or foreign universities.

Art. 5 – Master’s degree courses

1. The qualification is issued at the end of a Master’s degree course Those who graduate have the Italian academic qualification of *dottore* (doctor).
2. The Master’s degree course aims at providing the student with an advanced level training for the exercise of highly qualified activities in specific areas.
3. The normal duration of Master’s degree courses is two years.
4. Master’s degree courses with the same qualifying educational objectives and consequent indispensable training activities are established in the same class. All qualifications issued at the end of these courses have the same legal value.
5. The different Master’s degree courses belonging to the same class must be distinguished by at least 30 credits. The distinction is calculated as the sum of the absolute values of the credit differences for each disciplinary sector. In the event that the degree courses are divided into curricula, the aforementioned distinction must be guaranteed between each curriculum of a degree course and all the curricula of the other.



6. The University can establish a Master's degree course within two different classes, if the relevant rules meets the requirements of both classes.
7. In the case of inter-class teaching courses, students indicate upon enrolment the class in which they intend to achieve the qualification, it being understood that they can change their choices, provided that they become definitive at the time of enrolment in the second year.
8. In order to achieve the qualification, without prejudice to single-cycle Master's degree courses regulated by specific provisions on the subject, the student, however already in possession of a degree, must have obtained 120 credits as set in the didactic rules and regulations of the degree course in which is enrolled, regardless of the number of years of enrolment in the University.
9. Single-cycle Master's degree courses are the degree courses for which there are no first level qualifications within the European Union, as well as degree courses aimed at accessing legal professions.
10. In order to be admitted to single-cycle degree courses, candidates must have a secondary school diploma. Their normal duration is five or six year.
11. In order to gain the qualification, the students must have obtained 300 o 360 credits based on the duration of the course, independently from the number of years of enrolment in the university.
12. In order to obtain the qualification, students must present a thesis elabotared in an original way under the guidance of a supervisor.
13. On the basis of specific arrangements, the University can also issue qualification with other Italian or foreign universities.

Art. 6 – Specialization courses

1. The specialization diploma is issued at the end of the specialization course.
2. The specialization course can be established exclusively in accordance with specific laws or directives of the European Union and has the aim of providing the student with knowledge and skills for functions required in the exercise of particular professional activities.
3. In order to be admitted to a specialization course, candidates must have at least a degree, or another qualification obtained abroad recognized as suitable.
4. The specific admission requirements for the specialization courses established and activated by the University are indicated in the relevant didactic rules, formulated in accordance with the classes to which the individual courses belong.
5. The didactic organization and activity of the specialization courses is governed by specific Regulations.

Art. 7 – PhD courses

1. The PhD courses and the achievement of the related qualification are governed by the relevant national laws and regulations and by the specific Regulations on the matter.
2. In order to be admitted to a PhD course, candidates must have a master's degree or other qualification obtained abroad and recognized as suitable.
3. Those with a PhD qualify for the academic qualification of PhD.
4. The organization of PhD schools is governed by specific Regulations.

Art. 8 - First and second level University Masters

1. In implementation of art. 1, paragraph 15, of the law of January 14th 1999 n. 4, the University can activate post-graduate medical professional courses and life-long high specialization courses, following the achievement of the Bachelor's or Master's degree, at the conclusion of which the first and second level University Masters are issued.
2. In order to achieve the qualification, student must have obtained at least 60 credits in addition to those obtained for the Bachelor's or Master's degree. The minimum duration of the masters is at least one year.



3. The procedures for activating the masters and the methods for carrying out the related training activities are established by specific Regulations.
4. On the basis of national or international university cooperation agreements, the University may establish joint first and second level Master's courses.
5. University Masters can also be activated by the University in collaboration with external public or private, Italian or foreign external bodies.

PART II DIDACTIC STRUCTURES, RULES AND REGULATIONS

Art. 9 – Didactic structures

1. In addition to the basic didactic structure represented by the Departmental Faculty (hereinafter referred to as Faculty), the University can activate the following didactic structures:
 - a. Council of Bachelor's degree course and Master's degree course;
 - b. Council of the Specialization course;
 - c. Council of PhD course;
 - d. Council of Master.
2. The activities of each didactic structure are governed by specific regulations in compliance with current legislation, the University Statute and these Regulations.
3. Inter-faculty and inter-university didactic structures can be activated pursuant to current legislation and based on specific agreements. This type includes didactic structures to manage both the Inter-faculty degree courses and the degree courses activated in agreement or consortium with other Italian or foreign universities.

Art. 10 – Departmental Faculty

1. The Faculty is the primary didactic structure of the university and the fundamental structure to which professors belong under the didactic aspect.
2. The Bodies of the Faculties are the Dean and the Council of the Faculty, whose functions are governed by specific Regulations, in compliance with the University Statute and this Regulation.
3. The Council of the Faculty ensures the coordination and harmony of the educational objectives of all the didactic, tutoring and orientation activities promoted by the Faculties themselves and by all the didactic structures activated within them.
4. The Regulations of the Faculty define rules common to the degree courses that take place in the faculty and govern the subjects attributed to it by the laws and by the university statute.
5. The Regulations of the Faculty is issued with a Rector's Decree upon resolution of the Council of the Faculty and must be approved by the Board of Directors.

Art. 11 – Council of the Degree course

The composition of the Council is determined by the statute and the related didactic regulations.

The council, in addition to the those set in the statute or delegated by the Council of the Faculty, performs the following tasks:

- elaborates and submits to the Council of the Faculty the rules and didactic regulations of the Course in full compliance with the qualifying educational objectives indicated by the ministerial decrees of the Class;
- ensures the carrying out of the didactic and tutoring activities established by the didactic regulations and annually proposes changes and clarifications to the Council of the Faculty;
- coordinates any training activities carried out in collaboration by more than one professor;
- examines and approves the credits deriving from the student's path at other universities;



- examines and approves the individual study plans proposed by students within the regulations of the didactic regulations;
- determines the forms of verification of the credits acquired by students in a period of time longer than those established by the regulations and establishes any obsolescence by proposing their cancellation or reduction to the Council of the Faculty;
- holds at least one meeting per year for didactic planning and at least one meeting per year for evaluating the results of exams and other verification tests;
- proposes to the Council of the Faculty experimental or didactic innovation projects;
- proposes to the Council of the Faculty projects of orientation activities for access to University;
- proposes the methods for formulating the supplementary qualification certificate to the Council of the Faculty.

Art. 12 – Establishment, activation and deactivation of the degree courses

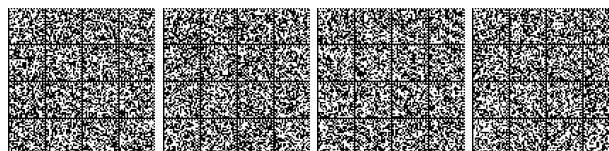
1. The activation of a degree course to be carried out the following year is deliberated annually, in compliance with the necessary requirements determined by Ministerial decree in observance of the objectives and criteria of the programming of the university system, by the Board of Directors, on proposal of the Faculty concerned, having obtained the favourable report of the Evaluation Unit.
2. The deactivation of a degree course is approved, in compliance with current legislation, by the board of directors, on the proposal of one or more Faculties. In the case of deactivations, the University still ensures the possibility for students already enrolled to complete their studies by obtaining the relevant qualification and governs the faculty for students to opt for enrolment in other activated degree courses.
3. The activation of the degree courses referred to in paragraph 1 above is subject to their inclusion in the Ministry's educational offer database, on the basis of the criteria established by a specific ministerial decree.

Art. 13 – Didactic Rules of Bachelor's and Master's degree courses

1. The didactic rules of each Bachelor's and Master's degree course determines:
 - a. the name of the degree course indicative of specific scientific and professional skills, the duration and the Faculty of reference;
 - b. the Degree Class;
 - c. the educational objectives of the degree course;
 - d. the general framework of training activities to be included in the curricula;
 - e. the admission requirements in the degree course;
 - f. the characteristics of the final exam for the achievement of the qualification;
 - g. professional opportunities;
 - h. the maximum number of credits recognizable pursuant to art. 5, paragraph 7, of MD 270/2004.
2. The didactic rules of each course are issued by the Rector upon approval by the Council of the Faculty and the Board of Directors.
3. The University ensures the periodic review of the didactic rules of the degree courses, also with the consultation of the national representative organizations of the world of production, services and professions.
4. The didactics rules of the degree courses activated at the University are attached to these University Didactic Regulations, of which they form an integral part.

Art. 14 – Didactic regulations of Bachelor's and Master's degree courses

1. The didactic regulations of Bachelor's and Master's degree courses, proposed by the relevant Councils of the degree course, are approved by the Councils of the Faculties to which the individual degree courses refer and approved by the Board of Directors.



The didactic regulations of the degree courses are issued with Rector's decree:

2. Pursuant to art. 11, paragraph 2, of Law 341/1990 and to art. 12 of MD 270/2004, the didactic regulations of a degree course specifies the organizational aspects of the course while respecting the freedom of education, as well as the rights and duties of professors and students.

3. In compliance with the aforementioned art. 12 of MD 270/2004 and of the guidelines for the establishment and activation of the degree courses, the didactic regulations of the degree courses, also in order to improve the transparency and comparability of the educational offer, determine:

- a) the specific educational objectives, including a framework of the knowledge and skills and abilities to be acquired and indicating the professional profiles of reference;
- b) any curricula offered to students, and the rules for presenting, if necessary, individual study plans;
- c) the admission requirements and assessment methods;
- d) the list of courses with an indication of the disciplinary sectors of reference and any articulation in modules;
- e) the credits assigned to each course and any prerequisites;
- f) didactic strategies adopted, even at a distance, and the methods for verifying the preparation;
- g) the activities chosen by the student and the related credits;
- h) the other planned training activities, the assessment methods and the related credits;
- i) the methods for verifying the knowledge of foreign languages and the related credits;
- l) the methods for verifying other skills required and the related credits;
- m) the methods for checking the results of internships and study periods abroad and the related credits;
- n) the credits assigned for the preparation of the final exam and the characteristics of the exam itself;
- o) other provisions on any students' duties;
- p) any specific modalities for the transfer from other degree courses;
- q) the methods for verifying the credits obtained and the supplementary exams to be taken on individual courses if their cultural and professional contents are obsolete.

4. The provisions of the regulations concerning the coherence between the credits assigned to the training activities and the specific programmed educational objectives are deliberated by the Councils of the Faculty after obtaining the favourable opinion of the joint didactic committee responsible for the degree course or of the Faculty joint committee, to be rendered within 30 days from the request. If it fails to do so within that period, the resolution is adopted regardless of the opinion.

5. The didactic regulations are revised, with particular regard to the number of credits assigned to each training activity, normally every three years.

Art. 15 – Didactic Regulations of Specialization courses

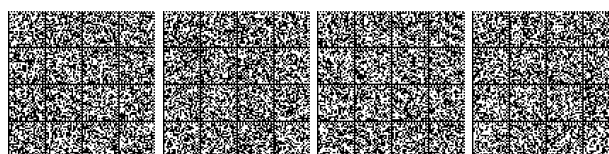
The Didactic Regulations of each Specialization course are issued separate from this Regulation, according to current legislation on the matter.

Art. 16 – Didactic Regulations of PhD courses

The Didactic Regulations of each PhD course are issued separate from this Regulation, according to current legislation on the matter.

Art. 17 – Didactic Regulations of University Masters

1. The Didactic Regulations of each first and second level University Master course determine:



- a. the name of the University Master Course, indicative of specific scientific and professional skills;
 - b. the educational objectives of the University Master Course;
 - c. the general framework of training activities to be included in the curriculum;
 - d. the number of credits assigned to each training activity;
 - e. the characteristics of the final exam for the achievement of the qualification.
- 2.** The Didactic Regulations of each first and second level University Master Course also govern:
- a. the times and the ways in which the Council of the University Master Course provides for the definition of objectives, programming, coordination and verification of the results of the training activities;
 - b. the attribution of the annual didactic duties to the professors, taking into account the didactic activities eventually carried out in collaboration between more professors engaged in more degree courses;
 - c. the procedures for carrying out the exams, as well as the final exam for the achievement of the qualification;
 - d. the methods used to evaluate student's individual profit;
 - e. the methods used for registration and recognition of qualifications for admission;
 - f. the evaluation of the initial preparation of students who enter the University Master Course, specifically concerning the educational debts to be paid for students in possession of a qualification not related to the educational path outlined in the didactic rules;
- 3.** The Didactic Regulations of each first or second level University Master Course, and any subsequent amendments, are issued by the Rector upon approval by the Council of the Faculty and the Board of Directors.

PART III ORGANIZATION OF THE DIDACTIC ACTIVITY

Art. 18 – Planning and activation of the teaching courses

1. By and no later than March 31st, the Councils of the Faculty with reference to the Bachelor's Degree and Master's Degree courses for which activation was decided for the following academic year, plan the related training activities, on the basis of the indications and proposals of the Councils of the degree course concerned. They establish in particular the lessons to be activated and the methods of the relative coverages, providing, according to criteria of functionality, competence and balanced division of the loads, in compliance with the law, statutory and regulatory provisions, for the attribution of the didactic and organizational duties of the professors and researchers, including integrative, orientation and tutoring activities.

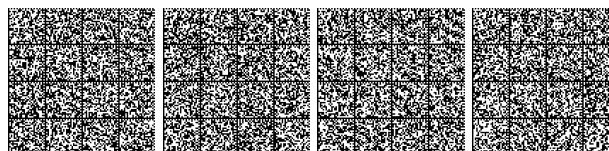
In the event that the Regulations of the Faculty provide for the partial or total delegation of the duties referred to above to the Councils of the Degree course, the general coordination of the didactic activities pertaining to the Faculty and the best use of the available skills must be ensured, also through mutations between the courses common to many degree courses.

2. Courses normally take place within a single semester, that is, they will extend into two semesters. In relation to specific needs, the Regulations of the Faculty may provide for the development of courses over several semesters or according to different articulations (trimester, quarter) functional to the didactic organization.

The number of hours per week and their distribution are determined in relation to the programming of the courses and the functional need of the didactic calendar.

Art. 19 – University credits

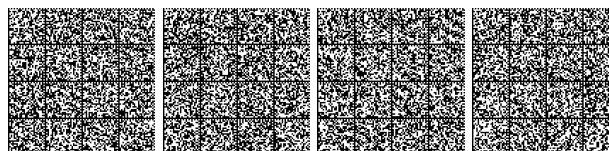
1. The unit of measurement of the work required of the student for the completion of each training activity prescribed by the didactic regulations of the degree courses to achieve a university degree is the university credit.



2. Unless otherwise specified in the Ministerial Decrees, the university credit, hereinafter referred to as credit, corresponds to 25 hours of work per student, including hours of lessons, exercises, laboratory, seminars and other training activities required by didactic rules: they also correspond to the hours of study and in any case of personal commitment necessary to complete the training to pass the exam or to carry out the training activities not directly subordinate to university didactic activities (thesis, projects, traineeships, linguistic and computer skills, etc.). The fraction of the total hourly commitment reserved for individual study or other individual training activities cannot be less than 50%, except in the case where training activities with a high experimental or practical content are envisaged, and is in any case determined, for each degree course, by the relative didactic regulations.
3. The average amount of work done in a year by a full-time student in university studies is fixed at 60 credits.
4. The credits corresponding to each training activity are acquired by the student with the passing of the exam or assessment methods established by the Regulations of the degree courses, without prejudice to the quantification in thirtieths for the exam grade and in hundred and ten for the final exam, with possible honours.
5. The didactic regulations of the degree courses can establish the minimum number of credits to be obtained by the student in specific times in order to avoid the obsolescence of the cognitive contents, and the periodic assessment methods, in possibly diversified forms among students engaged in full-time studies and students simultaneously engaged in other work activities.
6. The Council of the degree course may provide for the recognition, according to predetermined criteria, of credits obtained by the student in non-institutional training courses, in which he has acquired certified professional skills and abilities.
7. The Faculty may also provide, in compliance with current legislation, the criteria for the recognition of credits obtained by the student in post-secondary level training activities whose planning and implementation the University has contributed to. In the case of transfers or course passages, the recognition of credits obtained by the student in another degree course of the University, or in the same or in another degree course of another university, also abroad, is the responsibility of the Council of the degree course in which the student enrolls, which evaluates the effective achievement of the qualifying educational objectives required by the Rules.

Art. 20 – Assessments

1. The Regulations of each degree courses govern the assessment methods aimed at ascertaining the adequate preparation of the students enrolled in the degree courses for the purpose of continuing their school career and their acquisition of the credits corresponding to the training activities they attended. These assessments, always individual, must take place in conditions that guarantee the in- depth study, objectivity and fairness of the assessment in relation to the course or activity followed and with what is explicitly requested for the test. According to the provisions of the Regulation of the degree course, the assessments can give rise to a grade (exams) or to a simple approval or re- approval judgment.
2. Exams can be oral and / or practical and / or written tests in relation to the provisions of the Regulations of the degree course and the determinations of the Council of the degree course.
3. In each degree course no more than twenty exams or final assessments can be foreseen; in each master's degree course, a total of more than twelve exams or final assessments cannot be scheduled; in each single-cycle master's degree course, a total of more than thirty exams cannot be scheduled, in the case of courses lasting five years, more than thirty-six exams, in the case of courses lasting six years.
4. Examination Boards for the bachelor's degree and master's degree courses are appointed by the President, on the proposal of the official professors of the subject; they are composed of at least two members. When required by the teaching load, they can be divided into subcommittees, according to the provisions of the Regulations of the Faculty.
5. In order to pass the exam, the minimum score of 18 points must be achieved. The possible awarding of honours, in addition to the maximum score of 30 points, is subject to the unanimous evaluation of the Examination Board or subcommittee. Failure is not accompanied by a grade. In the case of written tests, the student is allowed to withdraw for the entire duration of the tests. In the case of oral tests, the student is allowed to withdraw, according to the methods defined by the Regulations of the Faculty, and in any case at least until the moment before registering the final grade. If the student has withdrawn or has not achieved a passing grade, the relevant annotation in the report can be used for statistical purposes and is



not reported in his school career.

6. The president of the Examination Board is responsible for the relative reports.

Art. 21 – Final exam for the achievement of the qualification

1. The didactic regulations of the degree courses govern the examination procedure. The final exam must take into account the student's curriculum.
2. The qualification is issued with the name of the class to which it belongs and of the degree course.
3. In order to achieve the qualification, the student must have obtained the number of credits required by the didactic regulations of the degree courses, must carry out a final exam and must be in compliance with the payment of tuition and university fees.
4. For the achievement of the Master's degree and the PhD it is necessary to present a thesis elaborated in an original way by the student under the guidance of a supervisor.
5. The Graduation Boards for the Bachelor's and Master's Degree exams are appointed by the Rector according to what is regulated by the Regulations of the Faculty. The boards are normally composed of not less than 7 members and no more than 11 members, the majority of which must be tenured professors. The Boards for the Master's Degree exams are composed of a minimum of 9 members, the majority of whom must be tenured professors. Any exceptions are authorized by the Rector, on the proposal of the Council of the Faculty.
6. The final grade for the achievement of the qualifications is expressed in one hundred and ten. The exam is passed if the grade is equal to or greater than sixty-six / hundred and ten. The unanimity of the Board is required for the award of the honours, which can also unanimously propose the recommend for publication of the thesis or an honourable mention.

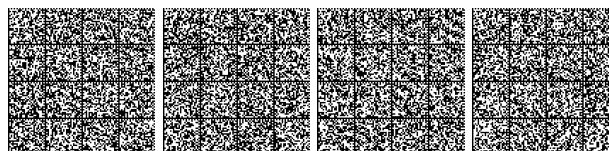
Art. 22 – Supplementary didactic activity

1. The didactic structures of the University can propose the establishment of the following supplementary and support activities:
 - a. Preliminary didactic activity for admission in the Degree courses, possibly carried out also in collaboration with higher secondary education institutions or with other public and private affiliated bodies;
 - b. support activities aimed at recovering the educational debt during the first year of the degree course, for the continuation of studies;
 - c. supplementary activities to the courses provided for by the didactic regulations which are part of the didactic quality improvement projects with particular reference to methodological and technological innovation;
 - d. courses aimed at introducing graduates into the job market;
 - e. courses aimed at training and updating high school professors on issues related to orientation.
2. The didactic structures can also establish, in accordance with current legislation, the following courses:
 - a. training courses for state exam for the achievement of professional qualification;
 - b. training courses for public competitions;
 - c. professional training courses for graduates and / or PhD students;
 - d. life-long learning courses;
 - e. specialization and advanced training courses.
3. The activities referred to in paragraph 1 and paragraph 2 may be carried out in collaboration with other public and private entities, both Italian and foreign, on the basis of specific agreements.
4. The University issues a regular certificate at the end of the courses referred to in paragraph 2.

Art. 23- Credits recognition

In compliance with article 3, point 8, of MD of March 16th 2007, the Councils of the degree course deliberate on the recognition of credits in cases of transfer from another university, of passage from another degree course or of parts of training activities in another Italian or foreign university, also through the adoption of an individual study plan.

1. The Councils also deliberate on the recognition of the career pursued by students who have already achieved a qualification at the University or in another Italian university, who request, at the time of enrolment, an abbreviation of their studies. This can be granted after evaluation and validation of the credits obtained which are considered recognizable in relation to the chosen course of study.



2. To the extent established by the didactic rules of the degree courses and according to criteria predetermined in the regulations of the courses, professional knowledge and skills certified in accordance with current legislation on the subject, as well as other knowledge and skills gained in level training activities can be recognized as post-secondary training activities to whose design and implementation the University has competed.

The detailed discipline of credit recognition is contained in the didactic regulations of the degree courses.

Art. 24 - Manifesto degli studi

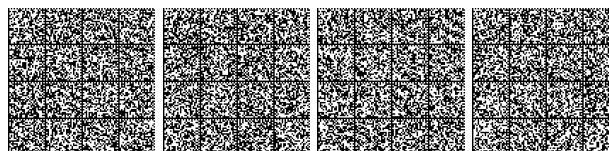
1. The University publishes, by June 30th of each year, the Manifesto degli Studi for the following academic year specifying:
 - a. the degree courses activated with indication of the relative classes and the relative teaching courses;
 - b. the detailed programs of the activated teaching courses;
 - c. the start and end dates of the didactic activities;
 - d. the methods for pre-enrolment, enrolment, passage, transfer and payment of university fees;
 - e. how to access the courses;
 - f. the methods of identification and verification of learning outcomes;
 - g. the methods of delivery and use of the learning process;
 - h. deadline to submit any proposals for individual study plans;
 - i. any other information deemed useful to guide students.
2. the University will communicate in time any changes to the information previously provided.

Art. 25 – Admission in Bachelor’s and Master’s Degree courses

1. In order to be admitted to a degree course, candidates must be in possession of the secondary school diploma required by current legislation or another qualification obtained abroad, recognized as suitable by the competent bodies of the University. To enrol in a degree course, possession or acquisition of adequate initial preparation must also be requested. The didactic regulations of the degree courses define the knowledge required for access and provide for their assessment according to the methods established in the didactic regulations of the courses. If the assessment is not positive, specific additional learning requirements are indicated to be fulfilled in the first year of the course. The didactic regulations of the degree courses determine the relative assessment methods and may condition the possibility of taking certain exams to the results of the assessment itself. Additional learning requirements are also assigned to students of the limited- access degree courses who have been admitted to the courses with a grade lower than a predetermined minimum grade. In order to facilitate the fulfilment of additional learning requirements, the didactic structures can provide for the activation of supplementary training activities.
2. In order to be admitted to a Master's degree course, candidates must have a Bachelor's Degree, or another qualification obtained abroad, recognized as suitable by the competent bodies of the University. The Didactic Rules and Regulations of each Master's Degree course must provide for the curricular requirements required for access and the methods for verifying the preparation.
3. In order to be admitted to single-cycle master's degree courses, and precisely to degree courses in Medicine and Surgery and Dentistry, candidates must be in possession of a secondary school diploma, pursuant to art. 6, paragraph 3, of MD 270/2004.
4. In order to be admitted to Bachelor's and Master's degree courses in the health professions and single-cycle master's degree courses in Medicine and Surgery and Dentistry, candidates must pass an admission test pursuant to art. 1 of law 264/1999. The University, also taking into account the provisions given by the Ministry for nationally-programmed degree courses, shall indicate by July the methods and schedule of the admission tests together with the requirements for participation. The tests are carried out under the responsibility of specific Commissions, as identified in the Regulations of the Faculty or Faculties concerned and in compliance with current national legislation. The provisions issued annually by the Ministry of University and Research apply for nationally-programmed degree courses.

Art. 26 – Calendar

1. Classes usually start on October 1st and end on June 30th.
2. The didactic calendar is approved by each Faculty on the proposal of the competent Council of the degree course.



3. The academic calendar may include the articulation of the academic year into didactic periods (semesters, four-month periods etc.) as well as the non-overlapping of the periods dedicated to teaching and those dedicated to exams and other tests, including final assessments.
4. The academic calendar is issued by the Dean, after approval by the Council of the Faculty.

Art. 27 – Didactic duties

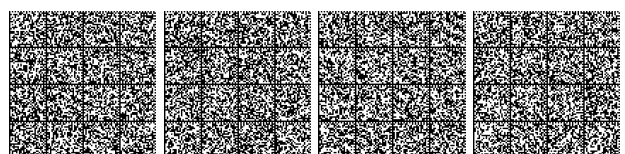
1. The attribution of the annual didactic duties to professors and researchers, including the supplementary didactic, orientation and tutoring activities, is the responsibility of the Councils of the Faculty. These latter provide for them as part of their planning tasks, also on the basis of indications of the collegial bodies in charge of the degree courses headed by them, in compliance with the regulations in force on the legal status of university professors.
2. Professors and researchers are required to ensure annually, in the context of the objectives and forms of coordination exercised pursuant to the previous point and according to the hourly commitment established by the relevant laws on legal status, the performance of lessons, exercises and seminars, individual and guided didactic strategies, orientation and tutoring activities, participation in the examination and graduation boards, guaranteeing constant availability for the students and carrying out any other activity referred to in this Regulation and in the regulations of the individual structures. Professors and researchers are required to personally carry out the frontal didactic activities assigned to them. If for reasons of health or office, or for other legitimate impediment, the professor or researcher cannot temporarily perform the above tasks, these must be fulfilled, at the request of the person in charge, by another professor, or postponed. In the latter case, the professor in charge must ensure that students are promptly informed. If the duration of the absence is more than one week, the Dean of the Faculty must be informed, who is responsible for verifying, in agreement with the President of the Council of the Degree Course concerned, the adequacy of the temporary solution adopted and, in any case, ensuring continuity of teaching.
3. Professors and researchers are required to certify their lectures and seminar activities, exercises and possible teaching in specialization schools and PhD courses, daily writing down the topics and times of the course, specifying the days and times of actual presence for the reception of students and for participation in the graduation boards. The certification - which also aims to provide elements to better measure the distribution of the teaching load between the various structures of the University and between these and those of other universities - is made on a special register, available at the request of the Dean or manager of the degree course and to be delivered in any case within 30 days from the end of the academic year to the Dean himself, who will send it for statistical records and archiving to the competent offices.

Art. 28 – Orientation and Tutoring

1. In order to make the choice of university studies mature and aware and to ensure a tutoring and assistance service for welcoming and supporting students, to prevent their dispersion and delay in their studies and to promote a profitable active participation in the university life in all its forms, the University also organizes orientation and tutoring activities through the didactic structures, articulated, in particular, in the three fundamental phases of their university life (choice of the Faculty and the degree course, study path from matriculation to degree, access to the job market).
2. For these purposes the University, through specific structures for orientation and tutoring, provides:
 - a. orientation activities for secondary school students, also in collaboration with secondary schools;
 - b. information, guides and publications concerning the teaching courses and the organization of university courses, as well as administrative information concerning the school career and useful information for the access to the right to study;
 - c. encourage any useful initiative to facilitate the insertion of graduates into the job market.

Art. 29 – Certifications and Supplement to the qualification

1. Pursuant to art. 11, paragraph 8 of MD of October 22nd 2004, n. 270, the University issues, as a Supplement to each qualification, a certificate which, according to the models conforming to those adopted by European countries, reports the main indications relating to the specific curriculum followed by the student to achieve the qualification.



2. The Supplement is prepared according to methods proposed by the Faculty concerned and approved by the Council of the Faculty.
3. In accordance with the modalities referred to in paragraphs 1 and 2, the University issues certification relating to the documented partial career of the student in the degree course, subject to recognition of the exams passed until that time and the corresponding credits.
4. The Secretariat's offices issue certifications, certificates, copies and other documents relating to the student's school career, subject to verification of the regularity of the payment of university fees and contributions.

Art. 30 – Promotion of the educational offer

1. The University educational offer is public: the University uses tools that allow the promotion of the educational offer, the organizational procedures and the decisions taken regarding the calendar of didactic activities and exams, at the office hours of professors and researchers.
2. The contents, timetables and deadlines of all the didactic activities organized by the Faculties, such as the office hours of professors and researchers, the calendar of didactic activities and exams and other assessment tests and that of the final exams with the relative deadlines are made public by the supervisors with telematic and / or other tools that will be deemed appropriate from time to time.
3. For each didactic activity offered by the University, the structure or person who assumes organizational responsibility is made public.

Art. 31-Evaluation of the quality of the activities carried out

1. The University is required to activate and develop procedures to measure the qualitative outcomes of training activities and related services.

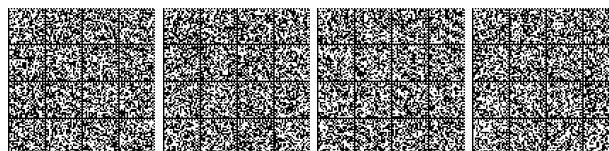
The degree courses are consequently committed to administering and collecting the questionnaires containing the students' opinion on the didactic activity, on the training received, on the equipment and the degree of use of structures and laboratories, on the effectiveness of the organization and on the services received. This form of quality evaluation must be acquired for all the courses activated at each degree course. Each degree course must also initiate additional self-evaluation activities aimed at detecting its own strengths and weaknesses and identifying actions to be taken to introduce corrective measures and improvements in light of any shortcomings and drawbacks that may be encountered.

The self-evaluation reports prepared by the degree courses are subject to periodic analysis by the Councils of the Degree course and the competent Councils of the Faculty and the Evaluation Unit.

PART IV RIGHTS AND DUTIES OF THE STUDENTS

Art. 32 – Student mobility and recognition of the credits obtained abroad

1. Students can carry out part of their studies at foreign universities. To this end, special agreements can be entered into with universities.
2. Opportunities to study abroad are made known to students through suitable forms of advertising.
3. If scholarships or other concessions provided for in the exchange agreements are available, the assignment procedures are established in specific calls.
4. In defining the projects of training activities to be followed abroad in replacement of some of the activities foreseen by the degree course of belonging, it will be paid particular attention to pursue the consistency of the entire study plan abroad with the educational objectives of the degree of belonging rather than the perfect correspondence of the contents between the individual training activities. The evaluation of the consistency of the study programs abroad with the educational objectives of the degree course, as well as its recognition in terms of credits, are the responsibility of the competent Council of the Degree course.



Art. 33 – Course attendance

The didactic regulations of the degree courses specify the methods of carrying out each training activity, indicating any students' mandatory attendance.

If the didactic regulation provides for the mandatory attendance, the professor is responsible for ascertaining it, with consequent communication to the offices that manage the school career.

If the didactic regulation foresees the mandatory attendance, the student will be able to take the exams only after having obtained the relative certificate.

Art. 34 Interruption, suspension, renouncement of studies and forfeiture of the enrolment and supplementary year student

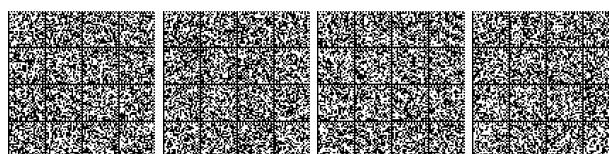
1. The interruption of studies occurs automatically if the student does not renew the enrolment for the following academic year.

The interruption can have a maximum duration of four years from the last exam taken. Once this term has elapsed, the enrolment will be forfeited. During the interruption, the student cannot perform any career activities.

2. The student can apply for suspension of studies:
 - a) if he/she wants to continue his/her training at:
 - Foreign universities
 - PhD courses, specialization schools, masters
 - b) for serious health reasons, for maternity or civil service.

To submit the suspension application, the applicant must be in compliance with the payment of all university fees that have expired until the day of submission of the application. Any years of interruption of studies must also be regularized with the payment of the contribution foreseen for each year of interruption.

3. Any students enrolled in a degree course for a period longer than the normal duration of the same is considered a supplementary year student.
4. The supplementary year student loses his/her status of student enrolled in a degree course if he/she has not passed any exam required by the didactic rules for four consecutive academic years.
5. Those who incur the forfeiture definitively lose their university enrolment and university career will be cancelled. They will not be able to obtain passages or transfer but the release of certificates relating to their career, with specific annotation of forfeiture. The student who has passed all the exams and is only in debt for the final exam, which he/she will be able to take whatever the time elapsed since the last exam, and the student who submits the exam declaration to the Student Secretariat, will not lose his/her enrolment, even with negative results.
6. It is possible to renounce university studies in writing without mentioning any conditions, terms or clauses which restrict the effectiveness of the renouncement. It will be irrevocable for the student, who therefore cannot subsequently resume the university career already extinguished due to the renouncement itself. The renouncement is a personal act and therefore cannot be delegated to others.
7. The student who obtained the enrolment in a year of university course is not entitled, in any case, to the refund of fees and contributions paid. The payment by instalments of the fees is only a concession granted to the student.
8. After the acceptance of the renouncement by the University, it will be possible to obtain the restitution of the secondary school diploma that had been delivered to the Student Secretariat at the time of enrolment. The student must request it in the same renouncement application. The student must return the university exams booklet in his possession and the recognition badge.



Art. 35-Student rights protection

The student rights relating to the careers of studies will be the subject of specific regulations to be issued in accordance with the provisions of MD 270/2004, of this regulation and subsequent MDs.

Art. 36 - Enrolment

1. The times and methods to enrol in any degree course are indicated, together with the essential requirements to be shown, on the documentation to be prepared and the fees to be paid, in the Manifesto of Study, as well as in the other information and advertising tools provided by the University to allow timely and adequate communication of all such information to all students.
2. It is not allowed to enrol simultaneously in several degree courses that entail the achievement of a university degree.
3. Admission to locally-programmed degree courses is governed by the Council of the Faculty.
4. In cases where enrolment is subject to passing verification tests, the University will promptly communicate terms, methods and obligations determined by the Council of the Faculty.

**PART V
TRANSITIONAL AND FINAL RULES****Art. 37 – Amendments to the University Didactic Regulations**

1. The modifications to these Didactic Regulations are deliberated by the Board of Directors, and issued with a Rector's decree according to the procedures foreseen by the current legislation.
2. The amendments referred to in the previous paragraph shall enter into force on the date indicated in the Rector's decree of reference.

Art. 38 – Reference to other rules

For all matters not provided for in this document, reference is made to the University's Statute and the laws in force.

For the legal and interpretative purposes of this Regulation, the text approved by the Organizational Technical Board, deposited at the Registrar's Office and written in Italian, of which a certified copy can be obtained, shall prevail.

