

**Rector's Decree n. 60/2019**

New notice for the submission of transfer requests to academic years following the first  
ENGLISH DEGREE IN MEDICINE AND SURGERY  
Saint Camillus International University of Health Sciences – UniCamillus  
Academic Year 2019/2020

**THE RECTOR**

- Considering** the Law 264/1999 “Laws on access to university courses”;
- Considering** the DM 270/2004 “Amendments to the Regulations on didactic autonomy of the Universities”;
- Considering** the University’s Statute;
- Considering** the University’s Didactic Regulations;
- Considering** the various Decrees issued by the Minister of the University, regarding the assignment of slots/places for the Degree Course in Medicine and Surgery and for the Health Professions Degree courses for the previous academic years at UniCamillus;
- Considering** the Sentence (Council of State No. 1, January 28, 2015 – in Plenary Assembly) “[...] according to which the request of the student who – being enrolled in a degree course in the medicine-surgery field at foreign universities - has applied for the transfer, with the acknowledgement of the academic career and the enrolment in academic years following the first at Italian universities, must be deemed acceptable; for the purposes of said transfer, in fact, the condition of the admission test required for the first year cannot be considered a reference parameter, without prejudice, in any case, to the right/obligation of the university to an actual assessment of the education period abroad and to the unavoidable respect of the number of slots available for the transfer[...].”
- Considering** the DM 542 of 18/06/2010 that defines the admission test methods and examination contents with reference to bachelor and other single cycle degree in English language which are subject to a limited number of participants, for the academic year 2019/2020;

**DECREES**

**Article 1 – Available slots**

No. 1 place available for access by transfer to the second year of the English Degree Course in Medicine and Surgery at Saint Camillus International University of Health Sciences (“UniCamillus”) for the academic year 2019/2020.

The number of slots available may increase due to possible withdrawals or transfers of current enrolled students at UniCamillus.

## Article 2 – Admission Requirements

Application for transfer to the second year of the Degree Course in Medicine and Surgery in English can be submitted by:

- students from other Italian universities;
- students from non-Italian universities, upon verification of the programs of the courses attended in the university they wish to transfer from, compared to those provided by the educational system of this University.

## Article 3 – Application submission: methods and deadlines

The Application Form must be delivered, signed and clearly legible on plain paper, by using the attached form, **by September 30<sup>th</sup>, 2019** in one of the following ways:

- By hand delivery directly to the University (**from Monday to Friday from 9.00 to 13.00**);
- By registered mail with return receipt: Competition Office - UniCamillus University of Rome - Via di Sant’Alessandro 8 - 00131 Rome;
- By certified mail to: [unicamillus@pec.it](mailto:unicamillus@pec.it)

The following documentation must be attached to the Application Form:

- Study Plan;
- Single courses programs;
- Copy of bank transfer of an amount of Euros 150,00. On the reason of the payment please state “Payment for transfer request”;
- Self-certification that includes: Degree Course, Scientific Disciplinary Sector, Year of enrollment, Passed Exams and Grades;
- Declaration of acknowledgement of the notice pursuant to Italian and European legislation for the protection of personal data under articles 13 and 14 of Regulation (EU) 2016/679 on "protection of individuals concerning the treatment of personal data" (hereinafter also "GDPR) provided by UniCamillus.

Students enrolled at a Foreign (non-Italian) University, in lieu of the self-certification, must attach to the above certified documents issued by the Home Institution, a certified translation in Italian language. The study plan and the single courses programs (to be delivered in original language and in Italian language – official legalized translation) must be provided on the Home Institution letterhead and must include stamp and signature of the person in charge of the procedure. Moreover, students coming from a Foreign (non-Italian) University must also send a declaration issued by the competent Academic Authority proving the applied voting system, along with a certified translation in Italian language.

If parts, or some, of the above documentation is missing the transfer request will not be considered valid.



UNICAMILLUS

For any information regarding the registration procedure, please contact the Registrar's Office at the following email address: [trasferimenti@unicamillus.org](mailto:trasferimenti@unicamillus.org).

The fee paid will not be refunded for any reason.

**Article 4 – Transfer request: evaluation and criteria**

The transfer requests will be evaluated by a dedicated Commission.

If the number of eligible transfer requests is equal or lower than the available slots the requests will be automatically accepted and there will be no selection procedure.

If the number of eligible transfer requests is higher than the available slots, the Commission will draw up a ranking according to the following requirements/criteria:

a) Score awarded according to the acquired CFUs recognized:

55-60 CFUs achieved in the university of origin, recognizable by UniCamillus 30 points

45-54 CFUs achieved in the university of origin, recognizable by UniCamillus 22 points

35-44 CFUs achieved in the university of origin, recognizable by UniCamillus 15 points

b) Score awarded according to the arithmetic mean of the recognizable exam's marks:

grade point average greater than or equal to 28/30 25 points

grade point average greater than or equal to 25/30 and lower than 28/30 18 points

grade point average greater than or equal to 22/30 and lower than 25/30 10 points

grade point average lower than 22/30 5 points

In case of parity, younger candidates will prevail.

The hereby mentioned assessment is valid only for the selection procedure referred to in this Decree.

**Article 5 – Publication of the results**

The results of the transfer request evaluation procedure will be published by 05.10.2019 on the website [www.unicamillus.org](http://www.unicamillus.org).

This Decree will be filed in a specific register of this University.

**THE RECTOR**  
**Giovan Crisostamo Profita**

Rome, 2<sup>sd</sup> August 2019