

## ANNEX C

### INFORMATION ACCORDING TO NATIONAL AND COMMUNITY LAW ON THE PROTECTION OF PERSONAL DATA

#### 1. Premise

Under Articles 13 and 14 of Regulation (EU) 2016/679 on "protection of individuals with regard to the processing of personal data" (also "GDPR" below), we provide the demands on the processing of personal data information concerning you ("Data") carried out by the University Saint Camillus International University of Health Sciences - UniCamillus (hereinafter also "University" or "UniCamillus").

#### 2. Identity and contact details of the data controller

The holder of the data collected will be Saint Camillus International University of Health Sciences - UniCamillus, with registered office in Via di Sant'Alessandro 8, 00131 Rome.

#### 3. Categories of personal data

Among the data that the University is falling:

- Common data: personal data, relating to their education / training contact data, data, data which shows the economic / financial conditions, biometric data (image in digital format);

- Special categories of personal data under Article 9 GDPR (eg. Data relating to health, the situation of disability, racial or ethnic origin).

Please also note that at the headquarters of the University are in operation in closed-circuit video surveillance systems, properly flagged before its radius of action by affixing warning signs as provided in the General Ruling on Video Surveillance, issued by the Authority for the Protection of personal data ("Garantor") on 8 April 2010 ("Measure Video surveillance"). Therefore, the data also include its image displayed and / or recorded by video surveillance systems in closed circuit.

#### 4. Aims of treatment and legal basis

The information you provide will be used for the following purposes:

- a) Subscribing to admission / notices of competition testing, registration to other initiatives promoted by UniCamillus, performing the process of registration and the activities inherent in the position of student / user of the various initiatives, development of the functions of the University, as well as receipt of benefits or additional services (eg. scholarships, grants, cultural and sporting events organized by the University, etc.), as well as activities of post-graduate training promoted by the University and consistent with your course of study and extracurricular training services and job placement;
- b) Sending notices and information materials with automated contact mode and non-automated for offer educational and related services, for your participation and enrollment in courses, seminars, orientation events (eg. Open Day, Career Day,) organized directly by the University and / or in collaboration with the latter, provision of scholarships as well as for the evaluation of the degree of satisfaction;
- c) A measure to requests for information submitted by you to the University;
- d) completion of administrative, accounting, tax and property activities;
- e) With your specific consent, sending communications and informative material with automated contact mode and notautomated, concerning: enrollment in events organized by the UniCamillus partner - Saint Camillus International University of Health Sciences and / or third parties, promotional activities, surveys, statistics surveys and / or research initiatives;
- f) Issuance and management of identification tools made available to students and / or users in order to ensure control physical access to classrooms, laboratories and spaces of the University and, in general, access to services made available to students;
- g) Security Purpose and protection of corporate assets;
- h) Management of complaints and / or disputes; prevention / repression of fraud and any illegal activities;
- i) Communication, publication, dissemination and storage in electronic archives and / or paper of images and / or videos, the students and staff in the conduct of educational activities. Such material may be subject to registration in order to prepare video and multimedia material to be used as a promotional tool, information and publicity about the activities of the University. Images and multimedia material may be published, free of charge, on institutional websites and on social networks and on any other means of communication (printed, brochures, magazines, newspapers, exhibitions etc ..).

#### The legal basis of the treatment consists of:

1. For the purposes specified under a), b), c) and f):
  - With reference to the common data, the execution of the contract of which you are a party or by the execution of pre-contractual measures, such as participation in the admission test;
  - With reference to specific categories of personal data, evasion of inquiries, and issuance of identification tools, the need to fulfill their obligations and exercise your rights with regard to social protection for purposes related to the performance of media activity to teaching, the use of economic benefits or additional services related to the performance of the institutional activities of the University.
2. For the purposes mentioned sub d), in discharging legal obligations;
3. For the purposes mentioned sub e) the consent that you have provided;
4. For the purposes specified sub i) the consent lent by you. The consent to the provision of data is optional. The failure results in exclusion from filming or photographs.
  - through the compilation of this form for people framed in a systematic manner (eg. teachers);
  - through the act concerned volunteer remain present in the moment in which they are carried out photographs / videos / recordings, etc.
5. For the purposes referred to in sub g) and h) from the legitimate interest of the owner.

The provision of data is not mandatory, but the refusal to provide your data will involve the impossibility to proceed to your enrollment at the University, for conducting administrative activities related to the student's position / user of training initiatives, the to follow up with legal obligations, as well as to follow up on your requests and / or to permit you to participate in courses, seminars, activities and events organized by the University. On the contrary, it is understood that if you refuse to give consent to treatment for the purposes mentioned sub e) and f) will not allow the University to pursue the purposes indicated therein.

#### **5. Treatment Modalities**

The processing of personal data are processed using manual, computer and data with logic strictly related to the purposes and in any case, to ensure the security and confidentiality of data in accordance with applicable regulations.

#### **6. Data retention period**

The University will process the data for the time necessary to achieve the purposes mentioned above, subject to any retention periods required by law or regulations. The only images recorded by video surveillance circuits are instead retained for a period of time to comply with the requirements of the "Video surveillance order".

#### **7. Categories of persons whose data may be disclosed**

Your data may be disclosed to company / external bodies in order to fulfill legal obligations or internal regulations of the University and / or to allow the performance of the service / delivery of the service that you request, and, in particular:

- Public or private bodies or competent authorities;
- Banks;
- Subjects and institutions;
- Agencies and other bodies for purposes connected with the performance of the institutional activities of the University (eg. Supplementary activities, internship initiatives, guidance and professional integration, cultural promotion and scientific information and education);
- Company / external agencies for support activities at the University of sending communications and information material, also to its promotional activities, and market surveys;
- Companies engaged in the storage of replacement services.

#### **8. Transfer of personal data extra - EU**

Personal data may be transferred to non - EU countries, particularly in the case of services that are located outside the European Union (ex. Cloud storage). In this case, the Holder ensures henceforth that the transfer of non-EU data will be in compliance with the applicable statutory provisions, for example after concluding the standard contractual clauses adopted by the European Union.

#### **9. Data Protection Manager**

The University has appointed an email found at the Data Protection Officer (DPO) [rpd@unicamillus.org](mailto:rpd@unicamillus.org) .

#### **10. Rights of the data subject**

In your capacity as interested, you have the right to:

- a) Ask the holder access to data, their cancellation, correction of inaccurate data, the integration of incomplete data, as well as the limitation of the treatment in the cases contemplated in art. 18 of GDPR;
- b) To oppose, at any time, in whole or in part, to the processing of data necessary for the legitimate pursuit of the Holder;
- c) In the case where there are the conditions for the exercise of the right to portability of art. 20 of GDPR, receive in a structured format, common and readable by automatic device use the data supplied to the data, as well as, if technically feasible, to send it to another holder without impediments;
- d) Revoke the consent given at any time;
- e) Propose complaint to the Authority competent control.

Please note that the right to object for the purposes of Article 4 letter e) of this information by automated means, extends to the traditional ones and that still remains the possibility for the person concerned to exercise the right opposition even in part. Therefore, the person concerned may decide to only receive communications through traditional mode or only automated communications or none of the two communication types. These rights may be exercised, by registered mail, addressed to UniCamillus - Saint Camillus International University of Health Sciences, St. Alexander Street 8, 00131 Roma, or by e-mail at [rpd@unicamillus.org](mailto:rpd@unicamillus.org)

### **I declare that I have read the Information concerning the processing of personal data**

\_\_\_\_\_ (Date and place)

\_\_\_\_\_ (Student Signature)

**CONSENT TO THE PROCESSING OF PERSONAL DATA FOR INFORMATIONAL PURPOSES**

Regarding the processing of my data for the purposes referred to in paragraph 4 letter. e) of this information (sending of communications and information material with automated contact mode and non-automated, concerning: enrollment in events organized by the UniCamillus partner - Saint Camillus International University of Health Sciences and / or third parties, promotional activities , surveys, statistics and / or research initiatives surveys),

I agree

I do not agree

\_\_\_\_\_ (Date and place)  
\_\_\_\_\_ (Student Signature)

**CONSENT TO THE PROCESSING OF PERSONAL DATA IMAGE**

Regarding the processing of my data for the purposes referred to in paragraph 4 letter. i) of this policy (Communication, publication, dissemination and storage in electronic archives and / or paper of images and / or video, the students and staff in carrying out educational activities. This material may be subject to registration in order to prepare video and multimedia material to be used as a promotional tool, information and publicity about the activities of the University. Images and multimedia material may be published, free of charge, on institutional websites and on social networks and on any other means of communication ( printed, brochures, magazines, newspapers, exhibitions etc ..)

I agree

I do not agree

\_\_\_\_\_ (Date and place)  
\_\_\_\_\_ (Student Signature)