



Rector's Decree no. 103 of 13/04/2022

Academic year 2022/2023

THE RECTOR

GIVEN the release of the Charter for Higher Education (ECHE) by the European Commission for the period 2021-2027, which is the prerequisite for competing to funding under the Erasmus + program;

EVALUATED The opportunity of proceeding at the emanation of the call for the formulation of the ranking of any suitable candidates;

DECREES

Article 1

The approval and enactment of the Erasmus+ Call – Mobility for study for the a.y. 2022/23, whose text, attached to this Decree, is an integral part of it.

Article 2

The present Decree, with handwritten signature, is collected in the dedicated register of UniCamillus University and published on the institutional website.

Signed THE RECTOR
Giovan Crisostamo Profita

ERASMUS+ CALL FOR THE SELECTION OF STUDENTS FOR MOBILITY WITH STUDY PURPOSES FOR ACADEMIC YEAR 2022/2023

The Erasmus+ Programme for study purposes allows university students to increase their training opportunities, aimed at acquiring the necessary skills to facilitate the transition to the working sector.

Article 1 - Object

For the academic year 2022/2023, Saint Camillus International University of Health Sciences, hereinafter “UniCamillus”, as part of Key Action 1 of the Erasmus+ Programme, announces a selection for the allocation of international mobility slots to implement study activities abroad during the second semester (a.y. 2022/2023), at the partner European Universities which UniCamillus concluded bilateral agreements with.

Article 2 – Admission requirements

UniCamillus students with the following requirements can participate in the selection:

- Students up-to-date with the payment of university fees;
- Students who have a weighted average equal to or greater than 25/30.
- Students who earned a minimum number of 20 CFU (University credits), at the time of submitting the application.
- Students holding adequate language skills certifications, basing on the chosen destination/s (for more details, please refer to the Table in Annex A of this Notice)
- Students regularly enrolled in the a.y. 2021/2022 to one of the following Degree Courses and pertinent study year:

Table – Degree Course and Enrolment Year

| Degree Course | Enrolment Year | | | |
|---|----------------|----|-----|----|
| | I | II | III | IV |
| Degree in Medicine and Surgery | I | II | III | IV |
| Master's Degree in Dentistry and Dental Prosthetics | I | II | | |
| Bachelor's Degree in Nursing and Midwifery | I | II | | |
| Bachelor's Degree in Physiotherapy | I | II | | |
| Bachelor's Degree in Biomedical Laboratory Techniques | I | II | | |

Students who apply to this Erasmus + Call must take into consideration that the 6 months-internship cannot be carried out concurrently with the Erasmus+ experience or at any University of destination. Moreover, no extra-curricular activity carried out during the mobility period can be recognized as equivalent to the curricular internship of single-cycle courses.

For students who won the Erasmus+ Grant, linguistic competences, according to the assigned location, must be certified by means of an official external language certificate:

- English: IELTS, TOEFL, Cambridge (FCE, CAE, CPE)
- Spanish: DELE
- French: DELF, DALF, ESABAC
- German: Goethe-Zertifikat, Zertifikat ÖSD, ZD - Zertifikat Deutsch

If, at the time of submitting the Erasmus+ mobility application, students do not have the linguistic certification required by the destination University, they can provide a self-certification, undertaking to achieve the necessary certification within the deadline of the **September 15, 2022**.

Please note that students holding a foreign high school diploma, providing regular documents proving passed exams and the level of knowledge of the language (no self-declaration), will be automatically assigned the C1 language level.

Article 3 - Slots and locations

Please see Annex A attached to this Call for locations list. Locations are reserved to students belonging to specific Degree Courses and specific years, basing on the signed agreements.

PLEASE NOTE: Available slots and locations can change with respect to this Call, in case of changes introduced by partner Universities or by the European/national bodies regulating the Programme. Students who won the Call should pay close attention to indications provided by the coordinators of the partner agreements and in monitoring the academic calendars of the host Universities.

Article 4 – Submitting applications

Students interested in this Call can submit their application and all the required documents by accessing the GOMP student portal, using their credentials, through the following link: <https://unicamillus-studenti.gomp.it/Login>.

Applications must be submitted no later than May 2, 2022 (at 23:59), via the GOMP portal in the section:

HOME—> International Mobility —> Education —> International Mobility Call

In order to complete the application, students must download the mandatory documents, duly fill them and upload them in PDF format in the same section. Once the application is completed, the system will provide a confirmation of it and students will be able to print a summary of the application and/or download a reminder. Moreover, a copy of the application will be sent to students' email address.

The guide for submitting the application on the GOMP student portal is available on the institutional web page <https://www.unicamillus.org/it/scambi-internazionali/>.

Interested students may submit a single application listing up to a maximum of **three locations**, in order of preference, choosing among those included in Annex A of this Call. For each location a given number of slots with restrictions related to Degree Course, year and linguistic level required by the University of destination is available.

Applications with the following features will be excluded:

- Incomplete or incorrect in their fundamental elements;
- Not drafted in the required form;
- Containing false declarations or documents;
- Students not up to date with University taxes.

Article 5 - Criteria and evaluation of applications

Selection of students will be based on academic merit criteria: number of earned credits and weighted average.

The applications following procedures and deadlines set in this Call will be examined by a specific internal Commission according to the following evaluation criteria:

A. Number of credits

For the purposes of the assigned score, the ratio between credits earned in the career by March 31, 2022, and the total amount of credits that can be accumulated¹ within the academic year of enrolment (credits obtained by March 31, 2022 ÷ possible credits to be obtained within the academic year) will be taken into account.

While filling in the application, all the credits considered valid for the purpose of graduation, obtained and recorded in the career by March 31, 2022 and visible from the GOMP portal will be automatically taken into account.

An additional score, following the table below, will be added to the aforementioned ratio.

¹ The maximum number of achievable credits is calculated by multiplying 60 by the year of enrollment at the time of the mobility application.

Table – Score assigned according to the obtained credits that can be recognized

| Obtained CFU / CFU that can be accumulated | Score |
|--|--------------|
| obtained CFU/ CFU that can be accumulated higher or equal to 0,5 | 5 |
| obtained CFU/ CFU that can be accumulated higher or equal to 0,6 | 10 |
| obtained CFU/ CFU that can be accumulated higher or equal to 0,7 | 15 |
| obtained CFU/ CFU that can be accumulated higher or equal to 0,8 | 20 |
| obtained CFU/ CFU that can be accumulated higher or equal to 0,9 | 25 |
| obtained CFU/ CFU that can be accumulated higher or equal to 1 | 30 |

B. Weighted average

For the purposes of the assigned score, the exact value of the weighted average, which must be at least higher or equal to 25/30, will be taken into consideration.

Table – Score assigned according to weighted average

| Weighted average | Score |
|--|--------------|
| Weighted average greater than or equal to 29,5 | 30 |
| Weighted average greater than or equal to 29 | 25 |
| Weighted average greater than or equal to 28 | 20 |
| Weighted average greater than or equal to 27 | 15 |
| Weighted average greater than or equal to 26 | 10 |
| Weighted average greater than or equal to 25 | 5 |

Article 6 - Rankings

Rankings will be published by **May 04, 2022** on the website www.unicamillus.org.

With equal scores, rankings will prioritize students enrolled in subsequent course years and lastly younger students.

In the event of a further equal score, candidates with their first international mobility experience during their course of study prevail.

Please note that in single-cycle degrees such as Medicine and Surgery, students may take part in the international mobility for a maximum period of 24 months. For short-cycle degrees, duration is equivalent to a maximum of 12 months.

If, following waivers or new agreements with other Universities, the number of available slots should increase, the University reserves the right to draw on the rankings or to make a new announcement.

Article 7 - Acceptance of the Mobility Grant

By **June 6, 2022**, students who won Erasmus+ Grants for students mobility with education purposes for the a.y. 2022/2023 must formally accept the International Mobility Grant, under penalty of exclusion, by confirming **the location** through the **“Acceptance of the location”** section in the International Mobility area on the GOMP portal.

After accepting the location, Erasmus Office will send the students’ names to the host Institutions, within the deadlines indicated by the latter. Students’ access to international mobility is in any case dependent on the admission by the host Institutions, which may require additional certifications/documents or refuse the application according to its internal regulations.

Article 8 - Waiver, takeover and scrolling

In case of waiver, students who won the Erasmus+ Grant for students mobility with education purposes for the a.y. 2022/2023 must confirm their waiver through the label **“International Mobility Waiver”** in the International Mobility section on the GOMP portal.

Slots remaining available will be assigned through the scrolling of the ranking.

Under no circumstances, students can exchange the obtained destination with another students chosen destination.

Article 9 – Decadence

Students holding Erasmus+ Grant may forfeit their Grant if:

- they lose their student status;
- they waive the Erasmus+ Grant due to unforeseen obstacles;
- any cause, duly justified making students unsuitable for continuing their stay abroad.

Article 10 – Requirements before, during and after Mobility

1. Before Mobility

All students admitted to the Programme are required to attend Erasmus meetings in which they will receive the necessary instructions and information in order to be prepared for their departure.

All admitted students are required to contact the relevant Academic Manager in order to provide, check and consequently accept the **Learning Agreement**.

Learning Agreement or LA (form available for download on the dedicated International Mobility page of the Institutional website) - All students must complete the official study plan, Learning Agreement, defining teaching activities to be carried out abroad. It also guarantees recognition of credits obtained by passing the exams abroad.

The Learning Agreement must be approved and signed by the Academic Manager of reference, signed by students, approved by the partner University by stamp and signature.

Mobility Agreement (form available for download on the dedicated International Mobility page of the Institutional website) – Before leaving, students and the Home University sign and Erasmus+ Mobility Agreement.

Online Linguistic Support (OLS) - The Erasmus+ Programme requires successful candidates to take a mandatory online test of their language skills, before and after the Mobility, with the exception of Mobility to Switzerland. Based on the result of the OLS test, students may be assigned an online language course, in order to linguistically prepare for the mobility period. Erasmus Office will forward the link to the Erasmus Grant winners to complete the OLS test.

Article 11 – Students requirements

Students are required to arrange for their accommodation for the abroad-study period or contact the host University to check the availability of student housing and/or accommodation search

services.

It is necessary for students to independently complete the registration procedures required by the host University in accordance with procedures and deadlines set by it.

Article 12 – Extra EU students requirements

Extra EU students must independently inform and provide for health care in the host country and for entry requirements into the country of destination by contacting the relevant diplomatic representations (Embassies and Consulates) in due time.

Article 13 – Health Insurance

Accidents and civil liability insurance which students benefit from by enrolling in UniCamillus is extended, on equal terms, for the entire period of stay abroad at the host University.

However, before departure, students are invited to get informed about the extent of National Health Care in their country of destination by visiting their local health authority (Azienda Socio Sanitaria Territoriale - A.S.S.T.). Basic health care and direct access to National Health Services in EU member states is generally guaranteed by the European Health Insurance Card (EHIC). It is students' responsibility to obtain this card if they do not hold it, if it expired or if they lost it.

2. During Mobility

As soon as students arrive at their destination, they must fill and sign the **Arrival Certificate** (form available for download on the dedicated International Mobility page of the Institutional website) and provide it to the offices in charge in the host University and send it to the email address outgoingstudents@unicamillus.org in order to avoid delays in the payment from the Grant.

If necessary, students may propose changes to the contents of the initial Learning Agreement, which must be promptly agreed on and signed by the relevant Academic Manager of UniCamillus and the host University.

At the end of the abroad study period, before returning to the home University, students must ask the host University for the certificate of the education activities carried out (**Transcript of Records**), to be sent to the Erasmus Office at the following address outgoingstudents@unicamillus.org.

3. After Mobility

At the end of their International Mobility, students are required to fill the following documents:

1. **Narrative Report (EU Survey)** - At the end of their Mobility period, students will have to fill in the **narrative report (EU Survey)**. The Erasmus Office will forward the link to the students who won an Erasmus+ Grant once the Mobility period ended.
2. **Post Erasmus Online Linguistic Support** - At the end of their Mobility period, students must take the second online OLS test to assess progress. This is a requirement strictly related to the payment of any balance of the financial contribution.

The Erasmus Office will forward the link to take the OLS test to the winning students of the Erasmus+ Grant once the mobility period is over.

Article 14 – Costs

Selected students will be regularly enrolled in UniCamillus even during their stay abroad and are required to comply with the deadlines relating to university fees, study plans, graduation applications, etc.

Selected students are exempt from paying the partner university's tuition.

Article 15 - Grants

Mobility grants are exclusively assigned for academic activities abroad. Minimum duration of the Mobility is 2 months (60 days) up to a maximum duration of 12 consecutive months, to be carried out in the semester/s of reference of this Call.

The Erasmus+ Mobility Grants are awarded according to a merit ranking, basing on available funds. The amounts of the Erasmus+ Mobility Grants vary according to destination countries and in relation to the cost of living:

Table – Destination countries and monthly reimbursement amounts for costs of living

| | HOST COUNTRY | MONTHLY AMOUNT |
|-----------------------------------|--|-----------------|
| GROUP 1 (living cost: HIGH) | Denmark , Finland, Iceland, Ireland, Luxembourg, Sweden, United Kingdom, Liechtenstein, Norway | EUROS 300,00 |
| GROUP 2 (living cost: AVERAGE) | Austria, Belgium, Germany, France, Italy, Greece, Spain, Cyprus, Netherlands, Malta, Portugal | EUROS 250,00 |
| GROUP 3 (living cost: LOW) | Bulgaria, Croatia, Czech Republic, Estonia, Latvia, Lithuania, Hungary, Poland, Romania, Slovakia, Slovenia, North Macedonia , Turkey, Serbia | EUROS 250,00 |

The actual contribution is calculated basing on mobility days actually spent abroad, as shown in the **Certificate of Attendance**, issued by the host University.

Funds will be provided in two tranches:

- The first tranche, equal to 70%, at the beginning of the mobility period;
- The second tranche, equal to 30%, at the end of the mobility period, and in any case following the presentation of the **Certificate of Attendance** and the **Transcript of Records**.

Please note that Erasmus+ Grant winners who spend a period of actual Mobility abroad of less than 2 months (60 days) will have to return the full amount they received in advance, as they are not entitled to any funds from the Erasmus+ Project.

In case of early termination of students' stay abroad, Grants funds are fixed in proportion to the actual period spent in the foreign country.

In case that students winning the Grants decide to spend a shorter period than the one foreseen in the Mobility agreement (but in any case longer than 2 months), they will have to return, if necessary, part of the funds exceeding the amount they received in

advance.

Article 16 – Students with disabilities

In accordance with the provisions of the decision establishing the Erasmus+ Programme, in order to allow a wider participation in Mobility Programmes, INDIRE, the Erasmus+ National Agency will be able to provide an additional financial contribution for students with disabilities.

For any assistance and / or more information, students can directly contact coordinators of the partner Universities or send an email to dso@unicamillus.org

Article 17 - Personal data protection

Pursuant to Regulation (EU) 2016/679 (GDPR) - Code regarding the protection of personal data. The personal data provided by the candidates will be used exclusively in the context and for the purpose of this selection and will be processed - with or without the IT systems support - in compliance with current legislation and confidentiality obligations.

Article 18 – Remarks

For legal and interpretative purposes, the text of this Call, approved by a Rector's Decree No. 103 of April 04, 2022 deposited and available at the Didactic Administrative Office, written in Italian and available upon request in certified copy, shall exclusively prevail.