

## RECTOR'S DECREE

*Academic Year 2021/2022*  
no. 119 of 4<sup>th</sup> December 2020

### CALL FOR APPLICATION FOR THE ADMISSION OF NON-EU STUDENTS TO THE SIX-YEAR DEGREE COURSE IN DENTISTRY AND DENTAL PROSTHETICS OF SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) FOR THE ACADEMIC YEAR 2021/2022

#### THE RECTOR

- GIVEN** the Statute of the Saint Camillus International University of Health Sciences (UniCamillus);
- GIVEN** the Didactic Regulations of Saint Camillus International University of Health Sciences (UniCamillus);
- GIVEN** the Tuition Fees Regulations for the academic year 2020/2021 approved by the Organizing Technical Committee of UniCamillus on October 15<sup>th</sup> 2019;
- GIVEN** the Law no. 168 of May 19<sup>th</sup>, 1989 on the foundation of the Ministry of the University and Scientific Research;
- GIVEN** the Law no. 264 of August 2<sup>nd</sup>, 1999, containing “Regulations on access to University courses” and subsequent amendments and integrations;
- GIVEN** the Law no. 189 of July 30<sup>th</sup> 2002 “Amendments on legislation on immigration and asylum” and subsequent amendments and integrations, and notably art. 26;
- GIVEN** the Decree no. 270 of October 22<sup>nd</sup> 2004 “Amendments to the regulation containing dispositions on the didactic autonomy of the Universities”, approved with Decree of the Minister of University and Scientific and Technologic Research of November 3<sup>rd</sup>, 1999, no. 509;
- GIVEN** the Ministerial Decree of March 16<sup>th</sup>, 2007, which has established the classification of the Degree Courses;
- GIVEN** the resolution of the Organising Technical Committee of October 21<sup>st</sup> 2020 approving the

Call for application for the admission of non-EU students to the six-year Degree Course in Dentistry and Dental Prosthetics at Saint Camillus International University of Health Sciences (UniCamillus) for the academic year 2021/2022;

## **DECREES**

### **Article 1**

The approval and the issuing of the Call for application annexed to this Decree, of which it constitutes an integral and substantial part, related to the admission of non-EU students to the six-years Degree Course in Dentistry and Dental Prosthetics of the Saint Camillus International University of Health Sciences (UniCamillus) for the academic year 2021/2022.

### **Article 2**

This Decree with the handwritten signature is filed in the designated Registry of this University and published on the institutional website.

**Sgd THE RECTOR**  
**Giovan Crisostamo Profita**

**CALL FOR APPLICATION FOR THE ADMISSION OF NON-EU STUDENTS TO  
THE SIX-YEAR DEGREE COURSE IN DENTISTRY AND DENTAL  
PROSTHETICS TAUGHT IN ENGLISH OF SAINT CAMILLUS INTERNATIONAL  
UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) FOR THE ACADEMIC  
YEAR 2021/2022**

**Article 1 – Available slots and admission requirements**

Saint Camillus International University of Health Sciences, hereunder referred to as UniCamillus, has published for the academic year 2021/2022 the public call for application for the admission to the First Year of the Degree Course in Dentistry and Dental Prosthetics taught in English.

35 (thirty-five) slots are available for non-EU applicants residing abroad.

The number of slots available might change depending on what provided by the Decree of the Ministry of University and Research (M.I.U.R.), in accordance with the Law of August 2<sup>nd</sup> 1999, no. 264. The MIUR Decree may provide for the confirmation, increase or decrease of the slots specified in this call for application. The University will publish the related Ministerial Decree on its webpage.

Citizens from Norway, Iceland, Liechtenstein, Helvetic Confederation, Republic of San Marino and Vatican City are treated as EU candidates and must refer to the related call for application. Equal treatment applies to the categories that – according to what is provided by art. 26 of Italian Law July 30<sup>th</sup> 2002, no. 189 and subsequent modifications and alterations – access the courses under the same conditions as the Italian students.

Applicants wishing to take the admission test for entry to the degree course in Dentistry and Dental Prosthetics must meet one of the following criteria:

- a secondary school diploma that gives access to the University, issued by a State or equivalent educational institution of the Italian education system in Italy or abroad;
- final qualification of secondary education issued by an institution belonging to a foreign school system, located in Italy or abroad, obtained following a course of at least 12 years of schooling;
- final qualification of secondary education obtained in a school system that includes 10 or 11 years of schooling, supplemented with one or two years of university, provided that all the exams scheduled for those academic years have been passed.

Candidates enrolled in the last year of secondary school at the state and private school institutions of the Italian education system, or at a foreign secondary education institution that allows the achievement of a valid qualification for admission to courses of higher education of the Italian system can also apply to UniCamillus, provided that they achieve their qualification by the last

expected date for the enrolment for the academic year 2021/2022, under penalty of non-usability of the admission test result.

Students already in possession of an academic degree (obtained in Italy or abroad) and those who come from another degree course are required to observe the same procedures indicated in this call for applications and take the admission test.

With regard to candidates who have obtained a High School Diploma, or are in their final year of High School, and have studied in a foreign institution, the related foreign qualifications are deemed valid only if accompanied by a Declaration of Value issued by the Italian diplomatic representation.

Candidates who do not possess or do not submit the necessary qualifications within the deadlines indicated by the university, according to current legislation, will lose the benefit to enrol or forfeit their enrolment if already admitted and have no right to the refund of the amount paid.

With reference to the recognition of foreign qualifications, the University will take into account the indications provided by the Ministry of University and Research "Procedures for entry, stay and matriculation of foreign/international students to courses of higher education in Italy for the academic year 2020/-2021" and subsequent amendments (<http://www.studiare-in-italia.it/studentistranieri>).

The University will provide two cycles of Seminars ancillary to the medical profession to those entitled to qualify in a useful position. The topics covered in the Seminars are not part of the academic curriculum and will not be subject to examination, but are considered by the University to be extremely useful and enriching. The enjoyment of these seminars, therefore, while not mandatory, will be made available through unique credentials that can be used with extreme flexibility of time according to the user's preferences.

## **Article 2 – Application submission**

For the entry into the Degree Course in Dentistry and Dental Prosthetics candidates are required to take an admission test. Registration for the admission test will be possible from December 10<sup>th</sup> 2020 to January 29<sup>th</sup> 2021.

In order to complete the registration for the admission test, each candidate needs to register on the web portal <http://www.unicamillus-admission.ilmiotest.it/> as non-EU student, and follow the instructions.

The fee for the registration to the admission test, of € 50,00 (fifty) must be paid by January 29<sup>th</sup> 2021 directly to UniCamillus through Paypal.

The amount paid will not be reimbursed for any reason.

The candidate is responsible for the information given when filling in the registration form. The presence of false, incorrect or omitted information results in the immediate exclusion from the test or, if already passed, the cancellation from the lists of those admitted.

With the submission of the registration form the candidates authorise UniCamillus to carry out checks at institutions and authorities that have issued or validated the qualifications declared.

In case of difficulty in the registration procedure, an e-mail can be sent to [admission@unicamillus.org](mailto:admission@unicamillus.org) for assistance.

### Article 3 – Admission test

The admission test to the Degree Course in Dentistry and Dental Prosthetics is divided into two parts (Written Test and Oral Test).

The written test, entirely in English, must be taken from January 18<sup>th</sup> 2021 to February 2<sup>nd</sup> 2021, while the oral interview must be taken from January 23<sup>rd</sup> 2021 to February 5<sup>th</sup> 2021.

#### ➤ **Written test**

The written test is a computer-based test “ Internet Reasoning Test - 3” (herein under “IRT-3”).

The test consists of three separate sections to be passed within a set time and each consists of a series of multiple choice questions, whose evaluation is made according to the following table.

Sections	No. of Questions	Points (min-max)
<b>Verbal Reasoning (IRT3V)</b> It measures basic vocabulary, verbal fluency and the ability to reason using words.	17	0-17
<b>Numerical reasoning (IRT3N)</b> It measures the ability to use numbers in a logical, efficient way.	17	0-17
<b>Abstract Reasoning (IRT3A)</b> It measures the ability to understand abstract logical problems and use new information outside the range of previous experience.	17	0-17
<b>TOTAL</b>	51	0-51

The overall assessment is obtained by summing the scores of the Verbal Reasoning, Numerical Reasoning and Abstract Reasoning sections, for a maximum score of 51 points.

#### ➤ **Oral Test**

The oral interview - which will be conducted online and in English language - will assess the knowledge of the candidate on the following subjects: general knowledge, elements of biology, chemistry, physics and maths.

The overall evaluation of the oral test ranges from a minimum of 0 to a maximum of 69 points.

The final score will be the sum of the score achieved in the written test and the score achieved in the oral test, for a total of 120 points.

#### **Article 4 – Final ranking list**

UniCamillus will draw up the final ranking based on the result achieved in the written and oral tests.

In case of a tie, priority will be given to the score obtained by the candidate in the oral test. In the event of further parity, priority will be given to the younger candidate.

The final ranking, guaranteeing the anonymity of the candidates, will be published by February 9<sup>th</sup> 2021 on the website [www.unicamillus.org](http://www.unicamillus.org).

#### **Article 5 – Pre-enrolment and scrolling procedure**

Candidates who have obtained a favourable position in the ranking for enrolment are required to pay, starting from the date of publication of the ranking list and until February 18<sup>th</sup> 2021, the first instalment for the administrative expenses of the pre-registration secretariat and for the provision of the first telematic cycle of seminars ancillary to the medical profession for an amount equal to Euro 7.000,00 (seven-thousand / 00) under penalty of exclusion from the ranking.

Any slots not covered will be managed according to the following scrolling procedure:

- publication on the website [www.unicamillus.org](http://www.unicamillus.org) of the number of slots available for missing enrolments or withdrawals (reopening of the rankings);
- candidates admitted for scrolling of the ranking will have to pay the first instalment by 6 p.m. of the third day following the reopening of the ranking;
- the scrolling procedure will be reiterated until the available seats are filled.

The publication of the ranking and all related notices on the University website is an official communication to interested parties. Any personal communications that may be sent to the email addresses entered into the system by the candidates during the registration phase for the test will have the sole purpose of facilitating them in following the competition process, but will in no way replace the notices published on the website of the University. It therefore remains the responsibility of the candidate to verify his / her position by taking action in the manner and within the terms provided for to proceed with enrolment.

Without prejudice to the provisions of the following paragraph, the amount paid for this purpose can be reimbursed only to enrolled candidates for whom it is not possible to confirm the registration due to the completion of the available places by candidates with a better position in the ranking following of the Ministerial Decree which defines the assigned places. The reimbursement will take place by the beginning of the 2021/2022 Academic Year.

In the event that pre-enrolment has been completed remotely or outside the University spaces, the student, within the term of 14 (fourteen) days from the pre-enrolment date, can exercise the right of withdrawal by communicating clearly to UniCamillus the will to withdraw, by registered mail with return receipt. In the event of exercising this right of withdrawal, UniCamillus will reimburse the student for the costs incurred for pre-enrolment within the following 14 days, charging an amount proportional to the activities carried out up to the moment in which it has received the notice of withdrawal (including the costs and administration and enrolment fees incurred by the University), using the same means of payment employed by the User for the initial payment, unless expressly indicated a different means of payment.

Candidates who do not meet the deadlines indicated above will be considered withdrawing candidates and will lose the right to enrol.

#### **Article 6 – Enrolment completion**

From July 6<sup>th</sup> 2021 until July 16<sup>th</sup> 2021 the following documentation must be delivered:

- Enrolment application (available online) addressed to the Rector and acceptance of the UniCamillus Code of Ethics;
- Student contract available online;
- Copy of identification document;
- copy of the entry visa for study purposes obtained in accordance with the law;
- Receipt certifying the second payment relating to the administrative costs of registration rights and the provision of the second electronic cycle of seminars ancillary to the medical profession, equal to Euro 7,000.00; the third and final instalment for enrolment in the first year for lessons, exams and all other activities related to the academic year equal to Euro 7,000.00 must be paid by January 31<sup>st</sup> 2022.

It is also mandatory to deliver by September 30<sup>th</sup> 2021 the following health certifications:

- tuberculin test performed according to the Mantoux technique or with the quantiferon test, according to the provisions of the Agreement February 7<sup>th</sup> 2013 of the State-Regions Conference on "Prevention of tuberculosis in health care workers and equivalent professionals", and by the D.P.R. no. 465 of 7.11.2001, Regulation establishing the conditions under which vaccination against tuberculosis is mandatory, in accordance with article 93, paragraph 2, of the law of December 23<sup>rd</sup> 2000, no. 388; said test must be performed at a S.S.N. (National Health Service) structure;

- certificate of vaccination against viral hepatitis B, according to Law no. 165 of 27.5.1991.

The student also declares his/her commitment to undergo any other available vaccination, which might be deemed appropriate by the University for the safety of the student and of all those he/she can come into contact with, due to the academic activities he/she takes part in.

By October 8<sup>th</sup> 2021 the student must submit at the Registrar's Office, under penalty of exclusion from the Degree Course, the following additional documentation:

- Receipt certifying the payment of the regional tax (to be made directly to the Lazio Region).
- two passport-sized photographs (with the name and surname indicated on the back);
- application for the permit of stay issued by the competent authorities.

In case of qualifications obtained in a higher education institution abroad, students must send to the Admission Office, by October 15<sup>th</sup> 2021, an official legalized translation in Italian of their Diploma accompanied by a Declaration of Value issued by the Italian Embassy or Italian General Consulate competent for the territory in the country where the qualification was produced.

The candidate who renounces or who, however, does not complete the enrolment procedure within the time specified in this call for application, will not be reimbursed of the amount paid and will be considered automatically withdrawn.

**Payments made will not be refunded except in cases expressly governed by law or provided for in this announcement.**

Eligible candidates, starting from July 19<sup>th</sup> 2021, will compete for any places made available following post-enrolment waivers (scrolling of the ranking). The number of candidates called up for each scrolling is published on the university website [www.unicamillus.org/admissions](http://www.unicamillus.org/admissions).

The eligible, no later than 48 hours after the publication of the notice of scrolling, has the possibility to enrol by making the payment of the amount of Euro 14,000.00 equal to the sum of the expenses referred to in Article 5 and referred to in Article 6. The third payment for the fee relating to the Academic Year 2021-2022 equal to Euro 7,000.00 must be paid by January 31<sup>st</sup> 2022.

#### **Article 7 – Renunciation, transfer and withdrawal procedures**

Students who wish to renounce their studies must submit an "application for renouncing studies" using the format prepared by the University and available at [www.unicamillus.org/it/area-studenti/](http://www.unicamillus.org/it/area-studenti/) and send it by certified email to [office.unicamillus@pec.it](mailto:office.unicamillus@pec.it).

In the event of renunciation or transfer, the amounts already paid up to the time of submitting the application for renunciation or transfer will not be refunded in any case.

The renouncing or withdrawing student in any case must pay in full and in advance the fees provided for by the Tuition Fees Regulations related to the Academic Year he is enrolled in.



## **Article 8 – Remarks**

The University reserves the right to ascertain the truthfulness of the declarations made by the candidate, in accordance with current legislation. The candidate must therefore provide all the necessary elements to allow for the appropriate checks. In the event that the documentation submitted by the candidate contains false declarations, without prejudice to the penalties provided for by the penal code and by the special laws on the matter and the declarer's exposure to the action for damages by the other parties, the enrolment will be cancelled, any benefits will be recovered and the tuition fees paid will be retained. The publication on the University website of the final ranking of candidates who have taken the test and of any scrolling is an official notification for all legal purposes to the interested parties.

The University reserves the right to change dates, times, testing location and publication dates of results, clinical practice locations, both in the Region and out of the Region, and teaching methods, if it is deemed necessary for organizational reasons and / or for reasons of health safety.

In case of postponement, as long as it is decided prior to the deadline for enrolment in the admission test, it will be possible to postpone the deadlines for submitting enrolment applications and, where deemed useful, consequently modify the other dates provided for in this Call.

The participation in the call for application implies the full and unquestionable acceptance of the provisions contained therein, included the provisions contained in the "Student's Contract", that is published also on the University's website, and that is an integral part of this Call. For juridical and interpretative purposes the Call approved with Rector's Decree n. 119 of December 4<sup>th</sup> 2020, filed and available at the Didactic Office and drawn up in Italian language, and available upon request in certified copy, shall exclusively prevail.

For all matters not provided for in this Call, please refer to the Statute, the Didactic Regulations of the course of study and the Fees and Contributions Regulations A.A. 2021/2022 of the University.

## **Article 9 – Supervisory Committee for the regularity of the competition**

With a specific provision, a committee (composed of at least three effective members) will be appointed in order to ensure the regular and proper performance of the operative procedures of the competition.

Vittorino Testa, director of student services - UniCamillus University, is responsible for the procedure.