

## Procedure for the regulation of measures to combat and contain the spread of the Covid-19 virus

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**1. PURPOSE OF THE PROCEDURE**

This procedure is drawn up in order to organize UniCamillus academic activities on-site and, at the same time, protect the health of all the individuals who have access to the University headquarters by monitoring the possible sources of spread of COVID-19.

Didactic activities will continue both in on-site and online modality since lessons will be simultaneously streamed remotely, outlining a mixed didactic usable simultaneously in the University classrooms and remotely (hereinafter DAD). Students can attend lessons even without being physically at the University, as for non-resident and international students, as well as for those with particular diseases whose activities in presence are strongly discouraged.

Moreover, DAD allows to reduce the number of students in the classrooms in order to guarantee the safety distance determined by health regulations.

This document identifies behaviors to be followed both in accessing and in performing on-site lessons by the academic community and during the work performance by technical administrative staff, professors, research fellows, collaborators, interns and all those people who have access to the University facilities.

This document was drawn up by the Protection and Prevention Service Manager (PPSM) in collaboration with the Competent Doctor, integrated and approved by the Task Force Covid-19, considering the May 1, 2022 regulation.

**All workers and equivalent individuals, external staff, students, teachers and visitors have the personal responsibility to apply the measures reported in this document, and to verify all the changes and additions that will intervene and that will be promptly published on the website [www.unicamillus.org](http://www.unicamillus.org)**

This document supplements the risk assessment document (DVR).

### Main regulatory updates

#### **From May 1<sup>st</sup>**

- Green Pass: almost everywhere, requiring the green pass won't be anymore necessary. From May 1<sup>st</sup> to access canteens and catering, indoor restaurants (except for foreign tourists for who it already lapses from April 1<sup>st</sup>, as already seen), cinemas, theaters, indoor concerts, sporting events, universities, wellness centers, indoor sports and changing rooms, conferences and congresses, training courses, cultural centers and public competitions Green Pass will no longer be necessary.

#### **From June 15**

- Vaccination requirement: vaccination won't be anymore mandatory from Wednesday June 15 for almost all professional categories which still are required to have vaccination, namely school staff, the military, police officers, public assistance, local police.  
Vaccination will remain mandatory from June 16 onward only for health and Nursing Homes personnel.

## **2. OBLIGATIONS AND PROHIBITIONS FOR ACCESS TO THE HEADQUARTERS OF UNICAMILLUS**

**Access to UniCamillus is not allowed to** those tested positive to COVID-19, if not providing a negative test result as required.

**Rules for accessing** to UniCamillus premises are the following. Everyone must respect these rules:

- It is mandatory to **sanitize your hands** before entering the University premises using the dedicated dispensers available at the entrance of UniCamillus.
- It is mandatory to **wear your face mask** before accessing Universities premises and for the whole time spent in the University.
- During the access to the premises and throughout the stay, the maximum possible interpersonal distance must always be maintained and the interpersonal distance of at least 1 m is recommended.

## **3. OBLIGATIONS AND FULFILLMENT DURING PRESENCE AT THE UNIVERSITY**

**Rules during the stay** at UniCamillus premises are the following. Everyone must respect these rules:

- It is mandatory to use masks, adequately covering mouth and nose.
- It is recommended to respect the maximum possible interpersonal distance of at least 1 m.
- It is mandatory to sanitize your hands before accessing the University's teaching rooms / laboratories using the dedicated dispensers available at UniCamillus.
- It is not allowed to stop in the common areas. In order to transit or access the common areas it is necessary to properly sanitize your hands.
- It is forbidden to exchange personal items, such as bottles, glasses, etc.
- It is mandatory to wash your hands frequently, especially after blowing your nose, before and after eating or drinking, using toilets, using a mask or touching your face.
- It is mandatory to sneeze or cough into a disposable handkerchief (or with your flexed elbow) and immediately throw the used handkerchiefs into the bin dedicated to unsorted waste collection; immediately afterwards you need to wash your hands with soap and water or using a detergent solution.
- It is mandatory to use the closest toilets to your position / location or to your classroom and to access toilets one person at a time.
- In offices and staff rooms and preferably on an hourly basis, individuals must

ensure the ventilation of their office for at least 5 minutes.

- It is mandatory to promptly inform the Covid Manager, the PPSM and the Competent Doctor of any prescription imposed by health authorities (isolation, Covid test request, etc.),

With specific reference to laboratory activities, which are by definition characterized by the common use of products, materials, devices and various instruments, it is mandatory to observe careful hand hygiene and periodic cleaning of the equipment according to the following procedure:

- a) entry into laboratories;
- b) hand washing;
- c) use of gloves where required by the specific laboratory activity;
- d) hand washing at each change of gloves;
- e) before leaving the laboratory, gloves removal and hand washing again.

#### **4. ACCESS TO THE STUDENT SECRETARIAT**

The Registrar's Office is primarily available remotely (e-mail and telephone), however services are also carried out on-site on Mondays and Wednesdays from 1:30 pm to 5:30 pm, unless justified and insurmountable organizational needs.

#### **5. MANAGEMENT OF EDUCATIONAL ACTIVITIES**

In order to facilitate the performance of didactic activities, UniCamillus provides hand sanitizer spot in each classroom.

##### **Directions for students**

Each student has the personal responsibility of respecting all the indications included in this document.

UniCamillus reserves the right to expel students who do not comply with the aforementioned indications.

UniCamillus reserves the right to forbid, as a precaution, the possibility of accessing educational activities on-site to those students who repeat behaviors which can put their own and others' health at risk.

During didactic activities, it is mandatory for students to:

- provide for the sanitation of their hands using the dedicated dispensers in each classroom;
- always wear their masks;
- attend in on-site modality only teachings included in their study plan;
- use Registrar's Office services primarily remotely or by reservation, according to the schedule provided by the University;
- respect entry and exit paths indicated and reported in the plans;
- comply with the procedures for containing the spread of COVID-19 published and present on the University website [www.unicamillus.org](http://www.unicamillus.org);

**During teaching activities, it is mandatory for teachers to:**

- keep a 2 m distance from students during lessons. If this distance cannot be kept, professor must wear their masks.
- check that students wear their masks and keep an adequate interpersonal distance even during lessons;
- report to the Covid Manager students' non-compliance with procedures.

## 6. CLEANING AND SANITIZATION

Classrooms are daily cleaned and sanitized. Toilet cleaning is arranged more than once a day.

## 7. NEW ARRANGEMENTS FOR QUARANTINE MANAGEMENT

Due to the epidemic gradual improvement, also related to the increased immunization and vaccination coverage in the working population, the Ministry of Health issued a new memorandum with the aim of updating quarantine and self-monitoring measures through Memorandum 19680 of March 30, 2022:

Taking into consideration the Decree-Law March 24, 2022 , No. 24 "Urgent provisions to overcome the measures to combat the spread of the COVID-19 epidemic, as a result of state of emergency conclusion", following the Memorandum No. 60136 of December 30, 2021 "*Aggiornamento sulle misure di quarantena e isolamento in seguito alla diffusione a livello globale della nuova variante VOC SARS-CoV-2 Omicron (B.1.1.529)*" (Update on quarantine and isolation measures following the global spread of the new VOC variant SARS-CoV-2 Omicron (B.1 .1.529), and the Memorandum n. 9498 of February 4, 2022 "*Aggiornamento sulle misure di quarantena e autosorveglianza per i contatti stretti (ad alto rischio) di casi di infezione da SARS CoV 2*" (Update on quarantine and self-monitoring measures for close contacts (high risk) of cases of SARS-CoV-2 infection), indications on management of COVID-19 cases and close contacts are updated.

Those tested positive to COVID-19

**Those tested positive** to the SARS-CoV-2 diagnostic test (molecular or antigen swab) **must respect isolation measures.**

Same directions included in Memorandum No. 60136 of December 30, 2021 "*Aggiornamento sulle misure di quarantena e isolamento in seguito alla diffusione a livello globale della nuova variante VOC SARS-CoV-2 Omicron (B.1.1.529)*" (Update on quarantine and isolation measures following the global spread of the new VOC variant SARS-CoV-2 Omicron (B.1 .1.529) are to be considered. Directions are:

For those tested positive with the following requirements:

- got the vaccination booster dose
- completed their vaccination cycle from less than 120 days

Isolation can be reduced from 10 to 7 days, provided that they have always been asymptomatic or they have been asymptomatic for at least 3 days. They also must provide a molecular or antigen test with negative result, at the end of their isolation period.

### Close contacts

Self-monitoring regime is valid for those who had close contact with confirmed SARS-CoV-2 positive individuals. Self isolation consists on the mandatory requirement to wear **FFP2 respiratory protection devices**, indoor or in case of gatherings, until the **tenth day** following the date of the last close contact.

If symptoms of possible Sars-Cov-2 infection occur during the self-monitoring period, individuals are **recommended to immediately undergo an antigen or molecular test for SARS-CoV-2 detection**. In the event of a negative result, the test must be repeated if symptoms are still present, on the fifth day following the date of the last contact >>

## 8. VACCINE EXEMPTION

The Prime Ministerial Decree of February 4, 2022 establishes new rules and regulations on COVID-19 vaccine exemption, summarized as follows:

From February 7, 2022, the COVID-19 vaccination exemption certificate is issued exclusively in digital format in order to allow verification by scanning the QR code and with other automated verification systems.

COVID-19 vaccination exemption certificates previously issued in paper format are no longer valid from February 28, 2022 and therefore for accessing to University premises also those exempted from COVID-19 Vaccine must show adequate QR Code. This last will be verified by in charge personnel.

All personnel will be informed in order to make exempted individuals (both temporarily or permanently) aware about and able to comply with the new government regulations.

### **Definition of “vulnerable workers” category**

According to the criteria reported by the Inter-ministerial Decree 04.02.2022 (issued on the Official Gazette No. 35 on February 11, 2022), which identifies chronic diseases with poor clinical compensation and with particular connotation of severity, vulnerability conditions (pursuant to Article 26 paragraph 2 bis of Decree Law 18/2020) will be evaluated by General Practitioners.

The recognition of vulnerable worker status determines work performance in online modality until March 31, 2022. However, private companies may extend the online work until June 30, 2022.

Special health monitoring for vulnerable workers is extended to 30 June, 2022.