



Rector's Decree no. 21 of 25th January 2023
ERASMUS+ APPLICATION CALL
FOR THE SELECTION OF STUDENTS ON MOBILITY SCHEMES,
SEMESTER ONE, ACAMEDIC YEAR 2023-2024

THE RECTOR

HAVING REGARD TO the Statute of Saint Camillus International University of Health Sciences, hereinafter referred to as UniCamillus;

HAVING REGARD TO the University's academic regulations;

HAVING REGARD TO the UniCamillus Code of Ethics and the 231 Organisation, Management and Control Model;

HAVING REGARD TO the issuing of the Erasmus Charter for Higher Education (ECHE) by the European Commission for the term 2021-2027, which is a prerequisite for applying for the Erasmus+ programme funds;

CONSIDERED that there exists the opportunity to issue a Call for the selection of potential candidates;

D E C R E E S

Article 1

The approval and issue of the Erasmus+ Application Call: Mobility schemes for semester one of the academic year 2023-2024. Its text, attached to this Decree, represents an integral part thereof.

Article 2

This Decree, signed by a handwritten signature, is filed in the appropriate University register and published on its institutional website.

Signed THE RECTOR
Giovan Crisostamo Profita

**ERASMUS+ APPLICATION CALL
FOR THE SELECTION OF STUDENTS ON MOBILITY SCHEMES,
SEMESTER ONE, ACADEMIC YEAR 2023-2024**

The Erasmus+ programme for study purposes enables university students to increase their training opportunities, aimed at acquiring the necessary skills to foster integration into the world of work.

Article 1 - Object

For semester one of the academic year 2023-2024, in conjunction with the Key Action 1 mobility project of the Erasmus+ Programme, UniCamillus University announces a public selection procedure for the awarding of international mobility grants for students wishing to carry out study activities abroad within European partner universities with which UniCamillus has concluded bilateral agreements.

Article 2 - Admission requirements

UniCamillus students may take part in this selection procedure if they meet the following requirements:

- They must have paid all their university tuition fees;
- They must have obtained a minimum weighted average mark of 25/30 or higher within the application deadline;
- They must have earned a minimum number of credits at the date of the application submission equal to:
 - 20 credits for students enrolled in the 2nd year (academic year 2022-23);
 - 40 credits for students enrolled in the 3rd year (academic year 2022-23);
 - 60 credits for students enrolled in the 4th year (academic year 2022-23);
 - 80 credits for students enrolled in the 5th year (academic year 2022-2023).
- They must hold a language certificate depending on their chosen destination(s);
- They must be regularly enrolled in the academic year 2022-2023 in one of the following degree programmes and years of study:

Degree programme	Enrolment year 2022-2023			
	2 nd year	3 rd year	4 th year	5 th year
MSc Medicine and Surgery	2 nd year	3 rd year	4 th year	5 th year
MSc Dentistry and Dental Prosthetics	2 nd year	3 rd year		
BSc Nursing and Midwifery	2 nd year			
	2 nd year			

BSc Physiotherapy	year			
BSc Biomedical Laboratory Techniques	2 nd year			

Students applying for the Erasmus+ call should be aware that the 6-month internship programme cannot be carried out concurrently with their Erasmus+ experience or at the host university. It is also to be noticed that no extracurricular activity carried out during the mobility scheme will be recognised as equivalent to the curricular internship programme.

For students who will be awarded an Erasmus+ grant, language proficiency must be attested by an official certificate based on the assigned location to be attached to the application:

- English: IELTS, TOEFL, Cambridge (FCE, CAE, CPE)
- Spanish: DELE
- French: DELF, DALF, ESABAC
- German: Goethe-Zertifikat, Zertifikat ÖSD, ZD-Zertifikat Deutsch

Should students not hold the language certificate required by their assigned location at the time of submission of their Erasmus+ mobility application, they may sign a self-certification form undertaking to obtain this document by **31st July 2023**.

Students holding a foreign high school diploma will be automatically assigned language level C1 upon submission of regular documentation regarding the examinations sat and their language level (self-declarations are not accepted).

Article 3 - Available positions and locations

The list of available locations can be found on the website at www.unicamillus.org/it/scambi-internazionali/ and may change as a result of new signed agreements or changes introduced by the partner universities or the European/national bodies which govern the programme. Successful students are strongly recommended to pay attention to the information that will be provided to them by the coordinators of the partner agreements and to monitor the teaching timetables of the host universities.

Article 4 – Application submission

Interested students can submit their application for the Erasmus+ call with the additional required documents by logging into the GOMP portal with their credentials at the following link:

<https://unicamillus-studenti.gomp.it/Login>.

Applications must be completed online **no later than 6th March 2023** by logging into the GOMP portal in the following section:

HOME PAGE → International Mobility → Education → Mobility Call

Students are required to upload all the mandatory information in PDF format in the same section in order to complete the application. Once they have completed the application, the system will give confirmation of this and they will be able to print out a summary of the application and/or download a reminder. A copy will be sent to the student's email address.

A guide for submitting applications through the GOMP student portal is available on the following page:

<https://www.unicamillus.org/it/scambi-internazionali/>.

Interested students should submit a single application with a list of up to a maximum of three locations in order of preference, chosen from those indicated on the website. For each location there is a specific number of seats as well as restrictions concerning the academic year of the course, the course of study and the language level required by the host university.

Candidates will be excluded if their applications:

- are incomplete or incorrect in their essential parts;
- are not submitted in the required form;
- contain false declarations or documentation;
- are not in compliance with the payment of tuition fees.

Article 5 - Criteria and assessment of applications

Students will be selected on the basis of academic merit criteria, i.e. the number of credits obtained within the specified date and weighted average.

Applications received, following the procedures and deadlines set out in this call, will be examined by a designated internal Committee according to the following assessment criteria:

A. Number of credits

As far as the score awarded is concerned, the ratio of career credits acquired within the specified deadline will be considered in relation to the total number of credits that can be earned¹, i.e. credits obtained within the specified deadline multiplied by the number of credits that can be obtained on the basis of the academic year of enrolment.

¹ The maximum number of credits that can be earned is calculated by multiplying 60 by the year of enrolment at the time of the deadline.

When filling in the application, all credits will automatically be considered valid for graduation and displayed on the GOMP portal within the specified deadline.

The ratio mentioned above will be attributed an additional score as per the following table:

Table – Score awarded according to ECTS credits earned

Credits earned/Credits that can be earned	Score
Credits earned/Credits that can be earned greater than or equal to 0,5	5
Credits earned/Credits that can be earned greater than or equal to 0,6	10
Credits earned/Credits that can be earned greater than or equal to 0,7	15
Credits earned/Credits that can be earned greater than or equal to 0,8	20
Credits earned/Credits that can be earned greater than or equal to 0,9	25
Credits earned/Credits that can be earned greater than or equal to 1	30

B. Weighted average

As far as the score awarded is concerned, the point value of the weighted average will be considered, which must be greater than or equal to 25/30.

Table – Score awarded according to weighted average

Weighted average	Score
Weighted average greater than or equal to 29,5	30
Weighted average greater than or equal to 29	25
Weighted average greater than or equal to 28	20
Weighted average greater than or equal to 27	15
Weighted average greater than or equal to 26	10
Weighted average greater than or equal to 25	5

Article 6 - Rankings

Rankings will be available by 14th March 2023 at the following link: www.unicamillus.org.

In the event of a tied score, the student enrolled in subsequent years of study prevails. In the event of a further tie, the applicant who is on his or her first mobility scheme during his or her course of study prevails, and finally, the youngest student.

Please note that in single-cycle degree programmes such as Medicine and Surgery, students may benefit from a mobility period up to 24 months; for BA programmes, the allowed length is equivalent to a maximum of 12 months.

Should the number of available positions increase, as a result of withdrawn students or new agreements signed with other universities, the University reserves the right to draw from the same ranking list or to issue a new notice.

Article 7 - Acceptance of the international mobility grant

By **21st March 2023**, the student who is awarded an Erasmus+ mobility grant for the academic year 2023-2024 must, under penalty of being excluded, formally accept the mobility grant by confirming **the location** through the “**Acceptance of location**” option in the international mobility section of the GOMP portal.

Following acceptance of the location, the Erasmus Office will forward the student's name to the host university within the deadlines specified by the latter.

PLEASE NOTE: The student's participation in the mobility scheme is, however, subject to admission by the host university, which may require additional certifications/documents or reject the application.

Article 8 – Applicant withdrawal or replacement within ranking list

In the event of an applicant withdrawing, the student awarded an Erasmus+ grant on mobility schemes for the academic year 2023-2024 is required to confirm his or her **Withdrawal from Mobility** in the international mobility section on the GOMP portal.

The available positions will be assigned by scrolling down the ranking list or by issuing a new notice.

Under no circumstances will it be possible to exchange a selected location with the one chosen by another student.

Article 9 - Forfeiture

The holder of an Erasmus+ grant forfeits it if one of the following cases occurs:

- loss of student status;
- withdrawal from the Erasmus+ grant;
- any cause, duly justified, which makes the student not eligible to continue his/her stay abroad.

Article 10 - Fulfilments before, during and after mobility

10.1. Before mobility

All students admitted to the mobility programme will be required to attend Erasmus meetings during which they will receive the necessary instructions and information to prepare for their departure.

All admitted students are required to get in touch with the University's Programme Director for the submission, assessment and subsequent acceptance of the Learning Agreement.

Learning Agreement (LA) - All students must fill in an official study plan, the so-called Learning Agreement (LA), which defines the teaching activities to be carried out at the host university and guarantees credit recognition after exams are sat. In order to complete the application, it is necessary to access the OLA (Online Learning Agreement) portal at the following link: <https://learning-agreement.eu/>.

The Learning Agreement duly filled in and signed by the student must be accepted by the Programme Director by means of a stamp and signature.

Financial Mobility Agreement - This agreement, previously filled in by the student at the application submission stage, will be completed with financial data and signed by the University before the student's departure.

Online Linguistic Support (OLS) - The Erasmus+ Programme requires the successful candidate to take a compulsory online language proficiency assessment test before and after the mobility scheme, except for mobility to Switzerland. Participation in the language assessment test is an integral part of the Erasmus+ Programme.

In order to take this compulsory assessment test, it is necessary to register on the new Online Language Support platform:

<https://academy.europa.eu/local/euacademy/pages/course/community-overview.php?title=learn-the-basics-of-22-languages-with-the-online-language-support>.

Students' duties. Students must independently carry out the registration procedures required by the host university in compliance with the modes and deadlines set by the latter.

Students are responsible for their accommodation for the whole duration of their study programme abroad and should contact the host university to check for availability of student residences and/or accommodation services.

Non-EU students' duties. Non-EU students must independently enquire about and arrange for healthcare assistance in the host country. They must also arrange for arrival in the host country by contacting their respective diplomatic representations (Embassies

and Consulates) in good time.

Health insurance. The accident and third-party liability insurance, which students benefit from with enrolment in UniCamillus, is extended in the same way for the entire period spent abroad at the host university.

Before departure, students are invited to enquire about extension of their National Health Assistance insurance in the host country by contacting their local Health Authority (Azienda Socio Sanitaria Territoriale - A.S.T.). Basic healthcare assistance and direct access to national health services in EU Member States are generally guaranteed by the European Health Insurance Card (EHIC). It will be students' responsibility to obtain this card if they do not have it or if it has expired or is lost.

10.2. During mobility

As soon as students arrive at their destination, they must request that their **Certificate of Arrival** (which can be downloaded from the International Mobility page on the University's website) be filled in and signed by the relevant office in the host university, and sent to the email address outgoingstudents@unicamillus.org so that delays in the awarding of the grant can be avoided.

If necessary, students may propose changes to the contents of the initial Learning Agreement, which must be promptly submitted for signature within a maximum of 10 days from arrival and agreed upon by the UniCamillus Programme Director and the host University.

At the end of the study programme abroad, before returning to their home institution, students must request from the host university a certificate of the academic activities carried out (T. O. R. or Transcript of Records), which must be sent to the Erasmus Office at outgoingstudents@unicamillus.org.

10.3. After mobility

At the end of the international mobility programme, students must fill in the following documents:

1. **Narrative Report (EU Survey)** - Students must fill in a Narrative Report (EU Survey) at the end of their mobility period. The Erasmus Office will forward the link to the successful Erasmus+ students once the mobility period has ended. Completion of this questionnaire is essential for the grant to be awarded, on which the payment of any financial contribution is conditional.
2. **Online Linguistic Support after mobility** - At the end of their mobility period, students must take a second [OLS \(Online Language Support\)](#) test to assess their progress. This is a requirement on which the payment of any financial contribution is conditional.

- Students must connect to the OLS platform and complete the language assessment test upon return from their mobility period.

Article 14 - Compliance with the provisions of UniCamillus “Tuition Fees and Fundings” regulations

Successful students will be duly enrolled at UniCamillus even during their stay abroad and are required to meet the deadlines about university fees, study plans, degree application, etc.

Successful students are exempt from paying the partner university's tuition fees.

Article 15 - Contributions

Mobility contributions are awarded exclusively for academic activities carried out abroad. The mobility period must be **at least 2 months** (60 days) and up to a maximum of 24 consecutive months for the Medicine and Surgery degree programme, and 12 months for BA programmes, and must be carried out in the relevant semester(s) of the call.

Erasmus+ Mobility Grants are awarded according to the previously defined ranking, within the limits of available funds. The amounts of Erasmus+ Mobility Grants differ depending on host country and cost of living:

Table – Host countries and monthly refund amounts per cost of living

	HOST COUNTRY	MONTHLY AMOUNT
GROUP 1 (HIGH-income countries)	Denmark, Finland, Iceland, Ireland, Luxembourg, Sweden, United Kingdom, Liechtenstein, Norway	€ 350,00
GROUP 2 (MID-income countries)	Austria, Belgium, Germany, France, Italy, Greece, Spain, Cyprus, Netherlands, Malta, Portugal	€ 300,00
GROUP 3 (LOW-income countries)	Bulgaria, Croatia, Czech Republic, Estonia, Latvia, Lithuania, Hungary, Poland, Romania, Slovakia, Slovenia, North Macedonia, Turkey, Serbia	€ 250,00

The actual contribution is calculated on the basis of the mobility days actually spent abroad, as shown in the Attendance Certificate issued by the host university.

Funds are allocated in two instalments:

- the first, equal to 70 per cent, at the beginning of the mobility period;
- the second, equal to 30 per cent, at the end of the mobility period and following submission of the Attendance Certificate and the Transcript of Records.

In the event of early cessation of the study programme abroad, the grant amount is recalculated in proportion to the period actually spent.

If students decide to spend a shorter period of time abroad than the one indicated in the Mobility Agreement (but longer than 2 months), they must return part of the excess funds received in advance, if necessary. Erasmus+ Grant winners who spend less than 2 months abroad (60 days) will have to return the entire amount received in advance, as they will not be awarded any funds from the Erasmus+ Project.

The 2021-2027 Erasmus Programme provides for a **Green Travel** grant for students who choose transport modes alternative to planes, with low emissions for the main part of their journey, such as buses or trains.

Students will be granted a single contribution of € 50 as an additional amount of money for individual support and up to 4 days of additional individual support to cover for travel expenses, if applicable and if properly proven (proof of purchase of named ticket to be kept and shown upon return, along with documentation required for the balance payment).

Please refer to the official documents on the Erasmus+ portal for all matters concerning additional contributions:

https://www.erasmusplus.it/wp-content/uploads/2022/02/Erasmus-Call-2022_Disposizioni-nazionali-2022_HE.pdf.

Article 16 - Disabled students

In compliance with the provisions and foundation of the Erasmus+ Programme, and in order to allow wider participation in mobility programmes, the Erasmus+ National Agency (INDIRE) may offer an additional financial contribution to students with disabilities who request it.

For any assistance and/or further information, please contact the following agencies:

<https://exchangeability.eu/> or the [European Agency for Special Needs and Inclusive Education](#).

Article 17 – Personal data protection

In compliance with Regulations (EU) 2016/679 of the GDPR – Personal Data Protection Code, personal data provided by candidates will be used exclusively within the context and for the purposes of this selection and will be subject to processing carried out – with or without the support of computer systems – in compliance with the legislation in force and confidentiality obligations.

Article 18 - Warnings

For legal and interpretation purposes, only the application call approved by Rector's Decree, filed and available at the UniCamillus Teaching Services Office and drafted in Italian, is authentic. A certified copy may be obtained.