



UNICAMILLUS

**RECTOR'S DECREE**

*No. 109 of 5 November 2020*

*Academic Year 2021/2022*

**CALL FOR APPLICATION FOR THE ADMISSION OF EU AND EQUIPARATED STUDENTS TO THE THREE-YEAR DEGREE COURSES IN HEALTH PROFESSIONS IN ENGLISH OF THE SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) FOR THE ACADEMIC YEAR 2021/2022**

**THE RECTOR**

**Given** the Statute of the Saint Camillus International University of Health Sciences (UniCamillus);

**Given** the Didactic Regulations of Saint Camillus International University of Health Sciences (UniCamillus);

**Given** the Tuition Fees and Contributions Regulations for the academic year 2021/2022 approved by the Organizing Technical Committee of UniCamillus on October 21<sup>st</sup> 2020;

**Given** the Law no. 168 of May 19<sup>th</sup> 1989 on the foundation of the Ministry of the University and Scientific Research;

**Given** the Law no. 264 of August 2<sup>nd</sup> 1999, containing "Regulations on access to University courses" and subsequent amendments and integrations;

**Given** the Law no. 189 of July 30<sup>th</sup> 2002 "Amendments on legislation on immigration and asylum" and subsequent amendments and integrations, and notably art. 26;

**Given** the Decree no. 270 of October 22<sup>nd</sup> 2004 "Amendments to the regulation containing dispositions on the didactic autonomy of the Universities", approved with Decree of the

Minister of University and Scientific and Technologic Research of November 3<sup>rd</sup> 1999, no. 509;

**Given** the Resolution of the Organising Technical Committee of October 21<sup>st</sup> 2020, approving the Call for Application for the admission of EU students to the Degree Course in Health Professions in English of Saint Camillus International University of Health Sciences (UniCamillus) for the academic year 2021/2022.

## **DECREES**

### **Article 1**

The approval and issuing of the Call for Application annexed to this Decree, of which it constitutes an integral and substantial part, related to the admission of EU students to the three-year Degree Course in Health Professions in English of Saint Camillus International University of Health Sciences (UniCamillus) for the academic year 2021/2022.

### **Article 2**

This Decree with the handwritten signature is collected in the appropriate register of this University and published on the institutional website.

**Sgd THE RECTOR**  
**Giovan Crisostamo Profita**

# **CALL FOR APPLICATION FOR THE ADMISSION OF EU AND EQUIPARATED STUDENTS TO THE THREE-YEAR DEGREE COURSES IN HEALTH PROFESSIONS IN ENGLISH OF THE SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) FOR THE ACADEMIC YEAR 2021/2022**

## **Article 1 – Available slots and admission requirements**

Saint Camillus International University of Health Sciences, hereunder referred to as UniCamillus, has published for the academic year 2021/2022 the public call for applications for the admission to the First Year of the Degree Courses in Health Professions taught in English.

The following slots are available for EU and equiparated candidates (Article 26 of Italian Law 30<sup>th</sup> July 2002, no. 189 and subsequent modifications and integrations):

- no. 35 slots in the Degree Course in Nursing;
- no. 11 slots in the Degree Course in Physiotherapy;
- no. 6 slots in the Degree Course in Radiology, Diagnostic Imaging and Radiotherapy Techniques.

The number of slots available may vary as a result of what will be established by Decree of the Ministry of University and Research (M.U.R.), in accordance with Law no. 264 of August 2<sup>nd</sup> 1999. The Decree of the MUR may provide for the confirmation, increase or decrease of the slots specified in this announcement. The University will make the related Ministerial Decree accessible on the University website.

The selection procedures include two test sessions: ordinary and extraordinary (if any). If, following the outcome of the registration procedures of the ordinary session, there are vacancies, an extraordinary session will be held. The number of vacancies will be published on the University website.

Citizens from Norway, Iceland, Liechtenstein, Helvetic Confederation, Republic of San Marino and Vatican City are treated as EU candidates.

Candidates in possession of a secondary school diploma on the date of the test and candidates who, on the date of the test, are attending the last year of secondary school are admitted to participate in the admission test.

For candidates who have already achieved a secondary school diploma issued by a foreign education system or are enrolled in the last year necessary to obtain it, foreign qualifications are deemed valid, if obtained after at least 12 years of schooling; these qualifications must be accompanied by the Declaration of Value issued by the Italian diplomatic authorities.

In case the local education system provides for 11 or 10 years of schooling, the qualification is valid if it is integrated with one or two years of University studies, provided that all the exams scheduled for those academic years have been passed.

Candidates who do not possess or do not submit adequate qualifications within the deadlines indicated below, according to current legislation, will lose the benefit to enrol or forfeit their enrolment - if already admitted - and have no right to the refund of the amount paid to the University.

With reference to the recognition of foreign qualifications, the University will take into account the indications provided by the Ministry of University and Research "Procedures for entry, stay and enrolment of foreign / international students to courses of higher education in Italy for the academic year 2020-2021" and subsequent amendments (<http://www.studiare-in-italia.it/studentistranieri>).

## **Article 2 – Application submission**

Registration for the admission test will be possible:

- Starting from November 9<sup>th</sup> 2020 until January 26<sup>th</sup>, 2021 for the ordinary session;
- Until September 29<sup>th</sup> 2021 at 1 p.m. for the extraordinary session (if any).

In order to complete the registration for the admission test, each candidate needs to register on the web portal <https://unicamillus-admission.ilmiotest.it>, and follow the instructions.

At this stage, the candidates will be asked to select the Degree Course which they intend to apply for. In addition to the one selected as his/her first choice, the candidate can also indicate in order of preference one or more alternative Courses – even all of them – he intends to apply for, in case he/she is not able to be part of the list of candidates admitted for the Degree course indicated as his/her first choice.

The candidate is responsible for the information given when completing the registration form in its entirety. The presence of false, incorrect or omitted information even in only one section leads to the immediate exclusion from the test or, if the test is already passed, the cancellation from the lists of those admitted.

With the submission of the form for the registration to the test the candidate authorises UniCamillus to carry out checks at institutions and authorities that have issued or validated the qualifications attached to the application.

In case of difficulty in the registration procedure, an e-mail can be sent to [admission@unicamillus.org](mailto:admission@unicamillus.org) for assistance.

For all candidates, the participation fee to the admission test of Euro 110,00 (one hundred and ten), is not refundable for any reason (also in the event the student fails to be present at the admission test).

The payment of the fee for the access to the admission test does not complete the registration procedure. At the same time the registration process must be completed in its entirety, under penalty of exclusion.

## **Article 3 – Support for candidates with disabilities or specific disorders**

Candidates with disabilities or with specific learning disabilities (SLD), in relation to the specific difficulties medically certified, can make explicit request for aids and/or additional time with respect to those established for the other candidates, as well as further measures guaranteeing equal

opportunities in carrying out the entry test. “Candidates with disabilities” shall mean: blind candidates, suffering from absolute blindness or with a visual residual not exceeding one tenth in both eyes; deaf candidates, suffering from deafness from birth or before learning the spoken language; candidates with a civil disability percentage equal to or higher than 66%; candidates in possession of the handicap certification as from Italian Law 104/92 as amended by Italian Law 17/99. These conditions must result from an appropriate medical certification issued by the competent health authorities. Certifications will be accepted only if produced in Italian or in English.

“Candidates with SLD” shall mean: candidates diagnosed with dyslexia, dysgraphia, dyscalculia, dysorthography, resulting from appropriate clinical certification, issued no more than three years previously by the National Health Service, by specialists or by accredited structures, if provided for by the Regions. The additional time allocated to candidates with DSA will be 30% more than the time set for admission tests, in accordance with Italian Ministerial Decree 5669/2011.

These requests must be specified when registering on the web portal [www.unicamillus.org](http://www.unicamillus.org). The related medical certification must be sent only through certified email (PEC) to the address [unicamillus@pec.it](mailto:unicamillus@pec.it) or alternatively via RR registered letter to the Registrars’ Office - UniCamillus University - Via di Sant’Alessandro 8 – 00131 Roma, to be received by January 5<sup>th</sup> 2021 for the ordinary session and by September 3<sup>rd</sup> 2021 for the extraordinary session (if any).

#### **Article 4 – Examination topics and admission criteria**

UniCamillus admission test consists of a written test in English, composed of sixty (60) multiple-choice questions on logical reasoning (20), general knowledge (5), Biology (10), Chemistry (10), Physics (10) e Maths (5) which have five response options, among which the candidate must identify only one, discarding the wrong, arbitrary or less likely conclusions. The test will last 60 minutes.

For the evaluation of the test a maximum score of sixty (60) points is attributed according to the following criteria:

- 1 point for each correct answer;
- minus 0.25 points for each wrong answer;
- 0 points for each answer not given or multiple marking, or for all ambiguous responses.

#### **Article 5 – UniCamillus Testing Procedures**

The written test will take place in Rome on January 30<sup>th</sup> 2021 for the ordinary session and on October 2<sup>nd</sup> 2021 for the extraordinary session (if any) at the location and time that will be specified in the convocations to the test.

The University reserves the right to plan additional sessions, change dates, times, locations of the admission test, publication dates of results and the test delivery method, also electronically, if it is deemed necessary for organizational reasons and/or for reasons of health safety.

In case of deferment, as long as it is decided prior to the deadline for the application to the admission test, it will be possible to postpone the deadlines for the submission of the applications and, where deemed useful, accordingly modify the other dates provided for by this Call.

On the day of the test candidates must submit a valid Identification Document (ID) pursuant to art. 35 of the D.P.R. December 28<sup>th</sup> 2000 no. 445.

During the tests it is absolutely forbidden the use of mobile phones, calculators, tablets, web-connecting devices and the consultation of printed books and / or manuscripts and notes. The possession of these devices must be reported to the operators who, if deemed necessary, might keep the device and then return it at the end of the test.

The use of pens or other unauthorized writing instruments is also forbidden.

Non-compliance with these provisions will result in the exclusion from the test or from its continuation if already begun.

### **Article 6 – Final ranking for admission**

Following the completion of the test, a single ranking list based on the score achieved by each candidate in the admission test will be drawn up.

UniCamillus will publish the final ranking on the website [www.unicamillus.org](http://www.unicamillus.org), guaranteeing the anonymity of the candidates, according to the following deadlines:

- within February 4<sup>th</sup> 2021 for the ordinary session;
- within October 7<sup>th</sup> 2021 for the extraordinary session (if any).

Each candidate can verify his position in the ranking using the unique code assigned to them when registering for the admission test.

In case of a tie, the score obtained by the candidate in the solution, respectively, of the questions pertaining to the sections of logical reasoning, general knowledge and scientific knowledge prevails in descending order. In case of further parity, the youngest candidate will prevail. In the event of a further tie, the youngest candidate will prevail.

The ranking will be drawn up based on the overall score achieved by the candidates and following the criteria below:

1. if the candidate is admitted to the Degree Course indicated as first option, the remaining options are cancelled;
2. if the candidate is admitted to the Degree Course indicated as second option, the third option is cancelled.

### **Article 7 – Assignment to the Degree Course**

In case there are no slots available in the Degree Course indicated as first option, the candidate will be assigned, for the purposes of enrolment, to the Degree Course indicated as second option and, in the event no slots are available in the Degree Course indicated as second option, he will be assigned, for the purposes of enrolment, to the Degree Course indicated as third option.

It is therefore important to indicate, upon registration to the admission test, ONLY the Degree Courses the candidate is actually interested in.

The candidate who has not entered the ranking to be admitted in the Degree Course indicated as first choice can request, upon enrolment in one of the other Degree Courses he has been admitted to, the transfer to the Degree Course indicated as first choice, submitting the request by filling in the appropriate form available for download on [www.unicamillus.org](http://www.unicamillus.org) in his personal page or at the Registrar's Office. The request must be annexed to the enrolment application, to be submitted only to the Registrar's Office. This request entails, in case slots become available, the transfer of the candidate to the Course he has applied for. All transfers will be reported on the dates planned for the "scrolling" of the ranking. Transfers to Degree Courses other than the ones indicated in the application cannot be requested.

Failure to submit the transfer request in the terms and procedure indicated will result in the enrolment in the Degree Course different from the first choice.

The candidate admitted for enrolment in a Degree Course of first, second and third choice who, for whatever reason, does not enrol according to the terms and procedures set forth in this call, will lose any benefit deriving from its position in the ranking for the purposes of enrolment, for all options expressed and this regardless of any justifications.

#### **Article 8 – Pre-enrolment and scrolling procedure (only for the ordinary session)**

Starting from February 10<sup>th</sup> 2021 and until February 17<sup>th</sup> 2021 candidates who have ranked in a favourable position for the pre-enrolment must carry out the pre-enrolment procedure on [www.unicamillus.org](http://www.unicamillus.org) as follows:

- Candidates who ranked favourably can pre-enrol;
- By February 17<sup>th</sup> 2021 those admitted must, under penalty of exclusion from the ranking, pay the first instalment of the tuition fees of Euro 1.500,00;


Any slot not covered will be managed according to the following scrolling procedure:

- publication on the website [www.unicamillus.org/ammissioni](http://www.unicamillus.org/ammissioni) of the number of available slots due to missing enrolments or withdrawals (reopening of the ranking);
- candidates admitted through the scrolling procedure will have to pay the first instalment by 6 p.m. of the second day following the reopening of the ranking;
- the scrolling procedure will be reiterated until all available slots are filled.

Candidates not complying with the deadlines indicated above will be considered renouncing candidates and will lose the right to enrol.

#### **Article 9 – Enrolment (only for the ordinary session)**

From July 13<sup>th</sup> 2021 until July 23<sup>rd</sup> 2021, candidates entitled to enrol for the first year of the course must complete the online enrolment procedure and submit the following documentation:

- Enrolment application (available online) addressed to the Rector, and acceptance of the UniCamillus Code of Ethics;
- Undersigned student Contract (available online);
- Two passport-sized photographs (please indicate name and surname on the back); 

- Photocopy of an identity document and photocopy of the fiscal code (foreigners legally residing in Italy must also submit a valid residence permit);<sup>[1]</sup><sub>[SEP]</sub>
- Certification of the High School Diploma or authenticated copy of the High School Diploma or, provisionally, self-certification;
- Privacy Policy (form available online); Withdrawal from the studies or the statement of no impediment to the transfer issued by the university of origin (if enrolled);
- Withdrawal from the studies or the statement of no impediment to the transfer issued by the university of origin (if enrolled)
- Proof of payment of the Regional Tax, to be paid directly to Lazio Region (please see the related instructions on <http://www.laziodisco.it/come-fare-per/tassa-regionale-per-il-diritto-allo-studio/>).

Italian and foreign students with qualifications obtained abroad, by August 6<sup>th</sup> 2021 (under penalty of exclusion) must submit to the Registrar's Office the official translation (legalised, if necessary) in Italian of the qualifications, accompanied by a Declaration of Value issued by the Italian Embassy or Italian General Consulate competent for the territory in the country where the qualification was issued.

Candidates enrolled according to the aforementioned procedure, who have not correctly answered at least 6 out of 10 questions respectively on Chemistry, Biology and Physics of the admission test, are admitted with Additional Educational Requirements, limited to that subject, and are required to attend a specific training course aimed at filling the education requirement identified, before taking the reference exam required by the Plan of Studies, and in any case within the first year. The fulfilment of the Additional Education Requirements will be verified by the professors holding the courses.

The candidate who renounces or who does not complete the enrolment procedure within the deadlines indicated in this call, will not be reimbursed, under any circumstances, the amount paid.

Any vacant places in each Degree Course will be assigned to the candidates included in the single merit ranking, taking into account the progressive order occupied in the ranking itself and the options expressed and will be managed according to the following re-ordering procedure:

- Publication on [www.unicamillus.org/it/ammissioni](http://www.unicamillus.org/it/ammissioni) of the number of slots available for missed registrations or withdrawals (reopening of the ranking);
- Those admitted for scrolling of the ranking must proceed with the enrolment online and with the payment of the first instalment by 6 p.m. of the second day following the reopening of the ranking; the scrolling procedure will be repeated until the available slots are filled.

Candidates not complying with the deadlines indicated above will be considered renouncing candidates and will lose the right to enrol.

#### **Article 10 – Enrolment - extraordinary session (if any)**

Within 5 working days from the publication of the results the winning candidates must finalise the online enrolment and submit the following documentation:



- Enrolment application, available online, addressed to the Rector, and acceptance of the UniCamillus Code of Ethics;
- Student's Contract, signed for acceptance (form available online);
- Two passport-sized photographs (please indicate name and surname on the back);
- Photocopy of an identity document and photocopy of the fiscal code (foreigners legally residing in Italy must also submit a valid residence permit);
- Certification of the High School Diploma or authenticated copy of the High School Diploma or, provisionally, self-certification;
- Privacy Policy (form available online);
- Withdrawal from the studies or the statement of no impediment to the transfer issued by the university of origin (if enrolled);
- Proof of payment of the first instalment of the tuition fees of Euro 1.500,00;
- Proof of payment of the Regional Tax, to be paid directly to Lazio Region (please see the related instructions on <http://www.laziodisco.it/come-fare-per/tassa-regionale-per-il-diritto-allo-studio/>).

Italian and foreign students with qualifications obtained abroad, by the beginning of the academic year 2021/2022 (under penalty of exclusion) must submit to the Registrar's Office the official translation (legalised, if necessary) in Italian of the qualifications, accompanied by a Declaration of Value issued by the Italian Embassy or Italian General Consulate competent for the territory in the country where the qualification was issued.

Candidates not complying with the deadlines indicated above will be considered renouncing candidates and will lose the right to enrol.

Any slot not covered will be managed according to the following scrolling procedure:

- publication on the website [www.unicamillus.org/ammissioni](http://www.unicamillus.org/ammissioni) of the number of available slots for missing enrolments or withdrawals (reopening of the ranking);
- candidates admitted through the "scrolling" procedure must carry out what indicated in this Article by 6 p.m. of the day following the reopening of the ranking;
- the reordering procedure will be reiterated until all available seats are filled.

Candidates not complying with the deadlines indicated above will be considered renouncing candidates and will lose the right to enrol.

Candidates enrolled according to the aforementioned procedure, who have not correctly answered at least 6 out of 10 questions respectively on Chemistry, Biology and Physics of the admission test, are admitted with Additional Educational Requirements, limited to that subject, and are required to attend a specific training course aimed at filling the education requirement identified, before taking the reference exam required by the Plan of Studies, and in any case within the first year. The fulfilment of the Additional Education Requirements will be verified by the professors holding the courses.

### **Article 11 - Mandatory vaccinations**

Upon enrolment, the student admitted states his commitment to be screened, within 60 days from the enrolment:

- for tuberculosis (*prova tuberculina*) performed according to the Mantoux technique, according to the guidelines on the Prevention of tuberculosis (provision 17.12.1998 of the State-Regions Conference) and by the D.P.R. 7.11.2001 no. 465, regulating tuberculosis vaccination;
- for viral hepatitis B, pursuant to Law no. 165 of 27.5.1991.

The student also declares his/her commitment to undergo any other available vaccination, which might be deemed appropriate by the University for the safety of the student and of all those he/she can come into contact with, due to the academic activities he/she takes part in.

The form for this statement will be available for download from the portal of the University starting from July 3<sup>rd</sup> 2021.

The admission to the degree courses in Health Professions is subject to assessment of the suitability for the performance of the activities specific to their professional profile. Failure to undergo medical assessment or any assessment of unsuitability will result in the impossibility to finalize the enrolment procedure or the cancellation of the enrolment.

### **Article 12 – Renunciation, transfer and withdrawal procedures**

Students who wish to renounce their studies must submit an "application for renouncing studies" using the format prepared by the University and send it by certified email to [office.unicamillus@pec.it](mailto:office.unicamillus@pec.it).

Any candidate who does not complete the enrolment procedure within the deadlines indicated in this Call will not, under any circumstances, be reimbursed for the amounts already paid and will be automatically considered withdrawn.

In the event of renunciation or transfer, the amounts already paid up to the time of submitting the application for renunciation or transfer will not be refunded in any case.

The renouncing or withdrawing student in any case must pay in full and in advance the fees provided for by the Tuition Fees Regulations related to the Academic Year he is enrolled in.

### **Article 13 – Remarks**

The University reserves the right, in any stage of the enrolment procedure, to ascertain the truthfulness of the declarations made by the candidate, in accordance with current legislation. The candidate must therefore provide all the necessary elements to allow for the appropriate checks. In the event that the documentation submitted by the candidate contains false declarations, without prejudice to the penalties provided for by the penal code and by the special laws on the matter and the declarer's exposure to the action for damages by the other parties, the enrolment will be cancelled, any benefits granted will be recovered and the tuition fees paid will be retained.

The publication on the University website of the final ranking of the candidates who have taken the test and of any reordering is an official notification for all purposes of law towards the interested parties.

The University reserves the right to plan additional sessions, change dates, times, locations of the admission test and publication dates of results if it is deemed necessary for organizational reasons and/or for reasons of health safety.

In case of deferment, as long as it is decided prior to the deadline for the application to the admission test, it will be possible to postpone the deadlines for the submission of the applications and, where deemed useful, accordingly modify the other dates provided for by this Call.

The participation in the call for application implies the full and unquestionable acceptance of the provisions contained therein, included the provisions contained in the “Student’s Contract”, that is published also on the University’s website, and that is an integral part of this Call. For juridical and interpretative purposes the Call approved with Rector’s Decree n. 109 of November 5<sup>th</sup> 2020, filed and available at the Didactic Office and drawn up in Italian language, and available upon request in certified copy, shall exclusively prevail.

For any matter not provided for in this call for application please refer to the Statute the Didactic Regulations of the Degree Course and the Tuition Fees Regulations 2021/2022 of the University.

#### **Article 14 – Supervisory Committee for the regularity of the competition**

With a specific decision, a Committee will be appointed to ensure the regular and proper performance of the operative procedures of the competition.

Vittorino Testa, director of student services - UniCamillus University, is responsible for the procedure.