

GUIDE FOR PRE-ENROLMENT

1. Access the student's portal page

(<https://unicamillus-studenti.gomp.it/Workflow2011/Logon/Logon.aspx?ReturnUrl=%2fDefault.aspx%3fLogout.aspx&Logout.aspx>) and register by clicking on “Non sei registrato? Registrati ora”.



Nome utente

Password

Accedi

[Password dimenticata?](#)
[Non sei registrato? Registrati ora](#)



Benvenuto in GOMP,
per poter procedere devi autenticarti.
Inserisci il tuo **nome utente** e la tua **password**.

2. You will be redirected to the registration page, where you will be asked to insert all your personal data, that you will have to confirm by clicking on the button “Next”.

NEW USER REGISTRATION

STUDENT PERSONAL MAIN DATA

First name*

Surname*

Date of birth*

Province of birth¹

Place or foreign State of birth*

Gender*

Taxpayer's code number*

ACCESS CREDENTIALS TO STUDENT PORTAL

User-name*

Password*

Confirm password*

Emergency question*

CONTACTS

E-Mail*

Phone number

Mobile phone

PRIVACY POLICY

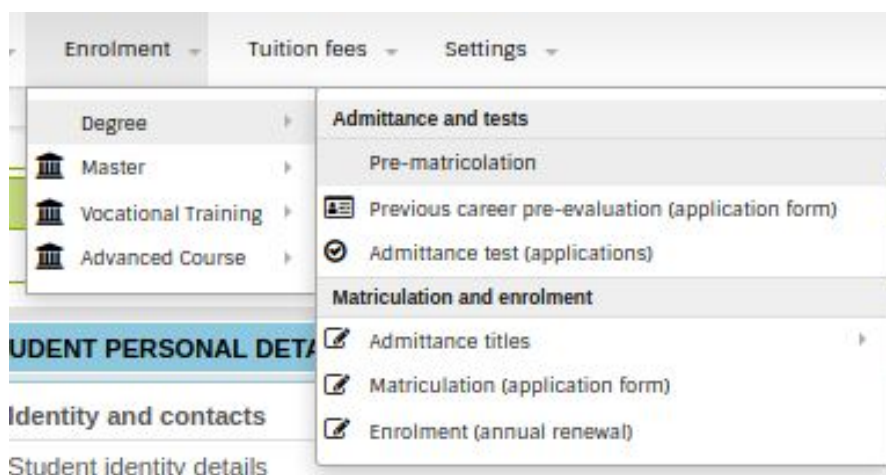
Privacy policy

Privacy policy acceptance

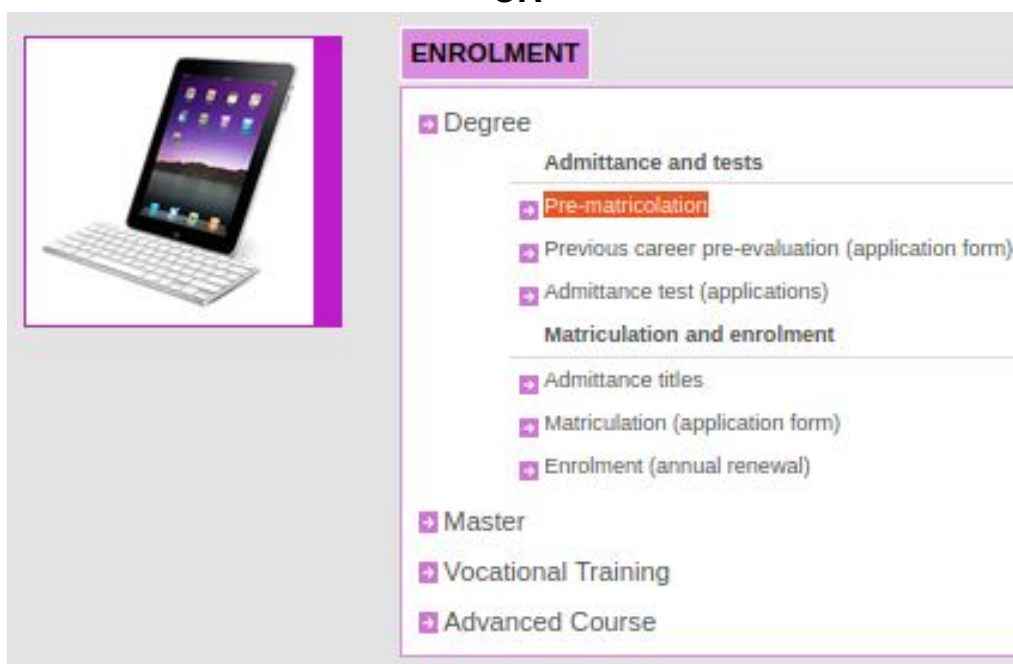
Next >>

3. Once the registration procedure has been completed, you will be given the credentials to access your personal area, that you have to store carefully.

4. After completing the registration procedure, access your personal area on the student's portal
<https://unicamillus-studenti.gomp.it/WorkFlow2011/Logon/Logon.aspx?ReturnUrl=%2fStudenti%2fDefault.aspx%3fLanguage%3dENG&Language=ENG>) and follow the path "Enrolment">"Degree">"Pre-matriculation".



OR



5. Select the course to which you were admitted, and pay the utmost attention to the indication “*European students*” and “*non European students*”. Click on the red button “Preimmatricolazione”.

PREIMMATRICOLAZIONE

Qui di seguito, sono elencati i bandi per cui è possibile effettuare la preimmatricolazione.

Corsi per cui è disponibile la preimmatricolazione

CALL FOR APPLICATIONS FOR EUROPEAN STUDENTS TO THE MASTER'S DEGREE COURSE IN MEDICINE AND SURGERY IN ENGLISH LANGUAGE	Termine preimmatricolazione	
Preimmatricolazione: • MEDICINA E CHIRURGIA	12/02/2021 00:00	Preimmatricolazione

6. Click on the button “Proceed” on the right.

You are in Home > Enrollment > Degree > Pre-matriculation

PREIMMATRICOLAZIONE

Selected choice

Academic year	2021/2022
Corso di studio	Medicina e chirurgia LM-41
Pagamento previsto	PRIMA RATA - Pre-Immatricolazione - Bando per l'ammissione degli studenti comunitari al corso di Laurea Magistrale in Medicina e Chirurgia in lingua inglese EUR 6.000,00 Da pagare entro il 02/03/2021

<< Go back Proceed >>

The pre-enrollment is perfected only after the payment.

7. Click on the button “Yes, Proceed” on the lower right.

You are in Home > Enrollment > Degree > Pre-matriculation

PREIMMATRICOLAZIONE

RIEPILOGO DELLA DOMANDA

Anno accademico	2021/2022
Data	05/02/2021
CORSO DI STUDIO	
Struttura didattica	Dipartimento: Facoltà dipartimentale di Medicina
Denominazione	Medicina e chirurgia a.a. 2021/2022 LM-41
Curriculum	Curriculum unico

<< Go back Yes, Proceed >>

8. At this point, you will be sent an email with more information. Now you have to proceed with the payment by clicking on “Tuition fees”>”Tuition fees: up-coming rates”

Tuition fees Settings

€ Tuition fees: up-coming rates

€ Tuition fees: paid rates

9. Here you will be able to pay all your instalments. In order to finalize the pre-enrollment you must select the available payment of the first instalment by ticking the box at its left and choose the method of payment.

TASSE, CONTRIBUTI E PAGAMENTI Help On-Line

Da pagare	Già pagati									
<table border="1"> <thead> <tr> <th>Descrizione</th> <th>Importo</th> <th>Scadenza</th> </tr> </thead> <tbody> <tr> <td> <input type="checkbox"/> 2021/2022 PRIMA RATA - Pre-Immatricolazione - Bando per l'ammissione degli studenti comunitari al corso di Laurea Magistrale in Medicina e Chirurgia in lingua inglese </td> <td>EUR 6.000,00</td> <td>02/03/2021</td> </tr> <tr> <td>TOTALE SELEZIONATO</td> <td>EUR 6.000,00</td> <td></td> </tr> </tbody> </table>	Descrizione	Importo	Scadenza	<input type="checkbox"/> 2021/2022 PRIMA RATA - Pre-Immatricolazione - Bando per l'ammissione degli studenti comunitari al corso di Laurea Magistrale in Medicina e Chirurgia in lingua inglese	EUR 6.000,00	02/03/2021	TOTALE SELEZIONATO	EUR 6.000,00		<div> Avviso di pagamento (bollettino) Invia avviso di pagamento (bollettino) in mail Paga ora </div>
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TOTALE SELEZIONATO	EUR 6.000,00									

9.a If you click on the left button “Avviso di pagamento (bollettino)”, the system will generate a PDF file containing the CBILL bulletin with all the information that will make it possible for you to pay the tuition fees either from home-banking apps, or in any licensed facility in Italy (bank office, post office, tobacco shops, newsstands, supermarkets, et cetera).

9.b If you click on the button at the center “Invia avviso di pagamento (bollettino)”, the system will send you the above mentioned CBILL bulletin at the email address you inserted in your personal area when you first registered.

9.c If you click on the button on the right “Paga ora” (= “Pay now”) you will be redirected to the PagoPA website, where you will be able to pay via PayPal, Satispay, credit/debit card, or by inserting the data relating to your bank account.

10. Once the payment has been made, you are officially pre-enrolled.

SHOULD YOU ENCOUNTER ANY KIND OF PROBLEMS, PLEASE CONTACT US AT REGISTRAR’S OFFICE BY CALLING +39 06400640 OR VIA EMAIL AT office@unicamillus.org.