

RECTOR'S DECREE*Academic Year 2020/2021*

n. 87 of 25/10/2019

CALL FOR APPLICATION FOR THE ADMISSION OF EU AND EQUATED STUDENTS TO THE THREE-YEAR DEGREE COURSES IN HEALTH PROFESSIONS IN ITALIAN OF THE SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) FOR THE ACADEMIC YEAR 2020/2021**THE RECTOR**

- GIVEN** the Statute of the Saint Camillus International University of Health Sciences (UniCamillus);
- GIVEN** the Didactic Regulations of Saint Camillus International University of Health Sciences (UniCamillus);
- GIVEN** the Tuition fees Regulations for the A.Y. 2020/2021 approved by the Organizing Technical Committee of October 15th 2019;
- GIVEN** the Law n. 168 of May 19th, 1989 on the foundation of the Ministry of the University and Scientific Research;
- GIVEN** the Law n. 264 of August 2nd, 1999, containing "Regulations on access to University courses" and subsequent amendments and integrations;
- GIVEN** the Law n. 189 of July 30th 2002 "Amendments on legislation on immigration and asylum" and subsequent amendments and integrations, and notably art. 26;
- GIVEN** the Decree n. 270 of October 22nd, 2004 "Amendments to the regulation containing dispositions on the didactic autonomy of the Universities", approved with Decree of the Minister of University and Scientific and Technologic Research of November 3rd, 1999, n. 509
- GIVEN** the resolution of the Organizing Technical Committee of October 15th 2019, approving the Call for application for the admission of EU and equated students to the three-year Degree Courses in Health Professions in Italian of the Saint Camillus International University of Health Sciences (UniCamillus) for the academic year 2020/2021.

DECREES

Article 1

The approval and the issuing of the Call for application annexed to this Decree, of which it constitutes an integral and substantial part, related to the admission of EU and equated students to the three-year Degree Courses in Health Professions in Italian of the Saint Camillus International University of Health Sciences (UniCamillus) for the academic year 2020/2021.

Article 2

This Decree with the handwritten signature is filed in the designated Registry of this University and published on the institutional website.

Sgd. THE RECTOR
Giovan Crisostamo Profita

Roma, October 25th, 2019

CALL FOR APPLICATION FOR THE ADMISSION OF EU AND EQUATED STUDENTS TO THE DEGREE COURSES IN HEALTH PROFESSIONS IN ITALIAN OF THE SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) FOR THE ACADEMIC YEAR 2020/2021

Article 1 – Available slots and admission requirements

Saint Camillus International University of Health Sciences, hereunder referred to as UniCamillus, has published for the academic year 2020/2021 the public call for applications for the admission to the First Year of the Degree Courses in Health Professions taught in Italian.

The following slots are available for EU and equated candidates (Article 26 of Italian Law 30th July 2002, n. 189 and subsequent modifications and integrations):

- n. 21 slots in the Degree Course in Midwifery;
- n. 10 slots in the Degree Course in Biomedical Laboratory Techniques.

The number of slots available might change depending on what provided by the Decree of the Ministry of Education, University and Research (M.I.U.R.), in accordance with the Law of 2 August 1999, n. 264. The MIUR Decree may provide for the confirmation, increase or decrease of the slots specified in this call for application. The University will publish the related Ministerial Decree on its webpage.

Two exam sessions are planned for the selection procedures: one regular and one extraordinary (potential). In the event that, after the enrolment procedures of the regular session, slots remain available, an extraordinary session will be performed. The number of any vacant slots will be published on the University website.

Citizens from Norway, Iceland, Liechtenstein, Helvetic Confederation, Republic of San Marino and Vatican City are treated as EU candidates.

Candidates who, at the date of the admission test, are already in possession of a high school diploma and those who are enrolled in the last year of secondary school can take part in the selection process.

For the candidates who already have a foreign secondary school diploma or are enrolled in the last year of a secondary school pertaining to a foreign education system the qualifications are deemed valid, if obtained after at least 12 years of schooling; these qualifications must be accompanied by the Declaration of Value issued by the Italian diplomatic authorities.

In case the local education system provides for 11 or 10 years of schooling, the qualification is valid if it is integrated with one or two years of University studies, provided that all the exams scheduled for those academic years have been passed.

Candidates who do not possess or do not submit adequate qualifications within the deadlines indicated below, according to current legislation, will lose the benefit to enrol or forfeit their enrolment if already admitted and have no right to the refund of the amount paid.

With reference to the recognition of foreign qualifications, the University will take into account the indications provided by the Ministry of Education, University and Research "Procedures for entry, stay and matriculation of foreign / international students to courses of higher education in Italy for the academic year 2019-2020" and subsequent amendments (<http://www.studiare-in-italia.it/studentistranieri>).

Article 2 – Application submission

Registration for the admission test will be possible:

- Starting from October 28th, 2019 until January 28th, 2020 for the regular session;
- Until September 28th, 2020 for the extraordinary session (potential).

In order to complete the registration for the admission test, each candidate needs to register on the web portal <http://www.unicamillus.org/admission-test>, and follow the instructions.

At this stage, the candidates will be asked **to select** the Degree Course which they intend to apply for. In addition to the one selected as his/her first choice, the candidate can also indicate the second Degree Course he/she intends to apply for, in case he/she is not able to be part of the list of candidates admitted for the Degree course indicated as his/her first choice.

The candidate is responsible for the information given when completing the registration form in its entirety. The presence of false, incorrect or omitted information even in only one of its parts leads to the immediate exclusion from the test or, if the test is already passed, the cancellation from the lists of those admitted.

With the submission of the form for the registration to the test the candidate authorises UniCamillus to carry out checks at institutions and authorities that have issued or validated the qualifications attached to the application.

In case of difficulty in the registration procedure, an e-mail can be sent to admission@unicamillus.org for assistance.

For all candidates, the participation fee to the admission test of Euro 110,00 (one hundred ten), is not refundable for any reason (also in the event the student fails to be present at the test).

The payment of the fee for the access to the admission test does not complete the registration procedure. At the same time the registration process must be completed in its entirety, under penalty of exclusion.

Article 3 – Support for candidates with disabilities or specific disorders

Candidates with disabilities or with specific learning disabilities (SLD), in relation to the specific difficulties medically certified, can make explicit request for aids and/or additional time with respect to those established for the general candidates, as well as further measures guaranteeing equal

opportunities in carrying out the entry test. “Candidates with disabilities” shall mean: blind candidates, suffering from absolute blindness or with a visual residual not exceeding one tenth in both eyes; deaf candidates, suffering from deafness from birth or before learning the spoken language; candidates with a civil disability percentage equal to or higher than 66%; candidates in possession of the handicap certification as from Italian Law 104/92 as amended by Italian Law 17/99. These conditions must result from an appropriate medical certification issued by the competent health authorities. Certifications will be accepted only if produced in Italian or in English.

“Candidates with SLD” shall mean: candidates diagnosed with dyslexia, dysgraphia, dyscalculia, dysorthography, resulting from appropriate clinical certification, issued no more than three years previously by the National Health Service, by specialists or by accredited structures, if provided for by the Regions. The additional time allocated to candidates with DSA will be 30% more than the time set for admission tests, in accordance with Italian Ministerial Decree 5669/2011.

The request and the related medical certification must be sent by certified mail with return receipt or delivered by hand to “Registrar’s Office – UniCamillus University - Via di Sant’Alessandro 8 – 00131 Roma”, to be received by January 3rd 2020 for the regular session and by August 28th 2020 for the extraordinary session.

Article 4 – Examination topics and admission criteria

UniCamillus admission test consists of a written test in Italian, composed of sixty (60) multiple-choice questions on logical reasoning (20), general knowledge (5), Biology (10), Chemistry (10), Physics (10) e Maths (5) which have five response options, among which the candidate must identify only one, discarding the wrong, arbitrary or less likely conclusions. The test will last 70 minutes.

For the evaluation of the test a maximum score of sixty (60) points is attributed according to the following criteria:

- 1 point for each correct answer;
- minus 0.25 points for each wrong answer;
- 0 points for each answer not given or multiple marking, or for all ambiguous responses.

Article 5 – UniCamillus Testing Procedures

The written test will take place on February 1st, 2020 for the regular session -and on October 3rd, 2020 for the extraordinary session (potential)- at the place and time that will be specified in the convocations to the test.

The University reserves the right to plan additional sessions, change dates, times, locations of the admission test and publication dates of results if it is deemed necessary for organizational reasons.

On the day of the test candidates must submit a valid Identification Document (ID) pursuant to art. 35 of the D.P.R. December 28th 2000 n. 445.

During the tests it is absolutely forbidden the use of mobile phones, calculators, tablets, web-connecting devices and the consultation of printed books and / or manuscripts and notes. The

possession of these devices must be reported to the operators who, if deemed necessary, might keep the device and then return it at the end of the test.

The use of pens or other unauthorized writing instruments is also forbidden.

Non-compliance with these provisions will result in the exclusion from the test or from its continuation if already begun.

Article 6 – Final ranking for admission

Following the completion of the test, a single ranking list based on the score achieved by each candidate in the admission test will be drawn up.

UniCamillus will publish the final ranking on the website www.unicamillus.org, guaranteeing the anonymity of the candidates, according to the following deadlines:

- within February 6th, 2020 for the regular session;
- within October 8th, 2020 for the extraordinary session (potential).

In case of a tie, the score obtained by the candidate in the solution, respectively, of the questions pertaining to the sections of logical reasoning, general knowledge and scientific knowledge prevails in descending order. In case of further parity, the youngest candidate will prevail.

Article 7 – Assignment to the Degree Course

In case there are no slots available in the Degree Course indicated as first option, the candidate will be assigned, for the purposes of enrolment, to the Degree Course indicated as second option.

It is therefore important to indicate, upon registration to the admission test, **ONLY** the degree courses the candidate is actually interested in.

The candidate who has not entered the ranking to be admitted in the Degree Course indicated as first choice can request, upon enrolment in one of the other Degree Courses he has been admitted to, the transfer to the Degree Course indicated as first choice, submitting the request by filling in the appropriate form available for download on www.unicamillus.org in his personal page or at the Registrar's Office. The request must be annexed to the enrolment application, to be submitted only to the Registrar's Office. This request entails, in case slots become available, the transfer of the candidate to the Course he has applied for. All transfers will be reported on the dates planned for the reordering of the ranking. Transfers to Degree Courses other than the ones indicated in the application cannot be requested.

Failure to submit the transfer request in the terms and procedure indicated will result in the enrolment in the Degree Course different from the first choice.

The candidate admitted for enrolment in a Degree Course of first and second choice who, for whatever reason, does not enrol according to the terms and procedures set forth in this call, will lose any benefit deriving from its position in the ranking for the purposes of enrolment, for all options expressed and this regardless of any justifications.

Article 8 – Pre-enrolment and re-ordering procedure (only for the regular session)

Starting from February 10th, 2020 and until February 17th, 2020 candidates who have ranked in a favourable position for the pre-enrolment must carry out the pre-enrolment procedure on www.unicamillus.org as follows:

- Candidates who ranked favourably can pre-enrol;
- By February 17th, 2020 those admitted must, under penalty of exclusion from the ranking, pay the first instalment of the tuition fees of Euro 1.500,00;

Any slot not covered will be managed according to the following reordering procedure:

- publication on the website www.unicamillus.org/it/i-nuovi-bandi/#4 of the number of available slots due to missing enrolments or withdrawals (reopening of the ranking);
- candidates admitted through the “reordering” procedure will have to pay the first instalment by 6 p.m. of the second day following the reopening of the ranking;
- the reordering procedure will be reiterated until all available seats are filled.

Candidates who do not meet the deadlines indicated above will forfeit their slot and will lose the right to enrol.

Article 9 – Enrolment (only for the regular session)

From July 13th, 2020 until July 24th 2020, candidates entitled to enrol for the first year of the course must finalise the online enrolment procedure and submit the following documentation:

- enrolment application, available online, signed and addressed to the Rector, and acceptance of the UniCamillus Code of Ethics;
- Student’s Contract, signed for acceptance (form available online);
- two passport-sized photographs (please indicate name and surname on the back); ^[1]_[SEP]
- photocopy of an identity document and photocopy of the fiscal code (foreigners legally residing in Italy must also submit a valid residence permit); ^[1]_[SEP]
- Privacy Policy (form available online);
- withdrawal from the studies or the statement of no impediment to the transfer issued by the university of origin (if enrolled)
- Certification of the High School Diploma or authenticated copy of the High School Diploma or, provisionally, self-certification;
- Proof of payment of the Regional Tax, to be paid directly to Lazio Region (please see the related instructions on <http://www.laziodisco.it/come-fare-per/tassa-regionale-per-il-diritto-allo-studio/>).

Italian and foreign students with qualifications obtained abroad, by August 7th 2020 (under penalty of exclusion) must submit to the Registrar’s Office the official translation (legalised, if necessary) in Italian of the qualifications, accompanied by a Declaration of Value issued by the Italian Embassy or

Italian General Consulate competent for the territory in the country where the qualification was issued.

The candidate who renounces or who does not complete the enrolment procedure within the deadlines indicated in this call, will not be reimbursed, under any circumstances, the amount paid.

Any vacant places in each Degree Course will be assigned to the candidates included in the single merit ranking, taking into account the progressive order occupied in the ranking itself and the options expressed and will be managed according to the following re-ordering procedure:

- Publication on www.unicamillus.org/it/i-nuovi-bandi/#4 of the number of slots available for missed registrations or withdrawals (reopening of the ranking);
- those admitted for "re-ordering" of the ranking must proceed with the enrolment online and with the payment of the first instalment by 6 p.m. of the second day following the reopening of the ranking;
- the "re-ordering" procedure will be repeated until the available slots are filled.

Candidates not complying with the deadlines indicated above will be considered renouncing candidates and will lose the right to enrol.

Article 10 – Enrolment - extraordinary session (potential)

Within 5 working days from the publication of the results the winning candidates must finalise the online enrolment and submit the following documentation:

- Enrolment application, available online, addressed to the Rector, and acceptance of the UniCamillus Code of Ethics;
- Student's Contract, signed for acceptance (form available online);
- two passport-sized photographs (please indicate name and surname on the back); ^[1]_[SEP]
- photocopy of an identity document and photocopy of the fiscal code (foreigners legally residing in Italy must also submit a valid residence permit); ^[1]_[SEP]
- Certification of the High School Diploma or authenticated copy of the High School Diploma or, provisionally, self-certification;
- Privacy Policy (form available online);
- withdrawal from the studies or statement of no impediment to the transfer issued by the university of origin (if enrolled);
- proof of payment of the first instalment of the tuition fees of Euro 1.500,00;
- Proof of payment of the Regional Tax, to be paid directly to Lazio Region (please see the related instructions on <http://www.laziodisco.it/come-fare-per/tassa-regionale-per-il-diritto-allo-studio/>).

Italian and foreign students with qualifications obtained abroad, by the beginning of the academic year 2020/2021 (under penalty of exclusion) must submit to the Registrar's Office the official

translation (legalised, if necessary) in Italian of the qualifications, accompanied by a Declaration of Value issued by the Italian Embassy or Italian General Consulate competent for the territory in the country where the qualification was issued.

Candidates who do not meet the deadlines indicated above will forfeit their slot and will lose the right to enrol.

Any slot not covered will be managed according to the following reordering procedure:

- publication on the website www.unicamillus.org/it/i-nuovi-bandi/#4 of the number of available slots for missing enrolments or withdrawals (reopening of the ranking);
- candidates admitted through the “reordering” procedure must carry out what indicated in this Article by 6 p.m. of the second day following the reopening of the ranking;
- the reordering procedure will be reiterated until all available seats are filled.

Candidates who do not meet the deadlines indicated above will forfeit their slot and will lose the right to enrol.

Article 11 - Mandatory vaccinations

Upon enrolment, the student admitted states his commitment to be screened, within 60 days from the enrolment:

- for tuberculosis (*prova tuberculina*) performed according to the Mantoux technique, according to the guidelines on the Prevention of tuberculosis (provision 17.12.1998 of the State-Regions Conference) and by the D.P.R. 7.11.2001 n. 465, regulating tuberculosis vaccination;
- for viral hepatitis B, pursuant to Law n. 165 of 27.5.1991.

The form for this statement will be available for download from the portal of the University starting from July 3rd 2020.

The admission to the degree courses in Health Professions is subject to assessment of the suitability for the performance of the activities specific to their professional profile. Failure to undergo medical assessment or any assessment of unsuitability will result in the impossibility to finalize the enrolment procedure or the cancellation of the enrolment.

Article 12 – First instalment reimbursement

The candidate who renounces or who, however, does not complete the enrolment procedure within the deadlines indicated in this call for application, will not be reimbursed, under any circumstances, of the amount paid and will be considered automatically withdrawn.

Article 13 – Additional Education Requirements (OFA)

Candidates enrolled according to the above mentioned procedure, who have not answered correctly to at least 6 questions out of ten, in, respectively, Chemistry, Biology and Physics of the admission test, are admitted with Additional Education Requirement, limited to that subject, and are required to attend a specific training course meant to fulfil the education requirement detected, before sitting the related exam envisaged by the Plan of Studies, and in any case within the first year. The courses' professors will verify the fulfilment of the Additional Education Requirements.

Article 14 – Remarks

The University reserves the right, in any stage of the procedure, to ascertain the truthfulness of the declarations made by the candidate, in accordance with the current legislation. The candidate must therefore provide all the necessary elements to allow for the appropriate checks. In the event that the documentation submitted by the candidate contains false declarations, without prejudice to the penalties provided for by the penal code and by the special laws on the matter and the declarer's exposure to the action for damages by the other parties, the enrolment will be cancelled, any benefits granted will be recovered and the tuition fees paid will be retained.

The University reserves the right to change dates, times, testing location and publication dates of results, internship locations, both in the Region and out of the Region, and teaching methods, if it is deemed necessary for organizational reasons. The participation in the call for application implies the full and unquestionable acceptance of the provisions contained therein. For juridical and interpretative purposes, the Italian call for application approved with Rector's Decree n. 85 of October 25th, 2019, filed at the Academic Office, shall prevail.

The publication on the University website of the final ranking of the candidates who have taken the test and of any reordering is an official notification for all purposes of law towards the interested parties.

For juridical and interpretative purposes, the Italian call for application approved with Rector's Decree n. 85 of October 25th, 2019, filed and available for consultation at the Academic Office, shall prevail. For any matter not provided for in this call for application please refer to the Statute and Regulations governing the functioning of the University's activities.

Article 15 – Supervisory Committee for the regularity of the competition

With a specific decision, a Committee will be appointed to ensure the regular and proper performance of the operative procedures of the competition.

Vittorino Testa, director of student services - UniCamillus University, is responsible for the procedure.