



# RECTOR'S DECREE

no. 75 of 15<sup>th</sup> March 2023

## CALL FOR APPLICATION FOR THE ADMISSION OF NON-EU STUDENTS TO THE SIX-YEAR DEGREE COURSE IN MEDICINE AND SURGERY OF THE SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) ACADEMIC YEAR 2023-2024

### THE RECTOR

- Given** the Statute of the Saint Camillus International University of Health Sciences (UniCamillus);
- Given** the Didactic Regulations of Saint Camillus International University of Health Sciences (UniCamillus);
- Given** the Code of Ethics and the Organisation, Management and Control Model "231" of UniCamillus University;
- Given** the Law no. 168 of 19<sup>th</sup> May 1989 on the foundation of the Ministry of the University and Scientific Research;
- Given** the Law no. 264 of 2<sup>nd</sup> August 1999, containing "Regulations on access to University courses" and subsequent amendments and integrations;
- Given** the Law no. 189 of 30<sup>th</sup> July 2002 "Amendments on legislation on immigration and asylum" and subsequent amendments and integrations, and notably article 26;
- Given** the Decree no. 270 of 22<sup>nd</sup> October 2004 "Amendments to the regulation containing dispositions on the didactic autonomy of the Universities", approved with Decree of the Minister of University and Scientific and Technologic Research of 3<sup>rd</sup> November 1999, no. 509;
- Given** the Ministerial Decree of 16<sup>th</sup> March 2007, which has established the classification of the Degree Courses;

- Given** the Tuition Fees and Contributions Regulations for the academic year 2023/2024 approved by the Organising Technical Committee of UniCamillus on 22<sup>th</sup> November 2022;
- Given** the Resolution of the Organising Technical Committee approving the application call for the admission of NON-EU students to the six-year Degree Course in Medicine and Surgery of the Saint Camillus International University of Health Sciences (UniCamillus) – academic year 2023-2024;
- Given** Rector's Decree no. 337 of 25<sup>th</sup> November 2022 and subsequent amendments and integrations “Application call for the admission of NON-EU students to the six-year degree course in Medicine and Surgery of the Saint Camillus International University of Health Sciences (UniCamillus), academic year 2023-2024”;
- Given** the Ministerial Decree no. 76 of 10<sup>th</sup> February 2023 “Temporary definition of available seats for registration to single-cycle Degree Courses in Medicine and Surgery, academic year 2023-2024”;
- Considered** that at the end of the registration procedures to the first year of the Degree Course in Medicine and Surgery at the UniCamillus University of Rome, academic year 2023-2024, as per Rector’s Decree no. 41 of 20<sup>th</sup> February 2023 “*Acknowledgement of the ranking of candidates participating in the Application call for the admission of NON-EU students to the Degree Course in Medicine and Surgery at UniCamillus University for the academic year 2023-2024*” and following the aforementioned Ministerial Decree no. 76/2023, 157 seats were found to be vacant.

## DECREES

### Article 1

The approval and issuing of the Application Call attached to this Decree, of which the Student Contract constitutes an integral and substantial part, related to the admission of NON-EU students to the six-year Degree Course in Medicine and Surgery of the Saint Camillus International University of Health Sciences (UniCamillus), academic year 2023-2024.

### Article 2

This Decree with the handwritten signature is collected in the appropriate register of this University and published on the institutional website.

**Sgd THE RECTOR**  
**Giovan Crisostamo Profita**

**CALL FOR APPLICATION FOR THE ADMISSION OF NON-EU STUDENTS TO  
THE SIX-YEAR DEGREE COURSE IN MEDICINE AND SURGERY OF THE  
SAINT CAMILLUS INTERNATIONAL  
UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS)  
ACADEMIC YEAR 2023-2024**

**Article 1 – Available seats and access requirements**

For the academic year 2023-2024, the Saint Camillus International University of Health Sciences (hereinafter “UniCamillus”, the “Academic Institution” or the “University”) has launched the open competition for access to the first year of the Single-Cycle Degree Course in Medicine and Surgery.

A total of 157 (one hundred and fifty-seven) seats are available for NON-EU candidates resident in a foreign country.

This number of seats on the competition list may vary as a result of what will be established by Decree of the Ministry for Universities and Research (MUR), in accordance with Italian Law no. 264 of 2<sup>nd</sup> August 1999. The MUR Decree may, in fact, confirm, increase or decrease the number of places specified in this notice of call. The University will publish the aforementioned Ministerial Decree on its website.

Nationals from Norway, Iceland, Liechtenstein, the Swiss Confederation, the Republic of San Marino and the Holy See are treated in the same way as EU candidates and must refer to this call. Similar equivalence applies to the categories that access the Courses on equal terms with Italian students, pursuant to the provisions of Article 26 of Law no. 189 of 30<sup>th</sup> July 2002, and subsequent amendments and integrations.

Candidates intending to take the admission test for the Degree Course in Medicine and Surgery must meet one of the following requirements:

- secondary school diploma giving access to university, issued by a state or equal education institution of the Italian school system in Italy or abroad;<sup>[1]</sup><sup>[SEP]</sup>
- a final higher education qualification issued by an institution belonging to a foreign school system, located in Italy or abroad, awarded following at least 12 years of schooling;<sup>[1]</sup><sup>[SEP]</sup>

a higher education qualification issued by a school system that provides for 10 or 11 years of schooling, supplemented by one or two years of university, on condition that they have passed all the examinations required for those academic years.<sup>[1]</sup><sup>[SEP]</sup>

Candidates enrolled in their final year of secondary school at state and equal education institutions of the Italian school system or at a foreign higher education institution, which allows for the achievement of a qualification valid for admission to higher education courses of the Italian system, may also submit an application, provided that they achieve the qualification by the deadline for registration in the academic year 2023-2024, under penalty of losing the result of the admission test.

Students already in possession of an academic qualification (obtained in Italy or abroad) and those

coming from another Degree Course are required to comply with the same procedures indicated in this call and take the relevant admission test.

For candidates who have obtained or are enrolled in the final year required to obtain a secondary school degree belonging to a foreign system, foreign degrees are considered valid on condition that they are accompanied by the Declaration of Value issued by the Italian diplomatic representations.

Candidates who do not possess or do not present an appropriate qualification within the indicated deadline below and in accordance with the regulations in force, lose the benefit of registration or forfeit their right to register, should they have already been admitted, and are not entitled to a refund of the amount already paid.

With reference to the recognition of foreign qualifications, the University will take into account the MUR guidelines "*Procedures for the entry, stay and registration of foreign/international students on higher education courses in Italy for the academic year 2023-2024*" as amended (<http://www.studiare-in-italia.it/studentistranieri>).

The University will make available **two cycles** of ancillary seminars for the medical profession (the "**Seminars**") to applicants qualified for admission. The topics covered in the Seminars are accessible on an exclusive basis. Although they are not part of the academic curriculum nor subject to examination, they are considered by the University to be extremely useful for training purposes. Access to the ancillary courses will take place through personal credentials provided by the University to students qualifying for admission. The credentials may not be transferred or made available to any other person and may be used flexibly according to the user's preference. When the personal credentials have been received and activated, the student will have full access to the content of the Seminars, which will be considered to have been used. Non-attendance at the Seminars constitutes an autonomous choice by the student and cannot be used as a reason to request the return of contributions already paid, which will therefore not be refunded to the student by the University, even following the submission of a study waiver or outgoing transfer request.

## **Article 2 – Submission of applications**

For the admission to the Master's Degree Course in Medicine and Surgery, candidates must take an admission test. The registration for the admission test is possible until 7<sup>th</sup> June 2023.

In order to complete registration for the admission test, each candidate must log on to the website <https://unicamillus-admission.ilmiotest.it/>, register as a NON-EU candidate and follow the instructions.

The registration fee for the admission test, amounting to Euro 50.00 (fifty/00) must be paid by 1 p.m. on 7<sup>th</sup> June 2023 directly to UniCamillus via Paypal. The amount paid will not be refunded under any circumstances.

The candidate is responsible for the information submitted when completing the application form in all its parts. The presence of false, incorrect or omitted information, even in only one part of the application, will result in immediate exclusion from the test or, if the latter has already been passed, removal of the candidate from the list of admitted students.

By submitting the test application form, the candidate authorises UniCamillus to carry out checks with the bodies and authorities that issued or validated the qualifications attached to the

application.

In the event of any difficulty in the application procedure, please send an email to [infocenter@unicamillus.org](mailto:infocenter@unicamillus.org) for assistance.

### Article 3 – Admission test

The admission test for the Single-Cycle Degree Course in Medicine and Surgery is divided into two parts (written test and oral test).

The written test, entirely in English, must be taken from 29<sup>th</sup> May 2023 until 13<sup>th</sup> June 2023; the oral test must be taken from 5<sup>th</sup> June 2023 until 22<sup>nd</sup> June 2023.

The University reserves the right to change the dates, times, locations and methods of the admission test and publication of the results, should it be deemed useful for organisational reasons and/or by ministerial provision, by publishing notices on the University's website, which is the University's only official communication channel.

In the event of a rescheduling, albeit decided earlier than the deadline for admission test applications, the University reserves the right to reschedule the deadline for submitting applications and, if deemed useful, to modify the other dates indicated in this Call accordingly, by publishing a notice on the University website, which is the University's sole official communication channel.

#### ➤ Written test

The written test is the computer-based “Internet Reasoning Test - 3” (hereinafter “IRT-3”).

The test consists of three separate sections to be passed within a set time and each consisting of a series of multiple-choice questions, the assessment of which is carried out as shown in the table below.

Sections	Number of questions	Score (min-max)
<b>Verbal Reasoning (IRT3V)</b> measures basic vocabulary, verbal fluency and the ability to reason with vocabulary.	17	0-17
<b>Numerical Reasoning (IRT3N)</b> measures the ability to use numbers logically and efficiently.	17	0-17
<b>Abstract Reasoning (IRT3A)</b> measures the ability to understand abstract logical problems and to use new information outside the range of previous experience.	17	0-17
<b>TOTAL</b>	51	0-51

The overall assessment of the written test is obtained by summing the score of the sections “Verbal Reasoning”, “Numerical Reasoning” and “Abstract Reasoning” for a maximum score of 51 points.

➤ **Oral test**

The oral interview - which will be conducted in English and telematically - will test the candidate's knowledge on the following topics: general culture, notions of biology, chemistry, physics, and mathematics.

The overall assessment of the oral test ranges from a minimum of 0 to a maximum of 69 points.

Each candidate's final score is the result of the sum of the points obtained in the written test and those obtained in the oral test, for a maximum of 120 points.

#### **Article 4 – Final admission ranking list**

UniCamillus draws up the final ranking list on the basis of the result achieved in the written test and the oral test.


In the event of a tie, the score obtained in the oral test shall prevail. In the event of a further tie, the candidate with the youngest age prevails.

The ranking list, in which the anonymity of candidates is guaranteed, will be published by 28<sup>th</sup> June 2023 at [www.unicamillus.org](http://www.unicamillus.org).

The publication of the ranking list and all related notices on the university website shall be considered as official communication to the interested parties. Any personal communications that may be sent to the email addresses entered into the system by candidates during the test registration phase will be for the sole purpose of facilitating them in following the competition process, but will in no way replace the notices published on the University website, which is the University's only official communication channel. It therefore remains candidates' responsibility to check their position on the site, taking the necessary steps to proceed with registration in accordance with the specified procedures and deadlines.

#### **Article 5 – Registration and “sliding of the ranking list” procedure**

Candidates who have acquired the right to register in the first year must finalise online registration from 6<sup>th</sup> July 2023 until 1 p.m. on 13<sup>th</sup> July 2023. This procedure entails that the University shall acquire the following documentation:

- registration application submitted to the Rector and acceptance of the UniCamillus Code of Ethics; 

- Student Contract (filled in by the candidate or, if under-age, by a person exercising parental responsibility);
- digital photo; <sup>[L]</sup><sub>[SEP]</sub>
- valid identity document and tax code and, if foreigners legally residing in Italy, a valid residence permit; <sup>[L]</sup><sub>[SEP]</sub>
- receipt certifying the payment of registration fee administration costs and the provision of the second telematic cycle of ancillary medical profession seminars, amounting to EUR 14,000.00. The third and final payment for first-year registration, lectures, examinations and all other activities related to the academic year amounting to EUR 7,000.00 must be paid by January 2024 (as indicated in the “Tuition Fees and Funding” regulations for the academic year 2023-2024 for EU and NON-EU students”);
- *privacy* information disclosure;
- stamp duty of EUR 16.00 (sixteen/00);
- receipt for the payment of the fee imposed by the Lazio Regional Authority;
- a declaration of commitment to deliver by the beginning of classes in the academic year 2023-2024:

the tuberculin test performed according to the Mantoux technique or with the quantiferon test, in accordance with the provisions of the Agreement of 7<sup>th</sup> February 2013 of the State-Regions Conference on the “Prevention of tuberculosis in healthcare workers and subjects treated as equivalent to them”, and of Presidential Decree no. 465 of 7<sup>th</sup> November 2001, Regulation establishing the conditions under which anti-tubercular vaccination is mandatory, pursuant to Article 93, Paragraph 2, of Law no. 388 of 23<sup>rd</sup> December 2000; said test must be performed at a National Health Service facility;

- certificate of vaccination against viral hepatitis B, pursuant to Law no. 165 of 27<sup>th</sup> May 1991;

With this declaration, students also agree to undergo any other vaccination available, as sanctioned from time to time by regulations in force or deemed appropriate by the University for the students' safety and the safety of all those with whom they may come into contact, as a result of the academic activities in which they are required to participate.

In the case of underage candidates, the registration procedure must be carried out by a person exercising parental responsibility.

Registration shall be considered *sub conditione* until the publication of the Ministerial Decree assigning the final seats at UniCamillus for the academic year 2023-2024.

Any uncovered seats will be managed according to the following “sliding of the ranking list” procedure:

- publication on [www.unicamillus.org/admissions](http://www.unicamillus.org/admissions) of a special “sliding of the ranking list” procedure notice for non-registration or dropouts (reopening of the ranking list);
- those admitted to the ranking list via the “sliding of the ranking list” procedure must register in accordance with the procedures set Out in this Article, within 5 p.m. on the second working day following the reopening of the ranking list;
- the “sliding of the ranking list” procedure will be repeated until the available seats indicated in this Article are covered.

Candidates who do not meet the above deadlines will be considered as dropouts and will lose their right to register.

Without prejudice to the provisions of the following paragraph, the amount paid for this purpose may only be reimbursed to candidates for whom it is not possible to confirm registration due to the exhaustion of available seats by candidates with a better ranking. Only and exclusively in this case will the costs relating to the provision by the University of the Seminars be covered by the University.

If the registration has been finalised remotely or outside the University premises, the student, within the term of 14 (fourteen) days, starting from the date of making the due payment, may exercise the right to withdraw by clearly notifying UniCamillus of the wish to withdraw, by registered letter with confirmation of receipt. If the right of second thoughts cancellation is exercised, UniCamillus shall proceed to refund the student for the costs incurred for enrolment within the following 14 (fourteen) days – retaining for secretarial and enrolment services an amount equal to 5 per cent of the amount paid – using the same means of payment used by the User for payment, unless a different means of payment is expressly indicated.

The exercise of the right of second thoughts cancellation is equivalent to the submission of an application to withdraw from the course of studies as referred to in Article 6 of this call.

Furthermore, by the beginning of the academic year 2023-2024, it is mandatory to submit to the Registrar's Office, under penalty of exclusion:

- the official Italian legalised translation of the qualifications along with the Declaration of Value issued by the Italian Embassy or Consulate General, having territorial jurisdiction in the country in which the qualification was produced. This documentation is required for all students who obtained their qualifications abroad;
- an application for a residence permit issued by the competent authorities;
- a copy of the entry visa for study purposes obtained in accordance with the law.

For any contact relating to the student's career, including administrative matters, from the time the student reaches the age of majority, the University will deal exclusively with the latter, therefore communications, of whatever nature and purpose, coming from third parties, including parents, will not be taken into consideration and will not be acknowledged in any way.

In order to provide a basic preparation on certain subjects considered fundamental for the Degree Course undertaken, candidates registered in accordance with the terms of this call will be required



to follow a specific training course aimed at providing useful notions on the subjects of Chemistry, Biology and Physics. At the end of the course, the teachers in charge of these subjects will carry out an assessment aimed at verifying the knowledge acquired and the fulfilment of the requirements.

Any candidate who withdraws from the course or who, in any case, does not complete the registration procedure within the deadlines indicated in the present call will be considered automatically forfeited and will not be entitled to a refund of the paid amount.

**The University does not refund payments made except in the mandatory cases expressly governed by this call.**

### **Article 6 – Withdrawal, outgoing transfer or dropping out of studies**

Students who wish to withdraw from studies must submit a “study waiver application” carrying out the online procedure. They must access the student portal (GOMP) with their credentials and go to the section “Careers” > “Applications” > “Study Waiver Application”.

Withdrawal from studies is deemed to be completed with the issue of the relevant release document. This document will only be issued to students who, at the time of application, have complied with the payment of the due tuition fees and funding.

In the event of study withdrawal or outgoing transfer, amounts already paid up to the time of submission of the relevant application will not be refunded by the University under any circumstances, not even if the student does not attend the Seminars offered by the University.

Outgoing transfer *nihil obstat* and the issuing of the relevant documentation may only be granted to students who, on the date of application, have paid all relevant academic contributions, fees and stamps.

In any case, a student who abandons studies after the start of classes is required to pay all the fees and contributions stipulated in the Fees and Contributions Regulations for the academic year in which he or she has enrolled, readily available on the University website at the following link: <https://www.unicamillus.org/regulations/>.

### **Article 7 – Warnings**

Pursuant to prevailing legislation, the University reserves the right to verify the truthfulness of the declarations made by the candidate at any stage of the enrolment process. The candidate must therefore provide all the necessary elements to allow for the appropriate verifications. If false or misleading declarations are found in the documentation submitted by the candidate, without prejudice to the sanctions provided for by the Criminal Code and the special laws on the subject and the exposure of the declarant to action for damages by the interested parties, any enrolment will be cancelled, any benefits granted will be recovered and any university fees and contributions paid will be withheld and not refunded under any circumstances. [L]  
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The University reserves the right to change the location of placements both in the region and outside the region and the mode of delivery of the courses, should it be deemed useful for organisational reasons and/or health safety requirements, by publishing notices on the University's website, which is the University's only official communication channel.

For legal and interpretative purposes, only the call approved by Rector's Decree No. 75 of 15<sup>th</sup> March 2023 shall apply. It is drawn up in Italian and available in the teaching services office, a certified copy of which can be requested.

For all matters not covered by this Call, please refer to the University Statute, the Teaching Regulations for the study course, and the Tuition Fees and Funding Regulations for the academic year 2023-2024, which can be readily consulted on the University website at the following link: <https://www.unicamillus.org/regulations/> that the student, by participating in this call, fully accepts.

#### **Article 8 – Commission for Ensuring the Regularity of Competition Procedures**

A specific provision shall appoint a Commission to ensure the regular and proper conduct of the competition procedures.

Vittorino Testa, Student Services Manager – UniCamillus University, is in charge of the procedure.