



# UNICAMILLUS

## **NOTICE FOR SUBMITTING REQUESTS FOR TRANSFER TO YEARS FOLLOWING THE FIRST**

### **THREE-YEAR DEGREE COURSES IN THE HEALTH PROFESSIONS**

#### **Introduction**

This notice is intended for all students enrolled in the 1<sup>st</sup> year or enrolled for incoming transfer in the three-year Degree Courses in the Health Professions in this University, and who wish to transfer to years following the first.

This possibility is granted according to the seats made available until the deadline of this notice.

Students who have already submitted their credit recognition request at the time of enrollment within the provided deadline may participate in this call. These students have to submit a request for transfer to years following the first by filling and signing the appropriate form (*Annex 1*), sending it back as instructed in point 1).

#### **1) Methods for submission of requests for transfer to years following the first**

The request for transfer to years following the first (*Annex 1*) duly filled and signed must be submitted within 5pm of 15<sup>th</sup> November 2021 following one of these methods:

- via email to [office@unicamillus.org](mailto:office@unicamillus.org)
- via CEM (PEC) to [office.unicamillus@pec.it](mailto:office.unicamillus@pec.it)
- submission in person to the Registrar's Office (previous appointment to be taken through the WebApp)

#### **2) Evaluation procedure for applications**

The Committee, given the applications received, will evaluate teachings and related CFU of the first two years of UniCamillus study plan, with the exclusion of the internship, assigned to students in their credit recognition procedure.

If CFUs are equal, the candidate with a higher average score will take precedence. If the score is also equal, the younger candidate will take precedence.

Minimum requirements for transfer to years following the first are as follows:

22 CFUs: transfer to 2<sup>nd</sup> year

48 CFUs: transfer to 3<sup>rd</sup> year

#### **3) Ranking list and eventual scrollings:**

Results of the evaluation of applications for transfer to years following the first will be published on the website [www.unicamillus.org](http://www.unicamillus.org) on 16<sup>th</sup> November 2021.

The ranking list will include exclusively students who have submitted a request for transfer to years following the first within the deadline indicated in this notice.

Candidates who will have submitted a transfer request and who will have scored less than the required minimum as per point 2), cannot access to years following the first and will remain enrolled in the first year.

The Registrar's Office will send an email confirming the transfer to students who will rank higher in the ranking list.

**4) Attendance of lost classes:**

Students who will gain the right to transfer to years following the first can start attending lessons as scheduled in the academic calendar published online as soon as the transfer procedure is completed. Students can rewatch lessons already held on the WebApp by accessing with their credentials.

On the platform there is an archive of all recorded lessons that can be consulted when needed.

For more information please contact the Registrar's Office at [office@unicamillus.org](mailto:office@unicamillus.org).

Rome, 09/11/2021

UNICAMILLUS  
The Registrar's Office