



CALL FOR APPLICATIONS FOR THE ADMISSION OF NON-EU STUDENTS TO THE THREE-YEAR DEGREE COURSES IN THE HEALTH PROFESSIONS FOR THE ACADEMIC YEAR 2023-2024

Approved by Rector's Decree no. 225 of 4th August 2023

Article 1 - Available slots and access requirements

A Call for applications is open by the Saint Camillus International University of Health Sciences, (hereinafter referred to as "UniCamillus" or the "University"), for the academic year 2023-2024, for access to the first year of the Three-Year Degree Courses in the Health Professions, pursuant to Article 6 Paragraph 1, Letter a) of Ministerial Decree no. 50/2010.

For Non-EU candidates living abroad, the following seats are available:

Three-Year Degree Courses in:	Available slots Non-EU Students
Physiotherapy (taught in english)	14
Radiology, Diagnostic Imaging and Radiotherapy Techniques (taught in English)	18
Biomedical Laboratory Techniques (taught in italian)	20
Midwifery (taught in italian)	34

The number of available slots may change because of what will be established through the Ministry for Universities and Research (MUR) Decree, in accordance with Law no. 264 of 2nd August 1999. The MUR Decree of allocation of the final slots may establish the validation, increase, or decrease of the slots specified in this announcement. The University will make the Ministerial Decree available on its website.

Citizens from Norway, Iceland, Liechtenstein, the Swiss Confederation, the Republic of San Marino, and the Holy See are considered as EU candidates and must refer to the respective Call. Similar equivalence applies to the categories that - pursuant to the provisions of Article 26 of Law no. 189 of 30th July 2002, as amended and supplemented - access the Courses on equal terms with Italian students.

Candidates holding a secondary education diploma at the date of taking the test are admitted to the take part in the admission test.

Non-EU candidates wishing to take part in the admission test for the Three-Year Degree Courses in the Health Professions must meet one of the following requirements:

- a) secondary school diploma giving access to university, issued by a state or equal education institution of the Italian school system in Italy or abroad;
- b) a final higher education qualification issued by an institution belonging to a foreign school system, located in Italy or abroad, achieved after at least 12 years of schooling;
- c) a final higher education qualification issued by a school system including 10 or 11 years of schooling, supplemented by one or two years of university, provided that all the examinations envisaged for those academic years have been passed.

Students already holding an academic qualification (achieved in Italy or abroad) and those coming from another degree course are required to comply with the same procedures indicated in this Call and take the relevant admission test.

For candidates with a secondary school diploma pertaining to a foreign system, foreign degrees are considered valid if accompanied by the Declaration of Value issued by Italian diplomatic representations.

Candidates who do not possess or do not submit, within the deadlines indicated below, a suitable qualification, in accordance with the regulations in force, lose the benefit of enrolment or forfeit the right to enrolment if already admitted, and are not entitled to a refund of any amount paid to the University for any reason.

With reference to the recognition of foreign qualifications, the University shall take into account the indications provided by the MUR "Procedures for entry, accommodation and enrolment of foreign/international students in higher education courses in Italy for the Academic Year 2023-2024" (<http://www.studiare-in-italia.it/studentistranieri>).

NON-EU STUDENTS LIVING ABROAD

"PROCEDURES FOR ENTRY, ACCOMMODATION AND ENROLMENT OF FOREIGN/INTERNATIONAL STUDENTS IN HIGHER EDUCATION COURSES IN ITALY – VALID FOR THE ACADEMIC YEAR 2023-2024"

Non-EU students living abroad must comply with the ministerial provision "Procedures for entry, accommodation and enrolment of foreign/international students in higher education courses in Italy - valid for the academic year 2023-2024" (<http://www.studiare-in-italia.it/studentistranieri>).

For visa procedures, please also visit <http://vistoperitalia.esteri> and <http://www.studiare-in-italia>.

These procedures do not replace enrolment in the admission test for courses on the UniCamillus website, but represent a preliminary step to applying for a visa to enter Italy for study purposes.

Article 2 – Application submission

For admission to the Three-Year Degree Courses in the Health Professions, candidates must take a test. Registration for the admission test will be possible from 9 am on 7th August, 2023 and until 1 pm on 8th September, 2023.

The candidate must submit the application exclusively online by logging in to the GOMP student portal (<https://unicamillus-studenti.gomp.it/>) and carry out the enrolment procedure following the instructions provided in the "Guidelines for the submission of the application for admission" published on the website.

Any candidate wishing to register for the admission test before reaching the age of majority must follow the procedure with the assistance of a person exercising parental authority.

The candidate will be asked at this stage to choose the Degree Course for which he/she wishes to apply. The candidate is entitled, in addition to the one selected as his/her first choice, to indicate in order of preference one or more alternative courses - even all the degree courses - for which he/she intends to apply in the event that he/she is unable to enter the list of candidates admitted for the degree course he/she first indicated.

During the registration stage, in addition to entering all the data required by the procedure, it will be possible to upload the Privacy Policy form.

The application form for selection, once confirmed, cannot be amended or supplemented with further documentation. The candidate is responsible for the information provided in filling in the application form in all its parts. We therefore recommend that candidates carefully check the documentation before submitting their application. The candidate is responsible for the information given in the application form. Any false, incorrect, or omitted information will lead to immediate exclusion from the test or, if already passed, removal from the list of those admitted.

PLEASE NOTE: applications received after the deadline and/or incomplete and/or with incorrect data will be rejected. By submitting an application form, the candidate authorises UniCamillus to carry out checks with the bodies and authorities that have issued or validated the declared qualifications. Candidates are reminded that anyone, who provides false declarations, produces false documents or uses them, is subject to the criminal sanctions provided for in Article 76 of Presidential Decree no. 445/2000.

In the event of difficulties in the registration procedure, candidates can send an e-mail to relations@unicamillus.org for assistance.

For all candidates, the registration fee for the admission test, amounting to € 50.00 (fifty/00) is not refundable under any circumstances (even in the case of non-participation in the admission test). Payment of the contribution must be made when submitting the application directly on the GOMP portal by accessing the "Tuition Fees and Contributions" > "Payments" section (CBILL slip or PagoPA). The application is considered complete only if it is accompanied by the payment of the contribution to be due no later than the deadline indicated in this article. An application received within the deadline but without payment of the contribution, or with payment received after the deadline, will not be evaluated under any circumstances and the candidate will therefore be excluded from the list of those admitted to the test.

PLEASE NOTE: at the end of the application procedure, the system will issue the submission code that the candidate must keep, as it will be necessary to verify his/her ranking when it is published (see Article 4 of this Call).

Article 3 - Admission test

The admission test for the Three-Year Degree Courses in the Health Professions is divided into two parts (written test and oral test).

The written test, entirely in English, must be taken from 4th September 2023 until 13th September 2023; the oral test, entirely in English, must be taken from 11th September 2023 until 15th September 2023.

➤ Written test

The written test is the computer-based 'Internet Reasoning Test - 3' (hereinafter referred to as 'IRT-3').

The test consists of three separate sections to be passed within a set time and each consisting of a series of multiple-choice questions, the assessment of which is carried out as outlined below.

Sections	No. of questions	Points (min-max)
Verbal Reasoning (IRT3V) Measures basic vocabulary, verbal fluency, and the ability to reason with vocabulary.	17	0-17
Numerical Reasoning (IRT3N) Measures the ability to use numbers logically and efficiently	17	0-17
Abstract Reasoning (IRT3A) Measures the ability to understand abstract logical problems and to use new information outside the field of previous experience.	17	0-17
Total	51	0-51

The overall assessment of the written test is obtained by summing the scores of the 'Verbal Reasoning', 'Numerical Reasoning', and 'Abstract Reasoning' sections for a maximum score of 51 points.

➤ Oral test

The oral test - which will be conducted electronically - will test the candidate's knowledge of the following topics: general culture, notions of biology, chemistry, physics, and mathematics.

The overall assessment of the oral test ranges from a minimum of 0 to a maximum of 69 points.

The final mark for each candidate is the result of the sum of the points obtained in the written test and the marks obtained in the oral test, up to a maximum of 120 points.

Article 4 - Final ranking list for admission

UniCamillus shall draw up a final ranking list on the basis of the score obtained in the written test and the oral test.

The final ranking list, in which candidates' anonymity is guaranteed, shall be made available by 19th September, 2023 on the University website.

The candidate can check his/her position in the ranking list using the submission code issued by the system (GOMP) when registering for the test (as per Article 2 of this Call).

In the event of a tie, the candidate with the highest score in the oral test shall prevail. In the event of a further tie, the candidate with the youngest age prevails.

The ranking will be formulated based on the overall marks obtained by the candidates and observing the following criteria:

1. if the candidate is admitted to the Degree Course indicated as the first option, the remaining options are cancelled;
2. if the candidate is admitted to the Degree Course indicated as the second option, the third and subsequent options are cancelled;
3. if the candidate is admitted to the Degree Course indicated as the third option, the fourth is cancelled.

Article 5 - Degree Course Allocation

If the candidate is not admitted to the degree course indicated as first choice, his/her ranking will be verified in the degree course indicated in order as second, third or fourth option.

In the event that there are no more slots available in the degree course indicated as the first option:

1. the candidate will be allocated, for enrolment purposes, to the Degree Course indicated as the second option;

2. if there are no slots available in the degree course indicated as the second option, he/she will be allocated, for enrolment purposes, to the degree course indicated as the third option;

3. if there are no slots available in the degree course indicated as the third option, he/she will be allocated, for enrolment purposes, to the degree course indicated as the fourth option.

We therefore reiterate the importance of indicating only interested degree courses when registering for the admission test.

Candidates who have not been placed in the ranking list to be admitted to the Degree Course they have indicated as their first choice, when enrolling in one of the other Degree Courses to which they have been admitted, may request to be transferred to a different Degree Course among those indicated by them, including the one they have defined as their first choice, by submitting an application to be filled out on the appropriate form available on the website www.unicamillus.org or at the Registrars' Office. The request must be attached to the enrolment application to be presented only at the Registrars' Office. Should slots become available, this request will result in the candidate's transfer to the course for which he/she has applied. Transfers to degree courses other than those indicated in the application cannot be requested. Failure to apply for transfer by the deadline and in the manner indicated will result in a final enrolment in the degree course other than the first chosen.

Any candidate admitted to enrolment in a degree course of first, second, third or fourth choice who, for any reason, does not enrol according to the terms and procedures set out in this Call for applications, will lose without any regard benefits coming from their position in the ranking for enrolment purposes for all the choices expressed, regardless of any justifying reasons.

The publication of the ranking list and all related notices on the University's website constitutes an official communication to the interested parties. Any personal communications sent to the email addresses entered in the system by candidates during the test registration stage will have the mere purpose of facilitating them in following the competition process, but will in no way replace the notices published on the University website, the only official communication means. It therefore remains the candidate's responsibility to check his/her position on the site, taking the necessary steps to proceed with enrolment in accordance with the procedures and deadlines laid down.

Article 6 - Enrolment and scrolling procedure

Candidates who have accrued the right to enrol the first year of their course must complete the online enrolment process from 21st September 2023 and until 1 pm on 27th September 2023. This procedure entails that the University shall acquire the following documentation:

a) enrolment application addressed to the Rector and acceptance of the UniCamillus Code of Ethics;

- b) Student Contract signed for acceptance (by the candidate or, if a minor, by a person legally exercising parental authority);
- c) a copy of valid identity document;
- d) a digital photo;
- e) privacy policy disclosure;
- f) revenue stamp to the value of EUR 16.00 (sixteen/00);
- g) receipt of payment of the first instalment of the annual tuition fee amounting to €1,500.00 (one thousand five hundred/00)
- h) receipt of payment of the regional tax provided for by the Regione Lazio;
- i) declaration of commitment to deliver within 30 days from the registration:
 - tuberculin test performed according to the Mantoux technique or with the QuantiFERON test, in accordance with the provisions of the Agreement of 7 February 2013 of the State-Regions Conference on the "Prevention of tuberculosis in health care workers and subjects treated as such", and Presidential Decree no. 465 of 7.11.2001, Regulation establishing the conditions under which antituberculosis vaccination is compulsory, pursuant to Article 93, paragraph 2, of Law no. 388 of 23 December 2000; this test must be performed at a National Health Service facility
 - certificate of vaccination against viral hepatitis B, pursuant to Law n° 165 of 27 May 1991.

With this declaration, the student also undertakes to undergo any other vaccination available, as sanctioned from time to time by regulations having the force of law or deemed appropriate by the University for the the student's safety and of all those with whom the student may come into contact following activities in which he/she is required to participate.

Candidates who fail to meet the above deadlines will be considered as drop-outs and will lose their right to enrol.

Furthermore, by 31st December 2023, it is necessary to deliver to the Registrars' Office, under penalty of exclusion:

- a) an official Italian translation of all qualifications complete with legalisation and Declaration of Value issued by the Italian Embassy or Italian Consulate General with territorial jurisdiction in the country in which the qualification was produced. As an alternative to the Declaration of Value and to the official Italian translation, the study qualification can be submitted together with the Italian and English sworn translation, accompanied by the Verification and Comparability certificates issued by CIMEA. For the issuance of these certificates, students may access the link (<https://www.unicamillus.org/cimea-agreement/>) and carry out the envisaged procedure.
- b) an application for a residence permit issued by the competent authorities;

c) a copy of the entry visa for study purposes obtained in accordance with the law.

Payments mentioned in letters f), g) and h) must be made exclusively through the methods available on the GOMP student portal. No other forms of payment are allowed.

The registration procedure must be carried out following the instructions given in the guide attached to this Call ("Guide to Registration"). Any requests for assistance during the registration procedure must be sent exclusively by e-mail by contacting office@unicamillus.org. Requests sent to different University institutional e-mail addresses will not be taken into consideration.

PLEASE NOTE: In order to carry out the registration procedure, it is necessary to obtain authentication tools and a digital signature. The tools provided are:

- Authentication and digital signature via **SPID** (strongly recommended and available only to all students over the age of majority with an Italian identity document)

or, as an alternative to SPID:

- Authentication and digital signature via **OTP** (available especially for students over the age of majority who do not have an Italian identity document). The authentication procedure via OTP can be easily carried out directly on the GOMP student portal before registration.

In the case of a minor student, the registration procedure must be carried out by a parent or a person exercising parental authority. In this case, it will be the responsibility of the parent or person exercising parental authority to obtain one of the authentication and digital signature tools mentioned above.

At the end of the online enrolment for eligible students, a notice will be published on the University's website indicating the number of slots still available, which may be filled by means of the slot recovery procedure indicated below:

- publication on www.unicamillus.org/admissions of the number of available slots due to non-registration or drop-outs (re-opening of the ranking list);
- those admitted through "scrolling" of the rank list must proceed with enrolment in accordance with the provisions of Article 5 by 5 pm on the third working day following re-opening of the ranking list;
- the "scrolling" procedure will be repeated until the available slots are filled.

The publication of all notices on the University's website has the value of an official communication to those concerned. Any personal communications sent to the email addresses entered into the system by candidates during the test registration stage will have the mere purpose of facilitating them in following the competition process but will in no way replace the notices published on the

University website, which is the University's only official communication means. It therefore remains the candidate's responsibility to verify his/her position by taking the necessary steps to proceed with enrolment in the prescribed manner and within the prescribed deadlines.

If enrolment has been finalised remotely or outside the University premises, the student, within 14 (fourteen) days, starting from the date of making the envisaged payment, may exercise the rethinking right by clearly communicating to UniCamillus the wish to withdraw, by registered letter with advice of receipt. In the case of exercising a withdrawal right, UniCamillus will proceed to reimburse the student for the costs incurred for enrolment within the next 14 (fourteen) days - retaining for secretarial services and enrolment an amount equal to 5% of the amount paid - using the same means of payment used for the payment, unless a different means of payment is indicated.

Exercise of the right to reconsider is equivalent to the submission of the request to withdraw from studies referred to in Article 7 of this Call.

For any communication relating to the student's career, including administrative matters, from the moment the student reaches the age of majority, the University will deal exclusively with the latter, therefore communications, of whatever nature and purpose, coming from third parties, including parents, will not be taken into consideration, and will not be acknowledged.

To prepare for specific subjects considered fundamental for the degree course undertaken, candidates enrolled in accordance with the terms of this Call will be required to follow a training course aimed at providing useful notions about Chemistry, Biology and Physics. At the end of the course, the tutors in charge of these subjects will carry out an assessment aimed at verifying the knowledge acquired and the fulfilment of the requirements.

Any candidate who withdraws from the course or who, in any case, does not complete the enrolment procedure within the deadlines indicated in this announcement will be considered automatically forfeited and will not have the right to a refund.

No reimbursement of payments made will be made except in cases expressly regulated by law or provided for in this Call.

Article 7 - Waivers, transfer and abandonment procedures

Students who wish to withdraw from their studies must submit an "Application to withdraw from studies" using the online procedure by accessing the student portal (GOMP) with their credentials, going to the "Careers" > "Applications" > "Study Waiver Application" section.

Withdrawal from studies is understood to be finalised with the issue of the relevant leave form. This form will only be issued to students who, at the time of submitting their application, are up to date with the payment of fees and contributions.

In the event of withdrawal or transfer, the amounts already paid up to the time of submission of the relative application will not be reimbursed by the University under any circumstances.

Outgoing transfer *authorisation* and issue of the relative documentation may only be granted to students who, on the date the application is submitted, are up to date with the payment of academic contributions, fees, and stamps.

Students who abandon their studies after the start of classes are in any case required to pay all the tuition fees and contributions stipulated in the Tuition Fees and Contributions Regulations for the academic year in which they are enrolled, which can be easily consulted on the University website at <https://www.unicamillus.org/it/regulations/>.

Article 8 - Warnings

The University reserves the right, at any stage of the registration process, to verify the truthfulness of the declarations made by the candidate, in accordance with the regulations in force. The candidate must therefore provide all the necessary elements to allow the appropriate assessments to be made. In the event that false or misleading declarations are found in the documentation submitted by the candidate, without prejudice to the sanctions provided for by the Criminal Code and the special laws on the subject and the exposure of the declarant to action for damage by the interested parties, the possible enrolment will be cancelled, any benefits granted will be recovered and any university fees and contributions paid will be withheld, which will not be refunded under any circumstances.

The publication on the University's website of the final ranking of candidates who have taken the test and of any shortlists shall constitute official notification for all legal purposes to those concerned.

The University reserves the right to change dates, times, locations of the admission test and publication of results, location of internships both in the region and outside the region and course delivery modes should it be deemed useful for organisational reasons and/or health safety requirements, through the publication of notices on the University's website, which is the University's only official communication means.

In the event of a postponement, if it has been decided before the deadline for applications for the admission test, the University reserves the right to postpone the deadlines for submitting applications and, where deemed useful, to amend the other dates set out in this announcement accordingly, by giving notice on the University's website, which is the University's sole official communication means.

Participation in this Call for applications implies full and unquestionable acceptance of the provisions contained therein, including the provisions contained in the Student Contract, which are attached to this Call for applications and form an integral part of it.

For legal and interpretation purposes, only the announcement approved by Rector's Decree no.225 of 4th August 2023, deposited and available at the Teaching services office and drafted in Italian is valid, a certified copy of which may be obtained on request.

For all matters not provided for in this Call for applications, please refer to the Statute, the Course Regulations and the University's Tuition Fees and Contributions Regulations for the academic year 2023/2024, which can be easily consulted on the University's web portal at the following link <https://www.unicamillus.org/it/regulations/>.

Article 9 - Commission for regularity of Call for applications procedures

A specific provision shall appoint a Commission to ensure the regular and proper conduct of the competition procedures.

Vittorino Testa, Student Services Manager – UniCamillus University, is in charge of the procedure.