



REGULATION FOR THE ELECTION OF THE STUDENT REPRESENTATIVES IN THE DEGREE COURSES OF UNICAMILLUS

Ratified by the Technical Organizing Committee of October 15th, 2019

REGULATION FOR THE ELECTION OF THE STUDENT REPRESENTATIVES IN THE DEGREE COURSES OF UNICAMILLUS

ART. 1

Call for the elections

The elections are called with a Rectoral Decree published on the UniCamillus website. The Decree contains the dates, the place and the time of the elections.

ART. 2

Electoral Committee

The Electoral Committee is appointed by a Rectoral Decree and is made up by n. 3 representatives of the University.

ART. 3

Voters and Candidates

Are entitled to vote students who, at the date of the elections, are enrolled in one of the degree courses of UniCamillus, on-track with the exams or outside-prescribed-time for no more than one year. They must be up-to-date with the payment of taxes and contributions.

Are entitled to present themselves as candidates students who, at the date of the elections, are enrolled in one of the degree courses, are on-track with the exams and up-to-date with the payment of taxes and contributions.

The list of the candidates is made known via publication on the bulletin board.

The student representatives interact with the institutional bodies to:

- Submit students' requests;
- Inquire issues with the Professors and propose possible solutions;
- Facilitate and support the flow of information in an accurate way within the student body;
- Support the implementation of projects that benefit the students, allow for the growth of their competences, experiences and job skills, either individually or in group.

ART. 4

Student Representatives

N. 2 representatives are elected for each 3-year Degree course.

N. 3 representatives are elected in the 6-year Degree course.

Students cannot present themselves as candidates for a different Degree course with respect to the one in which they are enrolled.

Having in consideration the nature of UniCamillus to have among its students a great number of people coming from extra-EU countries, at least one of the Representative for each Degree Course is a non-European student.

ART. 5

Voting operations

1. Once the elections are declared open, the voters are admitted to vote in order of appearance.
2. Voting is carried out as follows: a) the voter is identified by the President or by one of the members of the constituency, via the University booklet or other ID, and his/her registration in the list of the voters is verified; b) the voter signs in the line of the list where his/her name appears; c) the voting card is given to the voter; d) he/she votes in the dedicated polling station; e) he/she gives the voting card back, duly folded, to the President or to another member of the constituency who puts it in the ballot box.
3. The disabled voters can vote with the assistance of another person deliberately chosen as helper. If the disability is not evident, the President of the constituency can request to exhibit a medical certificate.
4. A single helper cannot accompany more than one disabled person.

The vote is personal, secret and free.

Each voter can choose only one representative among the candidates.

ART. 6

Annulment and replacement of the voting cards

1. The voter can receive a second card which substitutes the first one when: a) the previous card is deteriorated; b) when he/she declares to have given the wrong preference when voting.
2. The voter cannot receive further cards if he/she gives a wrong preference for the second time.
3. The wrong or deteriorated card must be signed on the back by a scrutineer who writes "Card called-off and substituted" with the indication of the reason.
4. The report of the election must explicitly mention this/these card/s.
5. Are invalid the cards: a) that have writings or signs such that it is clear, with absolute certainty, that the voter wants to make his/her vote recognizable; b) in which more than one name of the candidates is signed; c) in which the voter has voted outside the prescribed boxes; d) for which the voter does not respect the principle of secrecy of the vote, showing the card open; e) that are ripped, marked or recognizable in any way when they are going to be put in the ballot box.
6. The annulment of the cards is decided by the President of the constituency, unquestionably..

ART. 7

Scrutinizing operations

1. After the voting is closed, the electoral Committee checks the number of voters and starts the scrutinizing operations.
2. The cards are pulled out from the ballot box by the President, who declares the vote loudly.
3. Once all the cards are examined, the President declares the total votes loudly.
4. When the card does not contain any vote, the words “blank card” are written on the back and it is signed by the President.

ART. 8

Quorum and appointment of the Representatives

Candidates with the highest number of votes are elected as representatives. In case of a tie, the office is given to the younger candidate.

The elections are valid only if at least 30% of the qualified electors for each degree course participate.

ART. 9

Publicity of the scrutinizing operations

1. All the voters and the candidates can attend the scrutinizing operations, without intervening and under the authority of the President.
2. In case of interference with the scrutinizing operations, the President can remove the disturbers or, in extreme case, can stop the scrutinizing operations.

ART. 10

Announcement of the elected candidates

The electoral Committee, after having verified the regularity of the voting and scrutinizing operations, writes the result in the report.

The list of the elected candidates is let known via publication of their names on the Bulletin Board.

The Rector declares the result of the elections with a decree within four days from the communication by the electoral Committee, ensuring its publicity via announcement on the University website, where it lasts for 15 consecutive days.

ART. 11

Appeals

An appeal can be submitted against the decree with which the elected candidates are declared. The appeal must be submitted to the electoral Committee within 10 days from the publication of the Rectoral decree; the Committee decides within the following 30 days.

ART. 12

Replacement of the elected candidates

In case of non-acceptance, waiver or termination of the office by the representatives for any reason (completion of the study, transfer to another university, disciplinary action, etc.), the first candidate among the non elected will be appointed as representative.

ART. 13

Duration of the office and forfeiture

The elected Representatives are in office for two years and cannot candidate themselves a second time.

The appointment is considered automatically forfeited when the Representative loses the right to vote, for any reason, in the Degree course in which he/she was elected.

The Student Representatives who graduate are considered out of office within the thirtieth day following the achievement of the Degree.

The Student Representative must act upon the Code of Ethics, the Didactic Regulation and any other Regulation that governs the University activities. In case of violation they can be removed from office, following disciplinary actions by the Academic Disciplinary Supervisory Board.

Art. 14

Final provisions

For juridical and interpretative purposes, The Regulation ratified by the Technical Organizing Committee on October 15th 2019, filed and available at the Secretariat and written in Italian is authentic. For anything not covered in this Regulation, reference is made to the Statute and the other Regulations that govern the University activities.