



RECTOR'S DECREE

No. 39 of 17th February 2023

CALL FOR APPLICATIONS FOR THE ADMISSION OF EU AND EQUIVALENT STUDENTS TO BSc PROGRAMMES IN THE HEALTH PROFESSIONS TAUGHT IN ITALIAN AT THE SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) FOR THE ACADEMIC YEAR 2023/2024

THE RECTOR

Given the Statute of the Saint Camillus International University of Health Sciences (UniCamillus);

Given the Teaching Regulations of the Saint Camillus International University of Health Sciences (UniCamillus);

Given law no. 168 of 19th May 1989, on the foundation of the Ministry for Universities and Research (MUR);

Given law no. 264 of 2nd August 1999, including "Regulations on access to university programmes" and subsequent amendments and integrations.

Given law no. 189 of 30th July 2002 "Amendments on immigration and asylum legislation" and subsequent amendments and integrations, and notably art. 26;

Given Decree no. 270 of 22nd October 2004 "Amendments to the regulation containing dispositions on the teaching autonomy of Universities", approved with Decree of the Minister of University and Scientific and Technologic Research of 3rd November 1999, no. 509.

Given the Tuition Fees and Contributions Regulations for the academic year 2023/2024 approved by the Organising Technical Committee of UniCamillus on 22nd November 2022.

Given the resolution of the Organizing Technical Committee dated 10/01/2023 approving the announcement regarding the admission of EU and equivalent students to the BSc programmes in the Health Professions taught in Italian at the Saint Camillus International University of

Health Sciences (UniCamillus) for the academic year 2023/2024.

DECLARES

Article 1

The approval and enactment of the announcement of a call for applications enclosed in this Decree: it constitutes an integral and substantive part, regarding the admission of EU and equivalent students to BSc programmes in the Health Professions taught in Italian at the Saint Camillus International University of Health Sciences (UniCamillus) for the academic year 2023/2024.

Article 2

This decree contains a handwritten signature and is collected in the appropriate register of this University and published on the institutional website.

Sgd. THE RECTOR
Giovan Crisostamo Profita

CALL FOR APPLICATIONS FOR THE ADMISSION OF EU AND EQUIVALENT STUDENTS TO BSc PROGRAMMES IN THE HEALTH PROFESSIONS TAUGHT IN ITALIAN AT THE SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) FOR THE ACADEMIC YEAR 2023/2024

Article 1 - Available seats and access requirements

A call for applications is open for the academic year 2023/2024 by the Saint Camillus International University of Health Sciences, (henceforth "**UniCamillus**" or the "**University**"), for access to the first year of the BSc programmes in the Health Professions taught in Italian.

The following seats are available for EU and equivalent candidates (Article 26 of Law No. 189, July 30, 2002, and subsequent amendments):

- no. 15 seats for BSc Midwifery;
- no.15 seats for BSc Biomedical Laboratory Techniques.

The number of available seats may change because of what will be established through the Ministry for Universities and Research (MUR) Decree, in accordance with Law no. 264 of 2 August 1999. The MUR Decree may establish the confirmation, increase, or decrease of the seats specified in this call for applications. The University will make the Ministerial Decree available on its website.

Citizens from Norway, Iceland, Liechtenstein, the Swiss Confederation, the Republic of San Marino, and the Holy See are treated in the same way as EU candidates.

Admission to the entry test is allowed to the candidates in possession of a secondary school diploma and who, on the date of the test, are attending the last year.

For candidates who have obtained or are registered in the last year, which is required to obtain a secondary school diploma pertaining to a foreign system, foreign qualifications are considered valid if obtained after at least 12 years of schooling, if they are accompanied by a Declaration of Value issued by the Italian diplomatic representations.

If the local school system includes 11 or 10 years of schooling, the qualification is valid if supplemented by one or two years of university and the successful completion of all the exams required for the years attended.

Candidates who do not possess or not submit, within the specified deadlines, a suitable qualification, in accordance with the current legislation, lose the benefit of enrolment or their right to enrolment, if already admitted, and are not entitled to a refund of any amount paid to the University for any reason.

With reference to the recognition of foreign qualifications, the University will take into account the indications provided by the MUR "*Procedures for entry, accommodation and enrolment of foreign students in higher education courses in Italy for the academic year 2022-2023*" and subsequent amendments (<http://www.studiare-in-italia.it/studentistranieri>).

Article 2 – Application submission

Registration for the entry test will be possible:

- from 21 February 2023 until 1 p.m. on 8 May 2023;

To complete registration for the entry test, each candidate must log in to the website <https://unicamillus-admission.ilmiotest.it>, sign up and follow the instructions.

The candidate will be asked at this stage to choose the Degree Course for which they wish to concur. The candidate may, in addition to the course selected as his/her first choice, also indicate another degree course for which he/she intends to concur if unable to enter the list of candidates admitted for the degree course he/she initially indicated.

The candidate is responsible for the information given in the application form. False, incorrect, or omitted information will lead to immediate exclusion from the test or, if already passed, removal from the list of those admitted, without any right of reimbursement of payments made.

If the candidate wishes to put his/her name down for the admission test before reaching the age of majority, he/she must follow the procedure with the assistance of a person exercising parental authority.

By submitting the test application form the candidate authorises UniCamillus to carry out checks with the bodies and authorities that have issued or validated the qualifications attached to the application.

If there is any difficulty in the application procedure, applicants can send an e-mail to **infocenter@unicamillus.org** for assistance.

For all candidates, the test participation fee, amounting to € 110.00 (one hundred and ten), is non-refundable under any circumstances (even if the candidate does not sit for the admission test). Payment of the test participation fee, which must in any case be made in compliance with the deadlines indicated above, can be made through Paypal in accordance with the methods provided in the computer system.

Payment of the admission test fee does not complete the admission test application procedure. This must be entirely completed under penalty of exclusion.

Article 3 - Support for candidates with disabilities or specific disorders

Candidates with disabilities or specific learning disorders (SLDs), in relation to specific difficulties attested by medical certification, may explicitly request additional aids and/or time in addition to those laid down for most candidates, as well as additional measures to guarantee them equal opportunities in the entrance test.

Candidates with disabilities are defined as: blind candidates, suffering from absolute blindness or a visual residue of no more than one tenth in both eyes; deaf candidates, suffering from deafness from birth or before learning their first language; candidates with a civil disability rating of 66% or more; candidates with a disability certificate as provided for by Law 104/92, so as amended by Law 17/99. These conditions must be proven by appropriate medical certification issued by competent public health authorities. Certificates will be accepted if written in Italian or English.

Candidates with SLDs are understood to be candidates with a diagnosis of dyslexia, dysgraphia, dyscalculia, dysorthography, as shown by appropriate clinical certification, issued no more than three years previously by the National Health Service or by specifically reliable structures, if provided for by the Regions. The additional time granted to candidates with SLDs will be 30% more than that defined for the admission tests, pursuant to Ministerial Decree 5669/2011.

Any request and related medical documentation must be sent exclusively through a PEC e-mail to dsa.unicamillus@pec.it no later than 1 p.m. on 2 May 2023.

Article 4 - Test topics and admission criteria

The UniCamillus admission test consists of a written test in Italian consisting of sixty multiple-choice questions (60) on logical reasoning (20), general culture (5), Biology (10), Chemistry (10), Physics (10) and Mathematics (5) presenting five answer options, from which the candidate must identify only one, discarding any incorrect, arbitrary, or less probable conclusions. The test will last 60 minutes.

A maximum score of sixty (60) points is awarded for the assessment of the test according to the following criteria:

- 1 point for each correct answer;
- minus 0.25 points for each incorrect answer;
- 0 points for each incorrect answer or for multiple labelling or, in any case, for all non-unambiguous answers.

Article 5 –UniCamillus test administration

The written test will be held in home-based mode from a workstation used by the candidate and through a remote monitoring platform on Friday 12 May 2023.

The University reserves the right to provide for further sessions and to modify dates, times, locations of the entrance test, dates of publication of results and test delivery methods, should it be necessary for organisational reasons and/or by ministerial provision, giving notice to all candidates through public notices on the University website.

In the event of a postponement, if it has been decided earlier than the deadline for applications for the admission test, the University reserves the right to postpone the deadline for submitting applications and, if deemed useful, to amend the other dates accordingly set out in this call for applications.

General indications for test participation

Starting from the third day before the test session start date, all candidates will receive from the convocazioni@ilmiotest.it e-mail address their personal data, instructions on test administration and instructions on the way technical requirements are to be checked.

If you do not receive any message from the above-mentioned e-mail, you should check if the message itself is not stored in the junk mailbox. You should report it and ask for a new e-mail to be sent otherwise.

Candidates are required to check the quality and continuity level of the reception signal, coming from the location where the test is taken, and the environment.

Any reception signal malfunctioning occurring during the test and affecting its performance in whole or in part will be the sole responsibility of the candidate.

The candidate is therefore personally responsible for the quality and continuity of the signal.

The board may order the candidate exclusion if any connection signal malfunctioning makes it impossible to control the private environment in which the test is being held.

Candidates are obliged to keep an eye on any other technical detail instructions that may be indicated by the test management company both in the preparation phase and during the test, giving particular attention to connection times, to ensure the punctuality and timeliness of the proceedings for each scheduled session.

By activating the video link, candidates consent to the images recording and to the recording of any other personal data allowing the reconstruction and tracking of what happened during the competition test.

Technical requirements for test administration

To take the test, candidates must have:

- 1 PC (operating system Windows 8, or later version, or LINUX) or MAC (MAC-OS 10.14, or later version) equipped with webcam and microphone and mandatory use of GOOGLE CHROME (min. version 81.0) as browser;

- internet connectivity with a minimum upload and download speed of 1.5 Mbps;
- 1 smartphone or tablet (Android min v.4.1 - IOS min v.8) equipped with a cam, on which an APP must be downloaded.

Wi-Fi connection is also recommended. Another email will ask you to download an APP on your Smartphone/tablet (app size:34MB) from Google Play or App Store (depending on whether you are using a Smartphone with Android or IOS operating system).

Please note: the Tablet can **only** be used in place of the Smartphone, not the PC (or Mac).

Should a candidate carry out the controls with a workstation equipped with inferior technical requirements to the minimum set out, success in this phase does not guarantee that he/she will be able to take the competition test without the equipment provided.

Test administration

From the 3rd day before the test, candidates will receive an e-mail from convocazioni@ilmiotest.it containing instructions on how to carry out the technical requirements check; in detail, candidates will have to:

- a) install the Google Chrome Proctor Exam plugin to ensure video surveillance during the test;
- b) install the ProctorExam App on the smartphone (or tablet) that will be used during the test.

Candidates must follow the procedure to try the correct setup and operation out of the following tools:

- PC/Mac audio and microphone
- PC/Mac webcam
- smartphone/tablet webcam
- internet connection

At the end of the check requirement, candidates receive a second e-mail from convocazioni@ilmiotest.it with the link to access the exam with date and time.

The time indicated must be strictly respected in order not to slow down the identification operations preceding the exam.

Test administration

On the day of the test, before it starts, set up and connection of the instruments already checked during the 'check requirement' is requested, followed by the location and environment control.

Next, candidates must connect the smartphone to a power source and position it behind him/her to be always able to frame the surroundings.

During the identification procedure, candidates must:

- a) show his/her identity document through the PC's webcam and take a photo of the same;
- b) take a photo of his/her face inside a template;
- c) send both photos, which will be captured by the platform then.

After identification, candidates will be able to access the link for the test and will be given time to read the instructions and will have to wait until the start of the test. The length of the waiting time depends on the progress of the identification operations of all candidates who have been summoned.

Candidates who, for any reason, log in after the identification procedure is ended or without a valid identity document will not be admitted to the test.

Candidates, who are absent from the test after the identification procedure is ended, will be considered renunciatory.

As soon as the board of examiners authorises the start of the test, the 'Start test' button will appear on the left-hand side of the screen.

Only then, by clicking on the appropriate button, will the candidate begin.

At the end, he/she must click on the "Close test" button and log out.

Once back on the start page he/she will have to click on the blue button in the top right-hand corner "Finish Exam".

Use and consultation of other applications, browsers or web pages is not permitted; therefore, you must close all web pages and any other programs you may have open instead of platform pages. In the event of technical problems, the candidate may contact the live chat at any time.

During the test, candidates may only use their own PC/Mac without the aid of additional screens, keyboards or mouse.

The use of two blank sheets of paper and a pen to carry out any calculations is allowed, subject to a prior verification by the remote proctor during the identification phase.

Reasons for exclusion from the test

Candidates must comply with the following provisions, on pain of exclusion from the test:

1. the room must be adequately lit;
2. use of earphones and other technological instruments such as smartphones, smartwatches, calculators or glasses with a camera or video camera is not allowed
3. use or consultation of other applications, browsers or web pages is not allowed
4. use of books, notes or handouts is not allowed
5. the presence in the room of any person other than the candidate is not allowed
6. it is not allowed to talk to other people

7. it is not allowed to leave the room for any reason whatsoever, including physiological reasons;
8. it is not allowed to use earplugs.

Article 6 - Final ranking admission list

After the test is over, a single merit ranking will be drawn up based on the score obtained by each candidate in the admission test.

The test results will be available by 17 May 2023.

Each candidate is invited to keep the unique code assigned to him/her when registering for the admission test as it is subsequently indispensable for checking his/her position on the site, since for privacy reasons names will not be published.

Each candidate is asked to keep their unique code assigned during the admission test registration.

In the event of a tie, the candidate's score in the logical reasoning, general culture and scientific culture questions will prevail in descending order. In the event of a further tie, the candidate with the youngest age prevails.

The ranking will be formulated on the base of the overall marks obtained by the candidates and the observation of the following criteria:

1. if the candidate is admitted to the degree course indicated as first option, the remaining options are cancelled;
2. if the candidate is admitted to the degree Course indicated as second option, the third option is cancelled.

Article 7 - Degree Course Allocation

If there are no more places available in the degree course indicated as a first option, the candidate will be allocated, for enrolment purposes, to the degree course indicated as the second option and, if there are no places available in the degree course indicated as the second option, he/she will be assigned, for enrolment purposes, to the degree course indicated as the third option.

We therefore reiterate the importance of indicating, at the time of registration for the admission test, ONLY the interested degree courses.

Candidates who are not on the admission ranking for the degree course they have indicated as their first choice, may request, during the enrolment in one of the other degree courses to which they have been admitted, to be transferred to a different degree course from among those they have indicated, including the one they have defined as their first choice, by submitting an application to be filled out on the appropriate form, available on the www.unicamillus.org website, on their reserved page or at the Registrars' office. The request must be attached to the enrolment application to be presented only at the Registrars' office. Should seats become available, this

request will result in the candidates being transferred to the course for which they have applied. Any transfer will be announced on the dates envisaged for the ranking. Transfers to degree courses other than those indicated in the application may not be requested.

Failure to apply for transfer because of the deadline and the manner indicated shall result in a final enrolment in a degree course other than the first one chosen.

Any candidate admitted to enrolment in a first and second choice degree course who, for any reason, does not register according to the deadlines and procedures set out in this announcement, will lose any benefit deriving from their position in the ranking for enrolment purposes for all the options mentioned above, regardless of any justifying reasons.

Article 8 - Pre-registration and scrolling procedure

Candidates who have achieved a useful position in the ranking list are required to carry out the procedure by following the instructions published on the website www.unicamillus.org/ammissioni, starting from 18 May 2023 and until 1:00 p.m. on 24 May 2023, as follows:

- candidates ranked in a useful position may pre-register;
- by 1:00 p.m. on 24 May 2023 those admitted are obliged, under penalty of exclusion from the rank list,

1. to pay the first instalment of the university tuition fee in the amount of € 1,500.00 (one thousand five hundred/00)
2. submit a declaration stating that they have read the Student Contract (attached to this call for applications) and the Fees and Contributions Regulations for the academic year 2023/2024 (available on the University's web portal at the following link <https://www.unicamillus.org/it/regolamenti/>).

During pre-enrolment procedure, underage candidates must have the procedure carried out by the person exercising parental authority, who must sign all the documents and attach a valid identity document.

Any unfilled positions will be managed according to the following procedure:

- a) publication on the website www.unicamillus.org/ammissioni of the number of seats available due to lack of pre-registration or withdrawal (re-opening of the ranking list);
- b) those admitted through "scrolling" of the ranking list must proceed with the payment of the first instalment by 5:00 p.m. of the second working day following re-opening of the ranking list;

c) the "scrolling" procedure shall be repeated until the available seats are filled.

The ranking list publication together with all the notices of the scrolling list on the University's website will constitute an official communication to the interested parties. Any personal communications that may be sent to the email addresses entered the system by candidates during the test registration phase will have the mere purpose of facilitating them in following the competition process but will in no way replace the notices published on the University website, which is the University's only official communication means. It therefore remains the candidate's responsibility to check their position on the site, taking the necessary steps to proceed with pre-registration in the manner and by the deadline set.

Candidates who do not comply with the above-mentioned deadlines will be considered as drop-outs and will lose the right to pre-register.

Pre-registration is considered *sub conditione* until the publication of the Ministerial Decree allocating the seats available at UniCamillus for the academic year 2023/2024.

Without prejudice to the provisions of the following paragraph, the amount paid for this purpose may be reimbursed exclusively to pre-enrolled *sub conditione* candidates for whom it is not possible to confirm enrolment due to the exhaustion of available places by candidates with a better ranking. Reimbursement will take place by the beginning of the Academic Year 2023/2024.

If the pre-registration has been completed remotely or outside the University premises, the student, within 14 (fourteen) days from the date of pre-registration (the date of payment shall be considered as the date of payment), may exercise the right of withdrawal by clearly informing UniCamillus of the intention to withdraw, by registered letter with advice of receipt. In case of exercising this right of withdrawal, UniCamillus will proceed to refund the student for the costs incurred for pre-registration within the next 14 (fourteen) days - retaining for secretarial services and pre-registration only an amount equal to 5% of the amount paid by the student - using the same means of payment used by the user for the initial payment, unless a different means of payment is expressly indicated.

Apart from the strict cases expressly provided for in this announcement, no refund of payments will be made under any circumstances.

Article 9 – Enrolment

Candidates who have accrued the right to matriculation to enrol in the first year of their course must, from 18 July 2023 and until 13:00 on 25 July 2023, complete the online matriculation process, which requires the University to acquire the following documents:

- a) Enrolment application available online directed to the Rector and acceptance of the UniCamillus Code of Ethics;
- b) Student Contract signed for acceptance (by the candidate or, if a minor, by a person legally exercising parental authority)

- c) digital photo;
- d) valid identity document and tax identification number and, if a foreigner legally residing in Italy, valid residence permit;
- e) certification of the baccalaureate diploma or certified copy of the baccalaureate diploma or, provisionally, self-certification in accordance with Presidential Decree 445/2000 regarding possession of the baccalaureate diploma;
- f) privacy policy;
- g) revenue stamp to the value of € 16.00 (sixteen/00);
- h) waiver of studies (if any) issued by the university of origin;
- i) receipt of payment of the regional tax provided for by the Regione Lazio.

In the case of underage candidates, the enrolment procedure must be carried out by the person exercising parental authority.

For any dialogue relating to the student's career, including administrative matters, from the moment the student comes of age, the University will deal exclusively with the latter, therefore communications, of whatever nature and purpose, coming from third parties, including parents, will not be taken into consideration, and will not be acknowledged in any way.

If, after the issue of the Ministerial Decree for the allocation of seats at UniCamillus for the academic year 2023/2024, further seats should become available (with respect to those indicated in the present notice), successful candidates must proceed with enrolment in accordance with the procedures and timescales set out in the present article, also enclosing the receipt certifying payment of the first instalment of the university tuition fee in the amount of € 1,500.00 (one thousand five hundred/00).

The publication of all the relevant notices on the University's website has the value of official communication to the interested parties. Any personal communications that may be sent to the email addresses entered the system by candidates during the test registration phase will have the sole purpose of facilitating them in following the competition process but will in no way replace the notices published on the University website, which is the University's only official communication means. It therefore remains the candidate's responsibility to verify his or her position by taking the necessary steps to proceed with enrolment in the prescribed manner and within the prescribed deadlines.

Italian and foreign students with qualifications obtained abroad must deliver to the Registrars' office by 30 September 2023, under penalty of exclusion, the official translation into Italian of the

qualifications, complete with legalisation where necessary and a Declaration Value issued by the Italian Embassy or Italian Consulate General with territorial jurisdiction in the country in which the qualification was obtained.

Candidates who do not comply with the above deadlines will be considered as drop-outs and will lose their right to enrol. Any costs already incurred, even during pre-registration, will not be reimbursed by the University.

Candidates enrolled according to the above-mentioned procedures, who have not correctly answered at least six out of ten questions for Chemistry, Biology and Physics in the admission test, are admitted with Additional Educational Obligation, limited to the discipline in question, and are required to follow a specific training course aimed at filling the detected educational obligation, before taking the reference exam envisaged in the Study Plan, and in any case within the first year of the study course. The fulfilment of OFAs will be verified by the course lecturers.

Article 10 – Seats still available

At the end of the online enrolment of eligible students, a notice will be published on the University website indicating the number of places still available, which may be filled by means of the seat recovery procedure indicated below:

- publication on the website www.unicamillus.org/ammissioni of the number of places available due to non-enrolment or withdrawal (ranking list re-opening);
- those admitted due to "scrolling" in the ranking list must proceed with enrolment in accordance with the provisions of this article by 5.00 p.m. on the second working day following re-opening of the ranking list;
- the "scrolling" procedure shall be repeated until the available places are filled.

The publication of all scrolling notices on the University's website shall constitute official communication to the interested parties. Any personal communications that may be sent to the email addresses entered the system by candidates during the test registration phase will be for the sole purpose of facilitating them in following the competition process but will in no way replace the notices published on the University website, which is the University's only official communication means. It therefore remains the candidate's responsibility to verify his or her position by taking the necessary steps to proceed with enrolment in the manner and the deadline set.

Eligible candidates are required to proceed with enrolment by sending the documentation provided for in Article 9, also enclosing a copy of the payment of the first instalment of the university tuition fee amounting to € 1,500.00 (one thousand five hundred/00).

If the enrolment has been finalised remotely or outside the University premises, the student, within 14 (fourteen) days, starting from the date of making the envisaged payment, may exercise the right to withdraw by clearly informing UniCamillus of the intention to withdraw, by registered letter with

return receipt. In the case of exercising the right to reconsider, UniCamillus will proceed to reimburse the student for the costs incurred for enrolment within the next 14 (fourteen) days - retaining for secretarial services and enrolment an amount equal to 5% of the amount paid - using the same means of payment used by the user for the payment, unless a different means of payment is expressly indicated.

The exercise of the right of withdrawal is equivalent to the submission of a request to withdraw from studies as per Article 13 of this announcement.

Candidates who do not respect the deadlines indicated above will be considered to have withdrawn and will lose the right to enrol and will not have the right to reimbursement, except in the cases expressly provided for by the present notice and the attached Student Contract.

Article 11 - Compulsory Vaccinations

Successful students, on enrolment, declare their commitment to undergo within 30 days of enrolment:

- a tuberculin test carried out using the Mantoux technique, in accordance with the provisions of the guidelines for the control of tuberculosis (measure 17.12.1998 of the Conferenza Stato Regioni) and D.P.R. 7.11.2001 no. 465 regulating anti-tubercular vaccination.
- vaccination against viral hepatitis B, pursuant to Law no. 165 of 27 May 1991.

The student also declares his/her commitment to undergo any other vaccination available, as from time to time sanctioned by law or deemed appropriate by the University for the safety of the student and of all those with whom he/she may come into contact because of the activities in which he/she must participate.

Admission to degree courses in the Health Professions is subject to a medical assessment of suitability to perform the specific functions of the individual professional profile. Failure to undergo a medical assessment or a possible judgement of unfitness will result in the inability to complete the enrolment procedure or the cancellation of the enrolment itself.

Article 12 - Waivers, transfer, and abandonment procedures

Students who wish to withdraw from their studies must submit a "request to withdraw from studies" using the online procedure by accessing the student portal (Gomp) with their credentials, going to the "careers>request>request to withdraw from studies" section.

Except in the case of exercising the right to reconsider, which is equivalent to submitting a request to withdraw from studies, in the case of withdrawal or transfer, the amounts already paid up to the time of submission of the relative request will not be reimbursed under any circumstances by the University.

Waivers are understood to be finalised with the issue of a relevant leave form. This form will only be issued to students who, at the time of submitting the application, are up to date with the payment of fees and contributions.

For waivers or transfers, the amounts already paid up to the time of submission of the relative application will not be reimbursed by the University under any circumstances.

Outgoing transfer authorisation and issue of relevant documentation may only be granted to students who, on the date the application is submitted, are up to date with the payment of academic contributions, fees and stamps.

Students who abandon their studies after the start of classes are in any case required to pay all the fees and contributions stipulated in the Fees and Contributions Regulations for the academic year in which they are enrolled, which can be easily consulted on the University website at the following link: <https://www.unicamillus.org/it/regolamenti/>.

Article 13 – Warnings

The University reserves the right, at any stage of the application process, to verify the truthfulness of the declarations made by the candidate, in accordance with the regulations in force. The candidate must therefore provide all the necessary elements to allow the appropriate checks to be made. In the event that false or misleading declarations are found in the documentation submitted by the candidate, without prejudice to the sanctions provided for by the Criminal Code and the special laws on the subject and the exposure of the declarant to action for damage by the interested parties, the possible enrolment will be cancelled, any benefits granted will be recovered and any university fees and contributions paid will be withheld, which will not be refunded under any circumstances.

The publication on the University's website of the final ranking of candidates who have taken the test and of any shortlists shall constitute official notification for all legal purposes to those concerned.

The University reserves the right to change dates, times, locations of the entrance test and publication of results, location of internships both in the region and outside the region and course delivery methods should it be deemed useful for organisational reasons and/or health safety requirements, through the publication of notices on the University's website, which is the University's only official communication tool.

In the event of a postponement, provided it has been decided earlier than the deadline for admission test applications, the University reserves the right to postpone the deadline for submitting applications and, where deemed useful, to modify accordingly the other dates provided for in this Announcement, by publishing a notice on the University's website, which represents the University's sole official communication means.

Participation in this call for applications implies full and unquestionable acceptance of the prescriptions contained therein, including provisions contained in the "Student Contract", which are attached and are an integral part of it.

For legal and interpretation purposes, a certified copy may be obtained on request of the Announcement approved by Rector's Decree no. 39 of 16th February 2023, deposited and available at the Registrars' office and drawn up in Italian.

For all matters not included in this notice, please refer to the Statute, the Course Regulations and the University's Fees and Contributions Regulations for the academic year 2023/2024, which can be easily consulted on the University's website at the following link <https://www.unicamillus.org/it/regolamenti/>, which the student accepts in full by participating in this notice.

Article 14 - Commission for regularity of call for applications procedures

A Commission will be appointed by specific provision to ensure the regularity and correctness of the procedures.

Vittorino Testa, Head of Student Services at UniCamillus University, is responsible for overseeing the procedure.