RECTOR'S DECREE

no. 209 of 22 July 2022
Academic Year 2022/2023

CALL FOR APPLICATION FOR THE ADMISSION OF EU AND NON-EU STUDENTS TO THE THREE-YEAR DEGREE COURSES IN THE HEALTH PROFESSIONS IN ITALIAN LANGUAGE OF SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) FOR THE ACADEMIC YEAR 2022/2023

THE RECTOR

GIVEN the Statute of the Saint Camillus International University of Health Sciences (UniCamillus);

GIVEN the Didactic Regulations of Saint Camillus International University of Health Sciences (UniCamillus);

GIVEN the Tuition Fees and Contributions Regulations for the Academic Year 2022/2023 approved by the Technical Organizing Committee of UniCamillus on November 9th, 2021;

GIVEN the Law no. 168 of May 19th, 1989, on the foundation of the Ministry of the University and Scientific Research;

GIVEN the Law no. 264 of August 2nd, 1999, containing "Regulations on access to University courses" and subsequent amendments and integrations;

GIVEN the Law no. 189 of July 30th, 2002 "Amendments on legislation on immigration and asylum" and subsequent amendments and integrations, and notably art. 26;

GIVEN the Decree no. 270 of October 22nd, 2004 "Amendments to the regulation containing dispositions on the didactic autonomy of the Universities", approved with Decree of the Minister of University and Scientific and Technologic Research of November 3rd, 1999, no. 509;

GIVEN the Rector's Decree 230/2022 "Call for application for the admission of EU and equiparated students to the three-year Degree Courses in the Health Professions in Italian language at Saint Camillus International University of Health Sciences (UniCamillus) for the Academic Year 2022/2023;

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GIVEN the Rector's Decree 241/2022 and subsequent amendments and integrations "Call for application for the admission of non-EU students to the three-year Degree Courses in the Health Professions in Italian language at Saint Camillus International University of Health Sciences (UniCamillus) for the Academic Year 2022/2023;

GIVEN the Ministerial Decree no. 1113 of July 1st, 2022, "Provisional definition of slots available for enrolment in the three-year degree courses in the Health Professions in Italian and English language for the Academic Year 2022/23";

GIVEN the Ministerial Decree no. 1114 of July 1st, 2022, "Definition of slots available for candidates from non-EU countries residing abroad for access to the degree course in Dentistry and Dental Prosthetics, Veterinary Medicine, Primary Education School and Health Professions for the Academic Year 2022/2023";

Considering that upon completion of the enrolment procedures in the first year of the three-year Degree Courses in the Health Professions in Italian language at UniCamillus University of Rome for the Academic Year 2022/2023, as referred to in the Rector's Decree "Acknowledging the ranking of candidates participating in the call for application for the admission of EU and equiparated students to the three-year Degree Courses in the Health Professions in Italian language at Saint Camillus International University of Health Sciences (UniCamillus) for the Academic Year 2022/2023", and in the Rector's Decree "Acknowledging the ranking of candidates participating in the call for application for the admission of non-EU students to the three-year Degree Courses in the Health Professions in Italian language at Saint Camillus International University of Health Sciences (UniCamillus) for the Academic Year 2022/2023" and following the aforementioned Ministerial Decrees 1113/2022 and 1114/2022 the following slots resulted vacant:

Degree Course in :	EU and equiparated students	Non-EU students
Midwifery (*)	0	40
Biomedical Laboratory Techniques	8	50

(*) see Article *2*

DECREES

Article 1

The approval and the issuing of the Call for application annexed to this Decree, of which it constitutes an integral and substantial part, related to the admission of EU and non-EU students to the three-year Degree Courses in the Health Professions in Italian language at Saint Camillus International University of Health Sciences (UniCamillus) for the Academic Year 2022/2023 to fill vacant slots.

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Article 2

The admission with "reserve" of EU and equiparated candidates to the **selection procedure for the three-year Degree Course in Midwifery** in consideration of Ministerial Decree no. 1114 of July 1st, 2022 (definition of slots for non-EU candidates residing abroad) which provides that any slot not covered by non-EU candidates residing abroad are made available to EU and non-EU students residing in Italy in time for the scrolling of the relative rankings.
EU and equiparated candidates who participate in the selection procedure for the three-year Degree Course in Midwifery will be admitted, according to the order of ranking, to the slots announced for non-EU citizens that remain vacant as they are not covered by non-EU citizens.

Article 3

This Decree with the handwritten signature is filed in the designated Registry of this University and published on the institutional website.

Sgd. THE RECTOR
Giovan Crisostamo Profita

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CALL FOR APPLICATION FOR THE ADMISSION OF EU AND NON-EU STUDENTS TO THE THREE-YEAR DEGREE COURSES IN THE HEALTH PROFESSIONS IN ITALIAN LANGUAGE OF SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) FOR THE ACADEMIC YEAR 2022/2023

Article 1 – Available slots and admission requirements

Saint Camillus International University of Health Sciences, hereunder referred to as UniCamillus, has published the public call for application for the admission to the first year of the three-year Degree Courses in the Health Professions in Italian language of the Saint Camillus International University of Health Sciences (UniCamillus) for the Academic Year 2022/2023 to fill the slots resulted vacant after the last call for application:

Degree Course in :	EU and equiparated students	Non-EU students
Midwifery	0[1]	40
Biomedical Laboratory Techniques	8	50

The number of slots available may vary because of the definite Decree of the Ministry of University and Research (MUR) which may provide for the confirmation, increase, or decrease of the slots specified in this call for application. The University will publish the related Ministerial Decree on its website.

Citizens from Norway, Iceland, Liechtenstein, Helvetic Confederation, Republic of San Marino and Vatican City are treated as EU candidates.

Candidates in possession of a secondary school diploma on the date of the test are admitted participating in the admission test.

For candidates who have obtained a secondary school diploma belonging to a foreign system, foreign qualifications are considered valid if obtained after at least 12 years of schooling provided

1 EU and equiparated candidates can participate in the selection procedure for the three-year Degree Course in Midwifery although at the present time the number of available slots is zero. This is because Ministerial Decree no.1114 of 1st July 2022 (definition of slots for non-EU candidates residing abroad) provides that any places not covered by non-EU candidates residing abroad are made available to EU and non-EU students residing in Italy in time for the scrolling of the relative rankings. This means that EU and equiparated candidates who will participate in the selection procedure for the three-year Degree Course in Midwifery will be admitted, according to the order of ranking, to the slots announced for non-EU citizens, when the University has ascertained that some of the slots banned for non-EU citizens remained vacant.

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that they are accompanied by the Declaration of Value issued by the Italian diplomatic representations.

In the event that the local school system provides for 11 years or 10 years of schooling, the qualification is valid if integrated with one or two years of university, provided that all the exams scheduled for those academic years have been passed.

Candidates who do not possess or do not present, within the terms indicated below, a suitable qualification, pursuant to current legislation, lose the enrolment benefit or forfeit enrolment if already admitted and are not entitled to a refund of the amount paid.

With reference to the recognition of foreign qualifications, the University will take into account the indications provided by the Ministry of Education, University and Research "Procedures for entry, residence and registration of foreign / international students to of higher education in Italy for the academic year 2022/2023"(http://www.studiare-in-italia.it/studentistranieri).

NON-EU STUDENTS RESIDING ABROAD

"PROCEDURES FOR ENTRY, RESIDENCE AND ENROLMENT OF VISA APPLICANTS FOR HIGHER EDUCATION COURSES IN ITALY FOR THE ACADEMIC YEAR 2022-2023 AT HIGHER EDUCATION INSTITUTIONS"
Non-EU students residing abroad must comply with the ministerial provision "Procedures for entry, residence and registration of students applying for visas for higher education courses in Italy for the academic year 2022/2023 at higher education institutions" available at the link:
http://www.studiare-in-italia.it/studentistranieri

For the procedures for obtaining a visa, please see
http://vistoperitalia.esteri.it/home/en and http://www.studiare-in-italia.it/studentistranieri/.

These procedures do not replace the enrolment in the admission test to the courses published on the UniCamillus website but constitute a preparatory step for applying for an entry visa to Italy for study reasons.

Article 2 – Application submission

Registration for the admission test will be possible from 1st August 2022, at 9 a.m. until 5th October 2022, at 1 p.m.

In order to complete the registration for the admission test, each candidate needs to register on the web portal http://www.unicamillus-admission.ilmiotest.it/ and follow the instructions.

Candidates wishing to register for the admission test before reaching the age of majority must follow the procedure with the help of a person who exercises parental authority.

At this stage, the candidate will be required to choose the Degree Course for which he intends to compete.

The candidate has the right, in addition to the course selected as first choice, to also indicate the

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second degree course for which they intend to compete in the event that they are unable to enter the list of candidates admitted for the degree course indicated by them as first.

The candidate is responsible for the information given when filling in the registration form. The presence of false, incorrect or omitted information results in the immediate exclusion from the test or, if already passed, the cancellation from the lists of those admitted.

With the submission of the registration form the candidates authorise UniCamillus to carry out checks at institutions and authorities that have issued or validated the qualifications declared.

In case of difficulty in the registration procedure, an e-mail can be sent to relations@unicamillus.org for assistance.

For all candidates, the participation fee for the test, Euro 110.00 (one hundred and ten), is not refundable for any reason (even in the case of failure to take the admission test).

The payment of the fee for access to the admission test, which must in any case be done within the aforementioned deadlines, can be made via Paypal according to the modalities provided in the web system.

The payment of the fee for access to the admission test does not in itself complete the registration procedure. The registration process referred to above must be completed at the same time in all its parts under penalty of exclusion.

Article 3 – Support for candidates with disabilities or specific disorders

Candidates with disabilities or with specific learning disabilities (SLD), in relation to the specific difficulties attested by medical certification, can make explicit request for aids and/or additional time compared to those established for the other candidates, as well as further measures to guarantee equal opportunities in carrying out the entry test. “Candidates with disabilities” shall mean blind candidates, suffering from absolute blindness or with a visual residual not exceeding one tenth in both eyes; deaf candidates, suffering from deafness from birth or before learning the spoken language; candidates with a civil disability percentage equal to or greater than 66%; candidates in possession of the handicap certification as from Italian Law 104/92 as amended by Italian Law 17/99. These conditions must result from an appropriate medical certification issued by a competent public health authority. The certifications will be accepted only if issued in Italian or English language.

“Candidates with SLD” shall mean candidates with a diagnosis of dyslexia, dysgraphia, dyscalculia, dysorthography, resulting from appropriate clinical certification, issued by no more than three years by the National Health Service, or by specialists or structures accredited by the regional health service. The additional time allocated to candidates with SLD will be 30% more than the time set for admission tests, in accordance with Italian Ministerial Decree 5669/2011.

This request and the related medical documentation must be sent via registered mail with return receipt or hand delivered to the Registrar's Office – UniCamillus University – Via di Sant'Alessandro – 00131 Roma, to be received no later than 20th September, 2022, at 1 PM.

Article 4 – Topics of the admission test and selection criteria

The admission test to UniCamillus consists of a written test in Italian language consisting of sixty questions (60) with multiple choice of logical reasoning (20), general culture (5), Biology (10), Chemistry (10), Physics (10) and Mathematics (5) which present five answer options, among which the candidate must identify only one, discarding incorrect, arbitrary or less probable conclusions.

The admission test will last 60 minutes.

For the evaluation of the admission test, a maximum score of 60 (sixty) points is assigned according to the following criteria:

◦ 1 point for each correct answer;

◦ minus 0.25 points for each wrong answer;

◦ 0 points for each answer not given or for multiple markings or, in any case, for all non-unique answers.

Article 5 – Carrying out the UniCamillus' test

The written test will take place on 8th October 2022 in the venue and at the time which will be indicated in the invitation to the admission test.

The University reserves the right to plan additional sessions, change dates, times, locations of the admission test, publication dates of results and the test delivery method, also electronically, if it is deemed necessary for organizational reasons and/or for reasons of national safety.

In case of deferment, as long as it is decided prior to the deadline for the application to the admission test, the University reserves the right to postpone the deadlines for the submission of the applications and, where deemed useful, accordingly modify the other dates provided for by this Call.

On the day of the written test candidates must show a valid identification document according to art. 35 of the D.P.R. December 28th, 2000, no. 445.

During the test the use of mobile phones, calculators, tablets, web-connecting devices and the consultation of printed books and/or manuscripts and notes is absolutely forbidden. The possession of these devices must be reported to the operators who, if deemed necessary, might keep them and return them at the end of the test.

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The use of pens or other unauthorized writing instruments is forbidden.

Non-compliance with these provisions will result in the exclusion from the test or its continuation if already begun.

Article 6 – Final ranking list

Following the completion of the test, by 12th October 2022, a single merit ranking will be drawn up based on the score achieved by each candidate in the admission test.
Each candidate is invited to keep the unique code assigned to him when registering for the admission test.

In the event of a tie in the score, the candidate who obtained the highest score in the solution of respectively logical reasoning, general culture and scientific culture questions prevails. In the event of a further equal score, the youngest candidate will prevail.

Article 7 – Assignment to the Degree Course

In case there are no slots available in the Degree Course indicated as first option, the candidate will be assigned, for the purposes of enrolment, to the Degree Course indicated as second option.

It is therefore important to indicate, upon registration to the admission test, ONLY the degree courses the candidate is actually interested in.

The candidate who has not entered the ranking to be admitted in the Degree Course indicated as first choice can request, upon enrolment in one of the other Degree Courses he has been admitted to, the transfer to the Degree Course indicated as first choice, submitting the request by filling in the appropriate form available at the Registrar's Office. The request must be annexed to the enrolment application, to be submitted only to the Registrar's Office. This request entails, in case slots become available, the transfer of the candidate to the Course he has applied for. All transfers will be reported on the dates planned for the reordering of the ranking. Transfers to Degree Courses other than the ones indicated in the application cannot be requested.
Failure to submit the transfer request in the terms and procedure indicated will result in the enrolment in the Degree Course different from the first choice.

The candidate admitted for enrolment in a Degree Course of first and second choice who, for whatever reason, does not enrol according to the terms and procedures set forth in this call, will lose any benefit deriving from its position in the ranking for the purposes of enrolment, for all options expressed and this regardless of any justifications.

Article 8 – Enrolment

Winning candidates are required to enrol online, by October 19th, 2022, at 1 PM, presenting the following documents:

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a) Enrolment application (available online) addressed to the Rector, and acceptance of the UniCamillus Code of Ethics;
b) Student's Contract (available online) signed for acceptance (by the candidate or, if a minor, by a person who legally exercises parental authority);
c) Digital photograph (to be uploaded);
d) Photocopy of a valid identity document and photocopy of the fiscal code (foreigners legally residing in Italy must submit a valid residence permit);
e) Undersigned Privacy *policy* (available online);
f) (Potential) study waiver documents (if enrolled in other university)
g) Certification or authenticated copy of the High School Diploma or, provisionally, self-certification, pursuant to Presidential Decree 445/2000 regarding the possession of a high school diploma;
h) Duty stamp of Euro 16,00;
i) Proof of payment of the amount of Euro 1.500,00 (one thousand and five hundred/00);;
j) Proof of payment of the Regional Tax (to be paid directly to the Regione Lazio).

Non-EU students residing abroad must also submit, before the start of the academic year:

k) the application for the permit of stay issued by the competent authorities;
l) copy of the entry visa for study purposes obtained in accordance with the law.

Italian and foreign students who have obtained their high school qualifications abroad must deliver to the Registrar's Office by the beginning of the Academic Year, under penalty of exclusion, an official translation in Italian (legalized if necessary) of the qualifications, accompanied by a Declaration of Value issued by the Italian Embassy or Italian General Consulate competent for the territory in the country where the qualification was produced.

At the time of enrolment, the minor candidate must have all the documents signed by the person exercising parental authority, who must also attach a valid identity document.

For any interlocution relating to the student's career, including administrative matters, starting from the age of majority, the University will deal exclusively with the student, therefore communications, of any nature and purpose, from third parties, including parents, will not be taken into consideration and in any way met.

The publication of all notices about the scrolling of the rankings on the UniCamillus website is an official communication to the interested parties. Any personal communications that may be sent to the email addresses entered into the system by the candidates during the registration phase for the test will have the sole purpose of facilitating them in following the competition process but will in no way replace the notices published on the website of the University which is the only official communication tool of the University. It therefore remains the responsibility of the candidate to verify their position by taking action in the manner and within the terms provided for in order to proceed with enrolment.

In the event that enrolment has been completed remotely or outside the University spaces, the

student, within the term of 14 (fourteen) days, starting from the date of signing the Student Contract (if the date is missing or is incorrect, the day of payment by the Student shall prevail), can exercise the right of reconsideration by clearly communicating to UniCamillus the will to reconsider their enrolment, by registered letter with return receipt. In case of exercise of the right to reconsider, UniCamillus will proceed to reimburse the student for the costs incurred for enrolment within the following 14 (fourteen) days - withholding for secretarial and enrolment services an amount equal to 5% of the amount paid - using the same means of payment used by the User for the payment, unless a different means of payment is expressly indicated.

Exercising the right to reconsider is equivalent to submitting a study waiver request as referred to in Article 10 of this Call.

Candidates enrolled according to the aforementioned procedure, who have not correctly answered at least six out of ten questions respectively on Chemistry, Biology and Physics of the admission test, are admitted with Additional Educational Requirements, limited to that subject, and are required to attend a specific training course aimed at filling the education requirement identified, before taking the reference exam required by the Plan of Studies, and in any case within the first year of the study course. The fulfilment of the Additional Education Requirements will be verified by the professors holding the courses.

Any slots not covered will be managed according to the following scrolling procedure:

• publication of the related notice on the website www.unicamillus.org/ammissioni;

• those admitted for "scrolling" of the ranking must proceed with the provisions of this article by 5 PM of the second working day following the reopening of the ranking;

• the "scrolling" procedure will be repeated until the available slots are filled.

Candidates not complying with the deadlines indicated above will be considered renouncing candidates and will lose the right to enrol. In this case, any costs already incurred, even during pre-enrolment, will in no case be reimbursed by the University.

The University does not reimburse payments made, except in the mandatory cases expressly governed by this Call and by the attached Student Contract.

The University reserves the right to change modalities and timing of for enrolment if it is deemed necessary for organizational reasons or for law and regulations' related reasons, notifying all candidates through public notices on the University website.

Article 9 - Mandatory vaccinations

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Upon enrolment, the successful candidate states his commitment to be screened, within 30 days from the enrolment:

- for tuberculin vaccination ***(prova tubercolina)*** performed according to the Mantoux technique, according to the guidelines on the Prevention of tuberculosis (provision 17.12.1998 of the State-Regions Conference) and by the D.P.R. 7.11.2001 no. 465, regulating tuberculosis vaccination;
- for viral hepatitis B, pursuant to Law no. 165 of 27.5.1991.

The form for this statement will be available for download from the portal of the University.

The student also declares their commitment to undergo any other vaccination available, from time to time deemed appropriate by the University for the safety of the student and all those with whom they may come into contact due to the academic activities in which they are required to participate.

The admission to the degree courses in Health Professions is subject to assessment of the suitability for the performance of the activities specific to their professional profile. Failure to undergo medical assessment or any assessment of unsuitability will result in the impossibility to finalize the enrolment procedure or the cancellation of the enrolment.

Article 10 – Procedures for withdrawal, transfer and abandonment of studies

Students who wish to waive, will have to submit their study waiver request by using the University's student portal (Gomp) with their credentials, by going to the section: "career> applications> study waiver application".

Except in the case of exercising the right to reconsider the enrolment, which is equivalent to submitting an application for study waiver, in the event of waiver or transfer, the amounts already paid up to the time of submission of the relative application will not be reimbursed under any circumstances by the University.

The authorization (*nulla osta*) for outgoing transfer and the release of the relative documentation can only be granted to students in good standing, on the date of submission of the application, with the payment of academic contributions, taxes and stamps.

The student who waives from their studies after regular enrolment or abandons them after the start of lessons is in any case required to pay in full the fees and contributions provided for by the Tuition Fees Regulations for the Academic Year in which they are enrolled. The Regulations are easily available on the UniCamillus University website at the link https://www.unicamillus.org/it/regolamenti/.

Article 11 – Remarks

The University reserves the right to ascertain the truthfulness of the declarations made by the candidate, in accordance with current legislation. The candidate must therefore provide all the

necessary elements to allow for the appropriate checks. In the event that the documents submitted by the candidate contain false declarations, without prejudice to the penalties provided for by the penal code and by the special laws on the matter and the declarer's exposure to the action for damages by the other parties, the enrolment will be cancelled, any benefits will be recovered and the tuition fees paid will be retained.

The participation in the call for application implies the full and unquestionable acceptance of the provisions contained therein, included the provisions obtained in the Student Contract, published on the University website and which is integral part of this Call.

For juridical and interpretative purposes, the Call for application approved with Rector's Decree 209 of 22 July 2022, deposited at the Registrar's Office and written in Italian, of which a certified copy can be obtained upon request, shall prevail.
For all matters not provided for in this Call, please refer to the Statute, the Didactic Regulations of the degree course, the Student's Regulations and the Tuition Fees and Contributions Regulations A.A. 2022/2023 of the University.

Article 12 – Supervisory Committee for the regularity of the competition

With a specific provision, a committee will be appointed in order to ensure the regular and proper performance of the operative procedures of the competition.

Vittorino Testa, director of student services - UniCamillus University, is responsible for the procedure.

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