



**GUIDELINES FOR THE SUBMISSION OF
APPLICATIONS FOR THE ADMISSION
CALLS TO
THE MEDICINE AND SURGERY
DEGREE PROGRAMMES (LM-41) FOR EU
STUDENTS
ACADEMIC YEAR 2024-2025**

To proceed with your application, you must register at the following link by clicking on **SIGN UP**. If you have SPID, you can click on “spid”, in the latter case please directly go to pag. 3.


<https://unicamillus-studenti.gomp.it/Login>

The image shows a login form for the Unicamillus Student Portal. The form is white with a red border and is set against a red background. At the top, there is a logo for the International University of Health Sciences (UNICAMILLUS) and a 'be smart' logo. Below the logos, the text 'Unicamillus / Portale Studenti' is displayed. The form contains a 'Psw' field with a blue 'spid' button next to it. Below this are two input fields: 'ID' and 'Password', each with a red icon (a person for ID and a key for Password). A blue 'LOGIN' button with a right arrow is positioned below the input fields. At the bottom of the form, there are two links: 'Sign-up' and 'Forgot password?', both with blue circular icons.

A form will open after clicking on **SIGN UP**. The following information must be entered:

- Name;
- Surname;
- Date of birth;
- Foreign country (in the case of foreign nationality) or municipality of birth;
- Birthplace;
- Tax code (in the case of a foreign student, it is possible to specify “foreign student without tax code” by ticking the appropriate box);
- Password chosen by the student (must be confirmed twice);
- Security question (for the recovery of your credentials);
- Answer to the security question;
- E-mail address;
- Phone number and mobile phone number.


You must also read and accept the Privacy Policy.

New Account 

Name

Surname

Date of Birth

gg / mm / aaaa 

Municipality or Foreign Country

Gender

Select Gender

Taxpayer's code number

☐ Foreign student without tax code

☐ I am an incoming student (international mobility program)

Username

La username sarà inviata per mail a fine registrazione

La username sarà inviata per mail a fine registrazione

Password

Confirm Password

Emergency question

Emergency answer

E-Mail

Phone Number

Mobile Number

Privacy policy acceptance [Informativa privacy](#)

☐ I accept the privacy policy


LOGIN

PROCEED

To complete your registration, click on **PROCEED**. You will receive confirmation of the successful procedure in the email box provided during the registration.

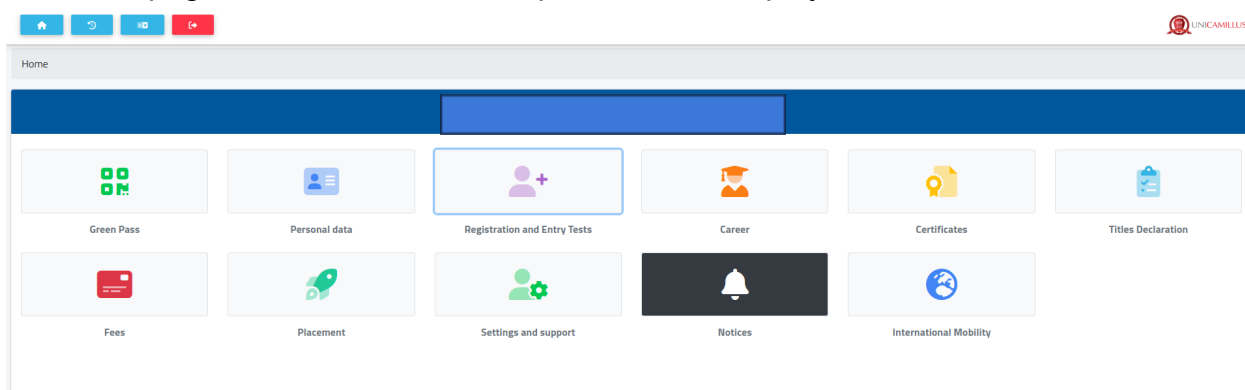
PLEASE NOTE: always use a valid email address for the registration.

Once the registration is complete, you will be able to **LOG IN**:

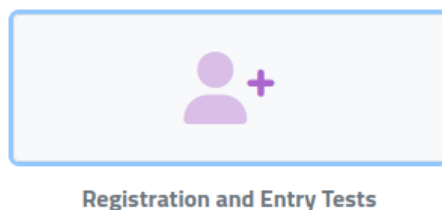


The image shows the login interface for the Unicamillus student portal. At the top, there is a navigation bar with the Unicamillus logo, a language selector (A), and a 'be smart' logo. Below the navigation bar, the text 'Unicamillus / Portale Studenti' is displayed. The main form area contains a search bar with 'Psw' and 'sped' entered. Below the search bar, there are two input fields: 'ID' and 'Password'. A blue 'LOGIN' button with a right arrow is positioned below the password field. At the bottom of the form, there are two links: 'Sign-up' and 'Forgot password?'.

The Homepage of the GOMP student portal will be displayed:



Click on **REGISTRATION AND ENTRY TESTS**:




You will be redirected to a new page. Click on the **BACHELOR'S AND SIX-YEAR DEGREE PROGRAMMES** icon:





Bachelor's and Single-Cycle Degree Programmes


In this new section, click on: **LIMITED NUMBER ADMISSION CALLS**


Home > Registration and Entry tests


Bachelor's and Single-Cycle Degree Programmes 


Previous career declaration


Pre-registration






Limited number Admission Calls


Registration


Upload enrollment file

You will be redirected to the page displaying the various limited number admission calls, sorted by degree programmes.

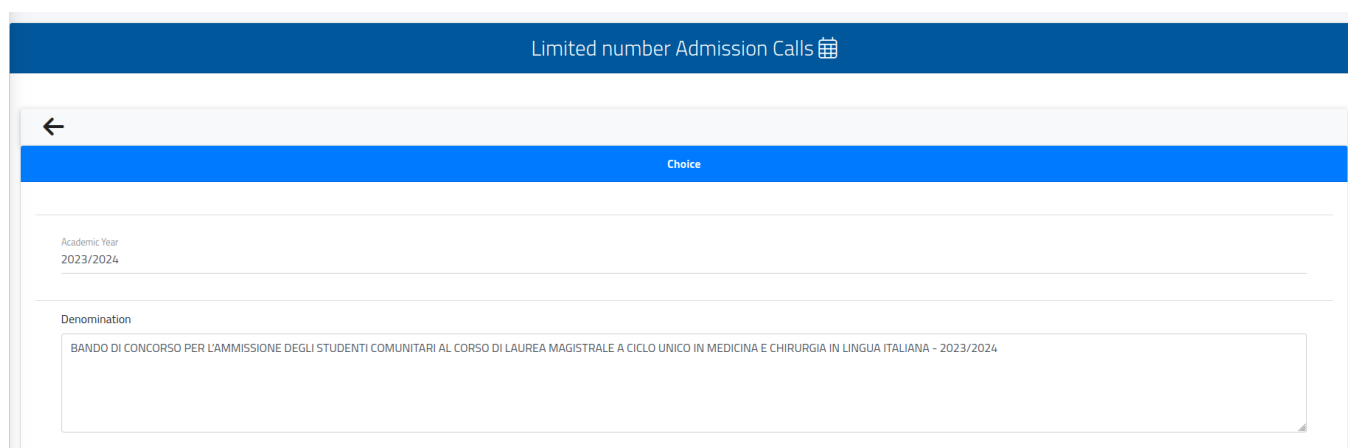
To fill in the application form, click on the pencil icon on the right of the admission call you are interested in:

<p>New cou:NOTICE OF COMPETITION FOR THE ADMISSION OF EU STUDENTS TO THE SINGLE-CYCLE DEGREE COURSE IN MEDICINE AND SURGERY IN ITALIAN LANGUAGE - 2024/2025</p> <p>Courses: Medicina e chirurgia (Venezia)</p> <p>End reservation: 02/02/2024 13:00:00</p>	
<p>NOTICE OF COMPETITION FOR THE ADMISSION OF EU STUDENTS TO THE SINGLE-CYCLE DEGREE COURSE IN MEDICINE AND SURGERY IN ENGLISH LANGUAGE - 2024/2025</p> <p>Courses: Medicina e Chirurgia (Roma)</p> <p>End reservation: 02/02/2024 13:00:00</p>	
<p>NOTICE OF COMPETITION FOR THE ADMISSION OF EU STUDENTS TO THE SINGLE-CYCLE DEGREE COURSE IN MEDICINE AND SURGERY IN ITALIAN LANGUAGE - 2023/2024</p> <p>Courses: Medicina e chirurgia (Venezia)</p> <p>End reservation: 04/12/2023 13:00:00</p>	
<p>NOTICES OF COMPETITION FOR THE ADMISSION OF EU STUDENTS TO THE SINGLE-CYCLE DEGREE COURSE IN MEDICINE AND SURGERY IN ENGLISH AND ITALIAN LANGUAGE - 2024/2025</p> <p>Courses: Medicina e chirurgia (Venezia),Medicina e Chirurgia (Roma)</p> <p>End reservation: 02/02/2024 13:00:00</p>	

PLEASE NOTE: The candidates willing to apply for the admission calls for Medicine and Surgery for both Rome and Venice, must to click on “NOTICES OF COMPETITION FOR THE ADMISSION OF EU STUDENTS TO THE SINGLE-CYCLE DEGREE COURSE IN MEDICINE AND SURGERY IN ENGLISH AND ITALIAN LANGUAGE - 2024/2025”. A payment of € 180,00 will be requested also in this latter option.

On the other hand, candidates willing to apply to only one admission call should select only the call they are interested in.

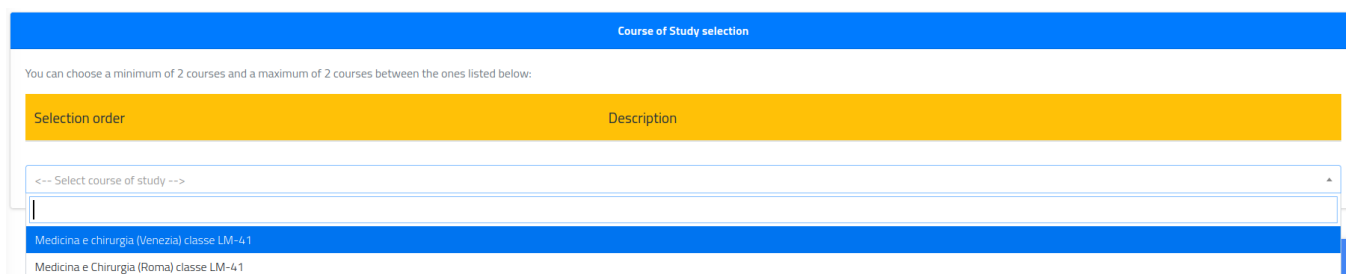
Fill in the participation FORM, following the steps indicated by the system one by one, and the suggestions provided in the form.



At first, you will immediately see

- the academic year of the call;
- the description of the call;
- the link to the public webpage of the call;

The candidates who selected the option to apply for both admission calls, should now choose them both:




To complete the filing of the form, click on the **CONFIRM** button at the bottom of the page

CONFIRM

You will be then asked to confirm the following requirements (the acceptance of which is mandatory in order to continue):

- I declare that I have read the Privacy Policy attached to this form;
- I declare that I have read the regulations of the call published at this link: <https://www.unicamillus.org/new-calls/>;
- I declare that I am aware that 12 years of schooling are required and, in the event of candidates having obtained a high school diploma from a foreign school system, that foreign qualifications are considered valid, if obtained after at least 12 years of schooling. These qualifications must be accompanied by a Declaration of Value issued by the Italian diplomatic representations. In the event of local school systems requiring 11 years or 10 years of schooling, the qualification is valid if complemented by one or two university years and the passing of all the exams envisaged for the years attended



Requisiti richiesti

Requirements to access the Call

☐ Dichiaro di aver preso visione dell'Informativa della Privacy allegata nel presente form / I declare that I have read the Privacy Policy attached to this form.
— Attenzione! Non hai spuntato il requisito obbligatorio/Warning! You have to declare the requirement as a mandatory

Registration options

Options to access the Call

☐ Dichiaro di aver preso visione delle regole del Bando pubblicato sul sito UniCamillus / I declare that I have read the rules of the Call for Proposals published on UniCamillus website

☐
Dichiaro di essere a conoscenza che sono richiesti 12 anni di scolarità e nel caso in cui i candidati abbiano conseguito un diploma di scuola secondaria di secondo grado afferente ad un ordinamento estero, sono ritenuti validi i titoli di studio esteri, se conseguiti dopo almeno 12 anni di scolarità purché corredati dalla Dichiarazione di Valore, rilasciata dalle rappresentanze diplomatiche italiane. Nel caso in cui il sistema scolastico locale preveda 11 anni o 10 anni di scolarità, il titolo è valido se integrato con uno o due anni di Università e il superamento di tutti gli esami previsti per gli anni frequentati. / I hereby declare that I am aware that 12 years of education are required, and in the case of candidates who have obtained a secondary school qualification belonging to a foreign system, foreign qualifications are considered valid if obtained after at least 12 years of schooling, provided that they are accompanied by the Declaration of Value issued by the Italian diplomatic representations. Where the local school system provides for 11 years or 10 years of schooling, the qualification is valid if supplemented by one or two years of university and the passing of all the examinations required for the years attended.

Tick the boxes to confirm the requirements:

Requirements to access the Call

☒ Dichiaro di aver preso visione dell'Informativa della Privacy allegata nel presente form / I declare that I have read the Privacy Policy attached to this form.

Registration options

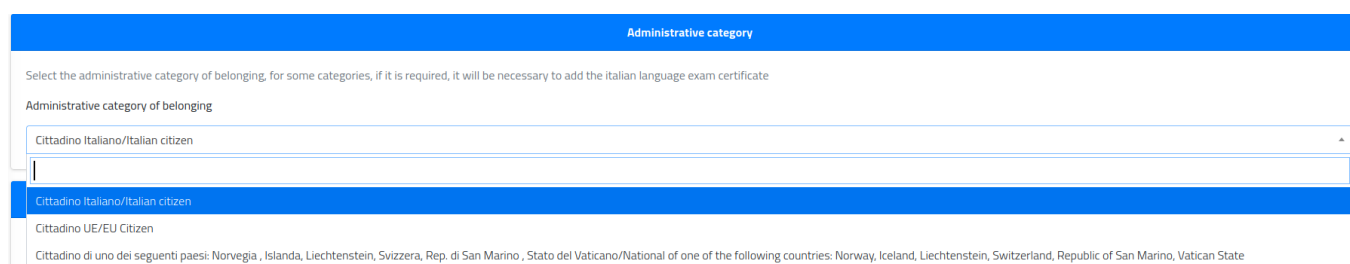
Options to access the Call

☒ Dichiaro di aver preso visione delle regole del Bando pubblicato sul sito UniCamillus / I declare that I have read the rules of the Call for Proposals published on UniCamillus website

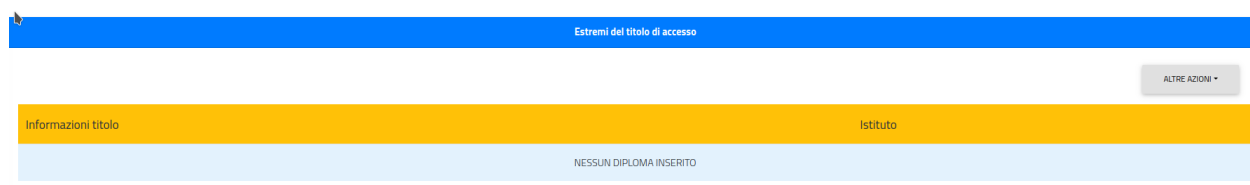
☒
Dichiaro di essere a conoscenza che sono richiesti 12 anni di scolarità e nel caso in cui i candidati abbiano conseguito un diploma di scuola secondaria di secondo grado afferente ad un ordinamento estero, sono ritenuti validi i titoli di studio esteri, se conseguiti dopo almeno 12 anni di scolarità purché corredati dalla Dichiarazione di Valore, rilasciata dalle rappresentanze diplomatiche italiane. Nel caso in cui il sistema scolastico locale preveda 11 anni o 10 anni di scolarità, il titolo è valido se integrato con uno o due anni di Università e il superamento di tutti gli esami previsti per gli anni frequentati. / I hereby declare that I am aware that 12 years of education are required, and in the case of candidates who have obtained a secondary school qualification belonging to a foreign system, foreign qualifications are considered valid if obtained after at least 12 years of schooling, provided that they are accompanied by the Declaration of Value issued by the Italian diplomatic representations. Where the local school system provides for 11 years or 10 years of schooling, the qualification is valid if supplemented by one or two years of university and the passing of all the examinations required for the years attended.

In the next step, you must declare your nationality by selecting an answer in the drop-down menu from those listed below:

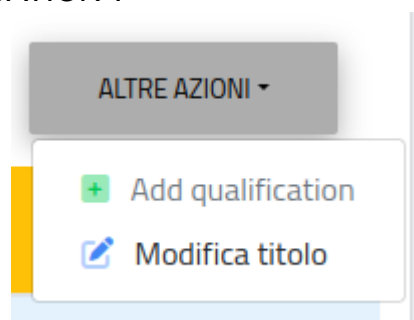
- Italian citizen;
- EU citizen;
- Citizen of one of the following countries: Norway, Iceland, Liechtenstein, Switzerland, Republic of San Marino, Vatican State;
- Non-EU citizen with dual citizenship, of which one is EU citizenship;
- Non-EU citizen holding a long-term residence permit;
- Non-EU citizen not residing in Italy.



Next, you must enter **the details of your qualification** (high school diploma)



To enter the required qualification, click on the "OTHER ACTIONS" button on the right, then click on "ADD QUALIFICATION".



PLEASE NOTE: If an error occurs, once the required qualification is entered, you can edit by clicking on the "OTHER ACTIONS" button on the right. Then, click on "EDIT QUALIFICATION".

The following overlay pop-up will appear on the screen:

Add the details of the title

Institute Details

☐ Foreign institution

Institute Name

Title Information

Title Denomination

CLASSICO LICEO CLASSICO

Year

2023/2024

Grade

100

Base Grade

100

☐ Cum Laude

CONFIRM

Only in the case of an **Italian** qualification, it will be possible to specify:

- the name of the institution (by typing the name in the relevant section, the system will automatically indicate all possible solutions matching public and private institutions in Italy);
- the type of qualification;
- the school year of achievement;
- the grade, the grade base and honours (if any).

In the case of a foreign qualification (European or Non-European)/institution no longer present in Italy, it will be possible to declare the required details by ticking the "FOREIGN/NOT LISTED INSTITUTION" box:

- Province of the institution/Foreign country;
- Municipality/Foreign country;
- Name of the institution (also if foreign);
- Address of the institution;
- Street number (if available);
- Postcode (if available);
- Title of the qualification;
- School year;
- In the case of an Italian qualification or equivalent, please specify the grade, the grade base and honours (if any).

Add the details of the title

Institute Details

☒ Foreign institution

Province of the Institute

Municipality or Foreign Country

Foreign Institute Denomination

Address of the Institute

Institute Street Number

ZIP code

Title Information

Title Denomination

Year

Option A: Add the grade in numbers

Grade of obtained diploma

Option B: Add the grade in letters

Grade of diploma (written in letters)

[CONFIRM](#)

PLEASE NOTE: In the case of a foreign qualification, to specify the grade, it will be possible to enter:

- Option A: Calculation of numerical grade (specifying minimum passing mark, maximum passing mark, passing grade);
- Option B: Entering the grade in letters.

Once all information is entered, click on the **CONFIRM** button.

PLEASE NOTE: In the case of disability or specific learning disorders (SLD), you can submit a declaration and request any necessary assistance by ticking the “REQUEST FOR COMPENSATORY MEASURES” box:

If you tick the box, you must indicate the type of assistance required in the text box.
In the case of a declaration of DSA or disability, you must also upload the certification in a .PDF file format, in addition to ticking the relevant boxes.

Request of compensatory measures

Add the disability, Specific Learning Disorders declaration with mandatory attachments and assistance requests.

☒ Request of compensatory measures

Type of assistance requested

Other

Disability declaration

[OTHER ACTIONS ▾](#)

Type	Percentage	Permanent	End date
NO DISABILITY DECLARATION ADDED			

Documentazione attestante la disabilità

[Sfoglia...](#) Nessun file selezionato.

Declaration of specific learning disability

☐ I declare to be affected by SLD

Documentazione attestante il possesso del disturbo specifico di apprendimento

[Sfoglia...](#) Nessun file selezionato.

In the form you will also find the Privacy Policy both in Italian and English to download, fill in and upload.

You will also find for your information the proctoring disclaimer for the admission test. In the section “Evaluation test”, you will find the admission test language related to the selected Call. (eg: ENG in case of registration to Medicine Admission Call in English).

PLEASE NOTE: When applying for both calls, you will be asked to choose one of the languages even though it will not make a difference as you will have to take two tests: one in English and one in Italian.

You can also find the due amount, the purpose of the payment and the deadline. To complete the application, click on the **CONFIRM** button at the bottom of the form:

Forms to download, fill out and upload

Privacy ITA (obbligatorio/mandatory)

Sfoglia... Nessun file selezionato.

Privacy ENG (obbligatorio/mandatory)

Sfoglia... Nessun file selezionato.

INFORMATIVA PROCTORING I UNICAMILLUS 2023-2024 (1)

Sfoglia... Nessun file selezionato.

PROCTORING DISCLAIMER UNICAMILLUS 2023-24 (1)

Sfoglia... Nessun file selezionato.

Evaluation test

Language of the exam

<-- Select the exam language -->

Payments

Code	Payment Description	Amount	Expiration
TESTING	Quota di partecipazione al test di ammissione - BANDI DI CONCORSO PER L'AMMISSIONE DEGLI STUDENTI COMUNITARI AL CORSO DI LAUREA MAGISTRALE A CICLO UNICO IN MEDICINA E CHIRURGIA IN LINGUA INGLESE E ITALIANA - 2024/2025	180 €	02/02/2024

BACK

CONFIRM

Once you have confirmed your application, a short questionnaire will start, about how you heard about UniCamillus. From the available options, you have to select the one concerning you. Once you have indicated your answer, click on **SEND SURVEY**.

A short summary of the completed application will be shown on the screen:

Verify the accuracy of the data, once you confirm them you won't be able to modify them

Summary

To confirm, click on **CONFIRM**.

CONFIRM

The following page will be displayed indicating that **the application is successfully completed**.

Application receipt

Application has been done successfully on the 17/11/2023 at 10:51, with the number 3978617.53 and authentication code 906D18B10E3F31DDFC94459A26D0AE5C08D0A11ADC17C506DD8B148B3804CEE



SEND TO EMAIL

DOWNLOAD RECEIPT

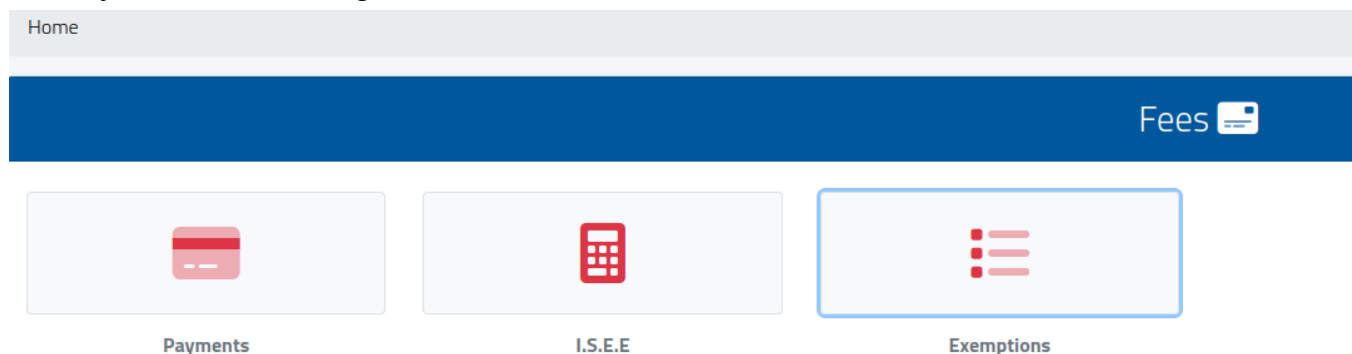
ANNULLA

PLEASE NOTE: Candidates are reminded that it is mandatory to take note of their application submission number (unique code).

It will be used later to identify your position in the ranking list.

You will receive a copy of the recently completed application in the email box provided during the registration on the GOMP portal. You can download a reminder of the application or send the application again to your email box by logging back in to the LIMITED NUMBER ADMISSION CALLS section.

In the **HOMEPAGE** → **FEES** → **PAYMENTS** section, you can select the participation fee and pay it directly with the PagoPA service, or download the CBILL slip to be paid via your home banking



PLEASE NOTE: The application will be deemed finalized **only and exclusively** upon payment of the due amount in the FEES → PAYMENTS section of the GOMP portal.